

CARE Job Vacancy for Organizational Strengthening Officer

CARE Bangladesh invites applications from qualified candidates for the following position, located in the Mission Management Office. The position is for 10 months only and is located in Dhaka.

This position supports the efforts of the CARE-Bangladesh Core Team for Organizational Strengthening, and a local Management Consultant, to review and revise organizational structures and staff roles. A secondary responsibility is to link these efforts to CARE's ongoing Long Range Strategic Planning process.

The position is responsible for workshop and meeting planning, follow-up, and documentation, as well as logistics, communications and information dissemination. It acts as a recorder/note-taker for workshop events and an interface between consultants, Senior Management, and CARE staff.

Requirements:

- Masters degree in a relevant field.
- Experience in assisting senior executives in the private or NGO sector.
- Strong capability in organizing and processing information.
- Excellent ability to write and speak fluently in English and Bangla.
- Advanced e-mail, Internet, and computer skills.
- Availability to join with very short notice.

Interested candidates are requested to apply with a forwarding, a detailed bio-data, a copy of passport size photograph, mentioning names of two professional referees, expected gross salary to **The Advertiser**, Box No: A-395 C/o. The Daily Star, 19, Karwan Bazar, Dhaka within February 07, 2001.

Female are specially encourage to apply

ANY PERSUASION WILL BE TREATED AS THE DISQUALIFICATION OF THE CANDIDATE

BANGLADESH MBA ASSOCIATION

NOTICE FOR AGM

Notice is hereby given that the Annual General Meeting of the Bangladesh MBA Association will be held at 6:30 PM on Saturday, the 10th February 2001 at Hotel Purbani, Dhaka to transact the following business:

AGENDA

1. To approve the minutes of the last AGM
2. To present and approve the report of the GS
3. To receive, adopt and approve the accounts of the Association.
4. To elect the members of the Central Executive Committee for the period 2001-2002.
5. Miscellaneous

BY THE ORDER OF THE
CENTRAL EXECUTIVE COMMITTEE
MD. AZIZUL ISLAM MBA
GENERAL SECRETARY
TEL. 02-9336846

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Career Opportunity at the Embassy of Japan

AMBASSADOR'S OFFICE

The Embassy of Japan seeks to recruit Personal Secretary (PS) to Ambassador for immediate joining. Followings are the required qualification of the applicants.

- ★ The applicants should have completed BA/MA.
- ★ Age range from mid 20 to mid 30 yrs.
- ★ The applicants should have good command in English (both spoken and written) and should be able to prepare and communicate all correspondence competently.
- ★ Basic computer knowledge and good speed in typing (30-40 wpm)
- ★ Relevant working experience.

Deserving applicants are requested to submit their (1) CV/ resume (2) photo-copy of certificates/ testimonial (if any) (3) one recent colored passport size photograph and (4) Phone number and address of the applicant to the Embassy no later than 8th February 2001. Short listed applicants will be called for the second screening (English proficiency exam., interview etc.) scheduled at the Embassy.

★ Please mark "Ambassador's Office" on the envelope.

Embassy of Japan
Plot No. 5 & 7, Dutabash Road
Baridhara, Dhaka

INDEPENDENT UNIVERSITY, BANGLADESH

House 58 Park Road, Baridhara, Dhaka 1212

VACANCY ANNOUNCEMENT

We are looking for an INTERNAL AUDITOR aged preferably between 35-40 to join Independent University, Bangladesh, one of the largest and most prestigious private universities in Bangladesh. Applications are invited from Chartered Accountants/ FCMA's / MBAs who in addition to using their professional skills wish to broaden their experience through working alongside colleagues from a varieties of disciplines, on assignments ranging from audit of Construction Project Appraisals to final payment of Construction Bills; Review accounting, financial and other practices as a protective and constructive arm of management; Review the type of control in existence by measuring and evaluating their effectiveness. An ability to work independently, lead a project team and to communicate effectively both orally and in writing with all levels of management are important requirements. The candidate selected will report directly to the Vice-Chancellor of the University. Attractive levels of remuneration will be negotiated individually, and other fringe benefits will also be provided as per University rules. Successful applicants will be based in Dhaka. Please write in confidence enclosing brief CV with two copies of passport size photographs to Sr. Asst. Registrar (Academic) latest by 20.2.2001.

Steps taken to control traffic jam in city

Prime Minister tells JS

UNB, Dhaka

Prime Minister Sheikh Hasina told Parliament yesterday that to control traffic jam in the city, the government has taken a number of steps, including cleaning or roads and footpaths and setting up of fly-over at busy points.

"The process of eviction of hawkers and other illegal occupants from the roads and footpaths and their rehabilitation are going on to clean the city," she said replying to Begum Meher Afroz.

The Prime Minister said that to ease the city's traffic congestion, the government has taken a plan to construct fly-over from Sayedabad to Jatrabari and from Mahakhali rail crossing to Amtali with financial assistance from the World Bank.

