

Offices Wanted in the Area of Dhanmondi

An international NGO working in Bangladesh since 1978 is looking to rent purpose built offices in Dhanmondi or its surrounding area with these minimum requirements:

- At least 12,000 sq. feet of floor space over 1 or more floors
 - Open plan offices with smaller rooms for 1-3 people
 - Parking for at least 7 vehicles with room for drivers
 - Large room suitable for meetings of around 40 people
 - Toilet facilities on each floor
 - Kitchen facilities on one floor only
 - Emergency generator for lighting and computers
- Offices currently being built would be considered for rental within the next 6-9 months especially if the needs of the agency could be taken into account when putting up partition walls.
- Please contact: The Administrator, P.O. Box 6066, Gulshan, Dhaka-1212. C-133

WANTED

- 4 Lady receptionists for an English Medium Institution.
 - 5 Smart and Dynamic males for administrative work.
- Contact with two passport size photographs at:
Gateway Education Consultants
 A-8/11, Lalmatia, Dhaka-1207
 Phone : 9125092, 8118250, 8121727

Land Vacant

Looking forward for a well-established construction firm for joint development on twenty-four kathas of land (apartment only). Land is situated on Panthapath, one side directly connected to main road. Only interested partners are requested to contact on following e-mail address giving full company name, address and telephone number.
 E-mail: Karish@bol-online.com C-128

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ASIANET LTD.

VACANCY ANNOUNCEMENT

ASIANET LIMITED, Service Provider in Bangladesh for THURAYA SATELLITE TELECOMMUNICATIONS COMPANY, Abu Dhabi, will soon appear in the market with dual-mode satellite mobile telephone offering three powerful technologies: Satellite, GSM and GPS.

For Marketing & Customer Care Deptt., we require **ASSISTANT MANAGER (Marketing) / SALES EXECUTIVE**.

The ideal candidate should be -

- A - Level
- Graduate in Business Administration / Marketing.
- Sufficient working knowledge with Computer.
- OR
- A - Level
- Graduate in IT / Computer Science

- Hardworking and able to carry out his job independently
- Within 30 years of age
- Excellent in communication skill both oral and written

In all cases experience in the field of telecommunications will be preferred.

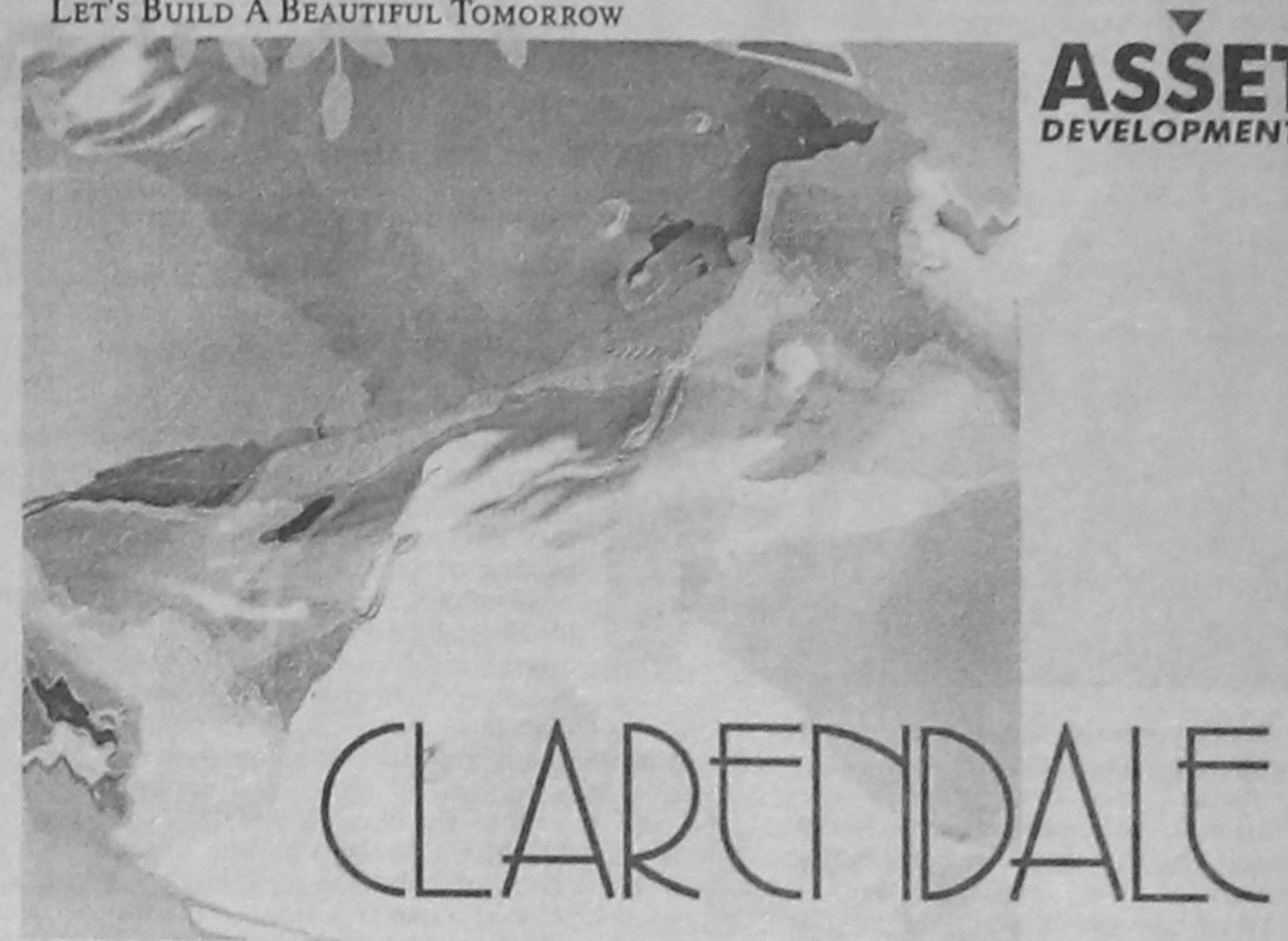
If you think you are the person we are looking for, you are advised to contact personally with application, CV and two copies photograph within Feb 01, 2001.

Managing Director
 Asianet Limited
 Bilquis Tower (4th floor)
 Gulshan -2, Dhaka -1212

The Message School VACANCY

1. Vice-Principal (Preferably Female): With at least 5 years teaching and administrative experience (Std. I to Std. V). Must be from O/A Level background. Age between 35-45.	2. Full time/Part-time Computer Instructor (Female): Need not apply if not good in spoken English. Attractive Salary.	3. English teachers (Female): preferably from O/A Level background. Need not apply if not good in spoken English. Attractive Salary.	Interview on any working day before 8th February, 01 between 2.00- 4.00 pm at Hsc # 8, Road # 19, Sector # 4, Uttara, Dhaka.
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LET'S BUILD A BEAUTIFUL TOMORROW



CLARENDALE

CLARENDALE
 Exclusive 1960 Sft & 1600 Sft Apartments At Dhanmondi Rd-8

Asset Developments & Holdings Ltd
 Corporate Office: House 29, Road 39, Gulshan, Dhaka Tel: 9881729, 9883136, 9886403, 8822768, 8817190, 6075611
 Mobile: 017-525982, 017-621962, 017-624062, Fax: 8828272, Email: asset@agni.com

Employment Opportunity

Applications are invited for the post of Administrative Support Person for our Dhaka Office. The position offered is full-time and permanent. Qualified applicants must have an excellent command of both written and spoken English. The position requires strong computer skills and superb interpersonal communication skills. The successful candidate will be energetic in order to face any challenge and work under pressure. Salary will be set in accordance with skills and experience.

Interested applicants should submit a detailed C.V., with supporting references and a contact telephone number on or before February 1, 2001.

Dhaka Liaison Office
 BRAC University Building, First Floor
 66 Mohakhall, Dhaka 1212
 Tel: 988-1265 ext 4013
 E-Mail: windsor@bdmail.net



Career Opportunity Appointment of Managing Director

Social Development Foundation (SDF) has been established recently as an apex financing organization guaranteed by the Government of Bangladesh for promoting social development of the poor and the disadvantaged, increasing their capacity and skill as well as enabling them to have more access to basic social and economic infrastructures, programmes and services. It is especially committed to improving the well-being of the poor, through provision of necessary funds for implementing social, economic and environmental activities. SDF will appraise the proposals submitted to it by various partner organizations (government organizations, community-based organizations, local government organizations, NGOs, and private organizations) for implementing various social development activities. It is also mandated to work in collaboration with various international organizations, development partners and donor agencies to promote the social development of the poor and the disadvantaged in the country.

The Managing Director (MD) will be the Chief Executive Officer of SDF. He/She will work under the overall policy directions of its Governing Body. He/She will be responsible for management of the affairs of SDF and has to play a leading and innovative role for managing and expanding the activities of SDF.

QUALIFICATIONS : The interested candidates for the post of the first MD of SDF, to be citizens of Bangladesh, are expected to have high academic achievements with at least 20 years proven experience in the fields of development of the rural and urban poor and the disadvantaged, social development and finance/planning at top management levels. He/She should have demonstrated leadership qualities with innovative ideas and excellent organizing, analytical, negotiating capabilities and problem-solving skills. The candidates are also expected to have experience of working in leading organizations in any of the above mentioned fields. Citizens of Bangladesh living abroad are encouraged to apply.