Construction of a fly-over at Khilgaon rail crossing is also under consideration of the government, she said.

There are plans to construct a by-pass from Tongi to Kanchpur bridge and shift the Mahakhali and Sayedabad bus terminals to

the outskirts of the city, she added.

Hasina said the government has also taken a plan to ban rickshaws on the main roads and to make some roads one-way for solving the traffic problem in the crowded capital city.

"We've already implemented the decision of stopping the government of trucks within the city from 8 am to 8 pm, and extended the time of traffic duty up to midnight at important city points."

She said that for solving the traffic congestion, the government is improving 30 intersections of the city, increasing the number of traffic police and taking effective measures for improving the skill of traffic police.

The Prime Minister said the City Corporation has already constructed 19 foot over bridges and three under passes, and is constructing 14 more foot over bridges. A truck terminal will be set up at Amin Bazar and another bus terminal at Gulshan, she added.

The government is also

Holiday in Pabna Feb 5

UNB, Dhaka

The government has declared general holiday in Pabna-5 constituency on the day of by-election on February 5, said an official handout yesterday.

It said the holiday has been announced to facilitate the people of the area, including officers and employees of government, semi-government, autonomous and semi-autonomous and private offices, to exercise their franchise.

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Tel : 8622640, 509862 Dhanmondi, Dhaka. Tel : 8111699

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Vacancy Announcement

Applications are invited from Bangladeshi nationals for the post of Assistant Coordinator (monitoring). The incumbent should have at least 2nd class Masters

in Management / Public Relations / Social Science / Medical Graduation with having good communication skill both in English & Bangla. Should have 3 years experience in Health Development Activities.

Application with recent resume and two copies of passport size photograph should reach to the Chairperson, Bangladesh Breastfeeding Foundation, 8/12, Sir Syed Road, Mohammadpur, Dhaka-1207 by 15th Feb., 2001. Applicants in service should apply through Proper Channel.

C-154

Dhaka committed to welfare of children

BSS, Dhaka

Bangladesh has expressed its strong commitment to honor the lives of children around the globe.

"Bangladesh is committed at the highest level to achieve the goals and commitments made at the World Summit for Children and in the Convention on the Rights of the Child," Ambassador Anwar Karim Chowdhury, Bangladesh Permanent Representative to the UN, said Monday, according to message received in the city yesterday.

Chowdhury made the observation at a meeting in preparation for UN special session for children. The UN special session for children will be held next September. Ambassador Chowdhury highlighted the achievement of Bangladesh since the World Summit on Children held in 1990.

Chowdhury mentioned that Prime Minister Sheikh Hasina in her statement at the Millennium Summit, held at the United Nations last September, reiterated this commitment.

The United Nations is currently holding a five-day second preparatory committee session, which will lead into a special session of the UN General Assembly in September this year. About 30

countries took part in the discussion on the follow-up of World Summit for Children.

"Bangladesh has taken a proactive stance against child labour nationally and in the regional context," he said adding, Bangladesh has "Successfully abolished child labour from readymade garments manufacturing, our largest export sector."

Referring to the girl child, Chowdhury said, "Our National Plan of Action places particular focus on the girl child. There is a concerted effort to offset, through legal and administrative measures, to improve provision of equal opportunities to girls in education, health and nutrition."

JBIC chief calls on Khaleda

STAFF CORRESPONDENT

Governor of Japan-Bangladesh International Cooperation (JBIC) Hiroshi Yasuda on Monday called on Leader of the Opposition-in-Parliament Khaleda Zia and discussed issues related to mutual benefit and economic cooperation between the two countries.

During the meeting, Yasuda recalled that the JBIC provided financial cooperation to Bangladesh during the BNP regime for turning the Chittagong Airport into an international airport as well as for its development and expansion.

Khaleda Zia expressed satisfaction over the JBIC's role in Bangladesh and said Japan has been cooperating in different fields for the socio-economic development of the country.

She said the people of Bangladesh and BNP have always been giving priority to Japan and expressed gratitude for JBIC's continued cooperation. She recalled her visit to Japan as Prime Minister of Bangladesh.

The BNP Chairperson said the people of Bangladesh will always remember the contribution of Japan as it provided financial assistance for the construction of Jamuna Bridge and expansion of Chittagong Airport.

Khaleda Zia expressed the hope that Japan government and JBIC would continue its assistance and cooperation to Bangladesh in the future.

BNP secretary general Abdul Mannan Bhuiyan and vice chairman Prof Jahannara Begum were also present on the occasion.

482 police officers to be recruited

UNB, Dhaka

Some 482 police officers and 2,089 constables would be recruited during the current fiscal year, Home Minister Mohammad Nasim told Parliament on Monday.