EMOLUMENTS : The emoluments will include a monthly salary of Tk. 75,000/-, monthly house rent allowance of Tk. 30,000/-, a full time transport with driver and other allowances, as admissible under the rules. These conditions may, however, be revised from time to time. In exceptional cases, salary may be negotiable further.

The appointment will be made on contract basis for an initial period of not exceeding 5 years, subject to annual evaluation of his/her performance by the Governing Body.

Applications in sealed envelopes and with all supporting documents including a passport size photograph should be sent to the following address to reach latest by 28 February 2001.

Convenor, Search committee
 for Appointment of Managing Director of SDF
Care/- Managing Director, Palli Karma-Sahayak Foundation
 House No. 31/A, Road No. 8, Dhanmondi R/A, Dhaka-1205, Bangladesh.
 E-mail: pksf@citechco.net
 Interested candidates may see the advertisement in the website www.pksf.org

CAREER OPPORTUNITY

Be a proud family member of

One of a leading Trade Marketing & Distribution house engaged in marketing of World Class Lubricants invites application for

SALES / MARKETING EXECUTIVE(S) BRAND EXECUTIVE

Requirements :
Educational Qualification: MBA/BBA/Chemical & Mechanical Engineer with excellent verbal and written communication skills over English & Bengali
Computer Literacy: At ease with working in a PC environment familiar with Windows based packages
Professional Experience : Minimum 3/5 years experience in the related field / trade
Quality & Ability :

- ▲ Required to achieve Targeted volume of sales in the given territory
- ▲ The job is demanding and target driven and the incumbent should be result oriented
- ▲ Transferable job, can be located to any places within the network
- ▲ Extensive travelling within Bangladesh
- ▲ Excellent leadership and interpersonal skill, capacity to work under pressure and reasonable, experience in crisis management are desirable

Age : Below 35 years

Only smart and well-groomed professionals with presentable and pleasant personality are requested to apply. Fresh candidates may also be considered if adequately qualified.

Attractive salary package with other perks will be offered to the deserving candidates.

Please apply with full confidence with 2 (two) recent passport size photographs on or before **February 15, 2001** to :

The Advertisers
GPO Box # 2197, Dhaka-1000.

BERGER
 Trusted Worldwide

CAREER OPPORTUNITY

Berger Paints Bangladesh Limited, the only multinational paint manufacturing & marketing company in the country, invites applications for the position of **Production Manager** for its 2 factories in Dhaka & Chittagong for immediate joining.

The incumbents should be in their mid thirties, having a graduate degree in Chemical/Mechanical Engineering with 7-10 years hands-on experience in any manufacturing concern. They should have exposure to day-to-day operations of manufacturing, production planning, human resource management etc and must be computer literate.

The Production Managers will be reporting to the Plant Managers of Dhaka & Chittagong factories.

Interested candidates who meet the above requirements may forward their application and resume with a recent passport size photograph to Human Resources Manager by February 3, 2001 at 43/3, Chatteswari Road, Chittagong-4000. D-53

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Our mission _____
 To help interested candidate(s) (Independent, Entrepreneur & Investor) to go through the immigration process and settle down in Canada successfully.

Our commitment _____

- Transparency and honesty in advice with clear-cut assessment; no unrealistic claims.
- To act as legal representative throughout the immigration process for our clients.
- To provide fast, reliable, and success-oriented services.
- Reasonable fee, no advance & no success-no fee policy.

Requirements _____ University Graduation with relevant experience (2 yrs min.) & fluent in English.

Occupations _____ IT Professionals, Engineers, Scientists, Researchers, Management/Marketing Consultants, Medical Lab Technologists, Accountants, Financial Managers, Editors & many more.

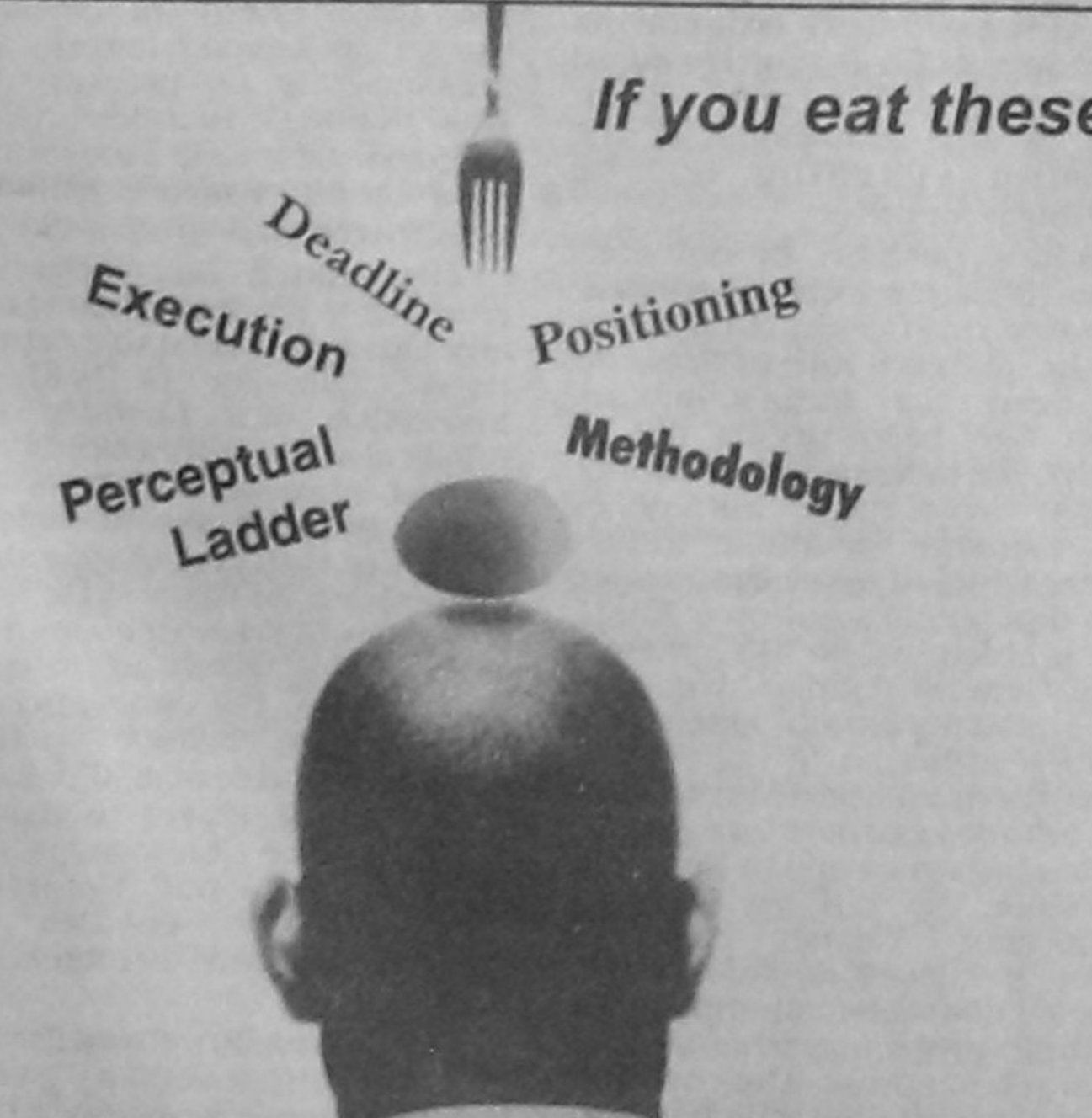
 Mr. Anthony Norfolk, our Canadian Lawyer & Barrister with 30 years experience, will be in Dhaka from 25th January to 1st February 2001 to meet clients. You are invited to apply immediately for **FREE pre-assessment** and consultation.

Free Seminar 27th January 2001, Saturday, 4.00 pm. at Engineering Institute
www.creative-bd.com

Creative Immigration & Business Consultants Ltd
 a concern of Creative Group

Kader Arcade 33 Mirpur Rd. (4th floor) Dhanmondi Dhaka 1205
 Ph: 9664961, 9664965, 8615794 e-mail: cibcl@creative-bd.com
 Canada (Vancouver):
 Creative Immigration & Business Consultants Canada
 Suite# 214, 10463-150th Street, Surrey, BC V3R 4B3, Canada.
 Ph: (604) 589-8094 Fax (604) 584-8001 e-mail: cibcc@canada.ca

If you eat these for breakfast, lunch and dinner the table is laid at Bitopi!



On the menu are high profile MNCs and invigorating local brands that need your special gourmet skills.

As a **Senior Account Executive** you must be good at **planning, strategy, presentation, and execution.** And also at troubleshooting, with the ability to wriggle out of tight situations with grace. **2/3 years'** experience in handling **FMCG brands** will be a big plus.

It goes without saying that you must be **good in English.** We won't mind if you are garrulous as long as you are articulate. You might be a man or a woman; we are not gender biased!

Trainee Account Executives, fluent in **English**, ready to keep **late hours** and absorbent like a **sponge**, who want to make the exciting world of advertising their career are also invited.

Salary will be commensurate with your skills and experience.

Connect @ proton speed on or before 1st February 2001, lest someone else pips you at the post!

The General Manager
Bitopi Advertising Limited
 822/3 Begum Rokeya Sharani, Shewrapara, Mirpur, Dhaka 1216 Fax 880-2-8110429, 9120496
 E-mail bitopi@bol-online.com