In reply to Mustafizur Rahman Fizu (Awami League), he said recruitment of the 482 police officials - 223 Sergeants, 259 Sub Inspectors - are at the final stage.

Nasim told Abdul Latif Mirza (AL-Sirajganj) that a total of 2,838 terrorists had surrendered to the government in the southwestern districts, including Jessore, Kushtia, Jhenidah and Sirajganj.

The Home Minister informed the House that 196 members of the police forces are engaged in four UN peacekeeping missions in Kosovo, Bosnia, East Timor and Sierra Leone.

সাজার কলেজ

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যোগ্যতা:

- প্রথম শ্রেণীর স্নাতক সনমান ডিগ্রীসহ দ্বিতীয় শ্রেণীর স্নাতকোত্তর ডিগ্রী অথবা দ্বিতীয় শ্রেণীর স্নাতক সনমান ডিগ্রীসহ প্রথম শ্রেণীর স্নাতকোত্তর ডিগ্রী ও ডিগ্রী কলেজ পর্যায়ে নূনপক্ষে ১০ কসরের শিক্ষকতার অভিজ্ঞতা। অথবা
- দ্বিতীয় শ্রেণীর স্নাতক সনমান ডিগ্রীসহ দ্বিতীয় শ্রেণীর স্নাতকোত্তর ডিগ্রী অথবা প্রথম বিভাগে স্নাতক (পাস) ডিগ্রীসহ দ্বিতীয় শ্রেণীতে স্নাতকোত্তর ডিগ্রী অথবা দ্বিতীয় বিভাগে স্নাতক (পাস) ডিগ্রীসহ প্রথম শ্রেণীর স্নাতকোত্তর ডিগ্রী ও ডিগ্রী কলেজ পর্যায়ে নূনপক্ষে ১২ বৎসরের শিক্ষকতার অভিজ্ঞতা। অথবা
- দ্বিতীয় বিভাগে স্নাতক পাস ডিগ্রীসহ দ্বিতীয় শ্রেণীর স্নাতকোত্তর ডিগ্রী ও ডিগ্রী কলেজ পর্যায়ে নূনপক্ষে ১৫ কসরের অভিজ্ঞতা।

দ্বিতীয় বিশ্ববিদ্যালয়ের অনুমোদনক্রমে ডক্টরেট ও এম.ফিল ডিগ্রীধারীদের জন্য অভিজ্ঞতার শর্ত শিথিল করা যেতে পারে।

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PROSHIKA MANOBIK UNNAYAN KENDRA

Proshika Bhaban, I/I-Ga, Section-2, Mirpur, Dhaka-1216

TENDER NOTICE

Sealed and signed offers are hereby invited from the bonafide manufacturer/Suppliers/Agents of Bangladesh and of Member States of the European Union, for supply of Wooden Pencil (HB, Hexagonal) for Universal Education Programme of PROSHIKA. The Tender documents with Specifications, Terms and Conditions may be collected during office hours (Saturday to Wednesday from 10:00 a.m. to 4:00 p.m. and Thursday from 10:00 a.m. to 12:00 noon) from Accounts Section on payment of a non-refundable amount of Tk. 2,000/= (Taka Two Thousand only) from 31.01.2001 to 01.03.2001.

Quotations will be dropped in the Tender Box at the above address on or before 01.03.2001 till 3p.m. and opened on the same day at 3:30 p.m. in the presence of the tenderers or their authorised representatives (if any). The organisation reserves the right to accept or reject all or any of the quotations without assigning any reason whatsoever.

This is to be noted that, if the day of opening the tender falls on a holiday/non-working day (for any unavoidable circumstances), the opening will be on the next working day including Saturday at the same time.

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If you feel that you are the person for this job, please feel free to send an application along with a resume and one passport size photograph by 8th February, 2001 to the following address. Only short listed candidates will be called for interview.

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Executive Search

PROSHIKA MANOBIK UNNAYAN KENDRA

Proshika Bhaban, I/I-Ga, Section-2, Mirpur, Dhaka-1216

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Sealed and signed offers are hereby invited from the bonafide manufacturer/Suppliers/Agents of Bangladesh and of Member States of the European Union, for supply of Mathematics Exercise Books for Universal Education Programme of PROSHIKA.

The Tender documents with Specifications, Terms and Conditions may be collected during office hours (Saturday to Wednesday from 10:00 a.m. to 4:00 p.m. and Thursday from 10:00 a.m. to 12:00 noon) from Accounts Section on payment of a non-refundable amount of Tk. 2,000/= (Taka Two Thousand only) from 31.01.2001 to 01.03.2001. Quotations will be dropped in the Tender Box kept at the above address on or before 01.03.2001 till 11.00a.m. and opened on the same day at 11.30a.m. in the presence of the tenderers or their authorised representatives (if any). The organisation reserves the right to accept or reject all or any of the quotations without assigning any reason whatsoever.

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