



VACANCY

Application are invited from suitable candidates for the following position:-

**1. SECRETARY / OFFICE CO-ORDINATOR**

**Qualification**  
Higher secondary School/'O' Level or equivalent with Secretarial Diploma  
Good English knowledge compulsory  
Knowledge of Computer (MS Word, Excel, etc.)

**Experience**  
Minimum 5 years attached to a senior Executive of a large business house with sufficient experience working on Personal Computers.

**2. CUSTOMER SERVICE AGENT**

**Qualification**  
Higher secondary School/'O' Level or equivalent  
Good English knowledge compulsory  
Knowledge on other foreign language will be considered as an extra qualification.  
Knowledge of Computer (MS Word, Excel, etc.)

**Experience**  
Minimum 2 years experience of working at airport, working knowledge on reservation system Sabre etc. Computers skills.

The candidates should be able to correspond independently, prepare reports, customer service oriented, etc and manage the office without supervision

Interested candidates meeting the above requirements should forward their C.V. within 07 days from the date of advertisement to:-

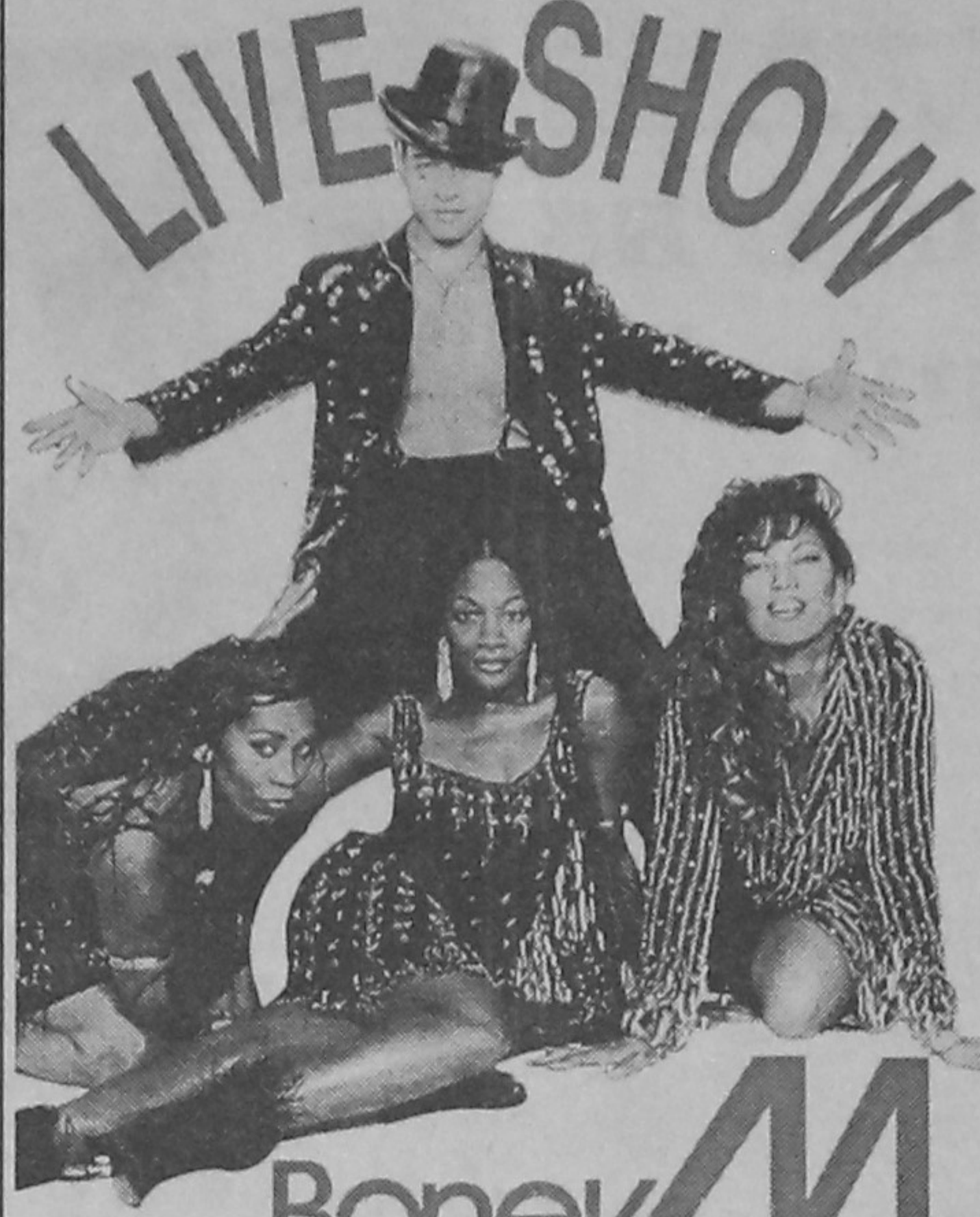
**COUNTRY MANAGER  
OMAN AIR  
28, LAND VIEW (3<sup>RD</sup> FLOOR)  
GULSHAN-2  
DHAKA-1212.**

C-1280

**TO LET AT GULSHAN AVENUE**

A 2-Storey Independent House at 122 Gulshan Avenue, Gulshan. Suitable for Bank, Insurance and commercial offices. Please contact: 9557721-24 (4 Lines) After Office Hour: 8829799

**FOR THE FIRST TIME IN BANGLADESH  
WORLD'S DISCO FAVOURITE MUSICAL SHOW**



**4 TH JANUARY 2001 AT ARMY STADIUM  
UNDER FULL SECURITY, ENJOY WITH YOUR FULL FAMILY**

**JU hons admission  
test results  
tomorrow**

The results of the first year Honours (session 2000-2001) admission tests in Jahangirnagar University (JU) will be published tomorrow, university sources said, reports BSS. Around 795 students will be enrolled in 24 departments under 3 faculties and an institute for the current session. Some 30,000 students took part in the admission tests, which were held from Oct 29 to Nov 2. The results will be published in some national dailies, the sources added.

**Norway to finance  
CHT dev projects**

Norway has agreed to be a development partner of Bangladesh in carrying out socio-economic development work in Chittagong Hill Tracts (CHT), reports BSS. The Ambassador of Norway to Bangladesh Mrs Gerd Wahlstrom apprised to Chittagong Hill Tracts Affairs Minister Kalpa Ranjan Chakma of this when she called on the minister at the latter's secretariat office yesterday. The ambassador said she went through the peace treaty. She appreciated the treaty. The ambassador told the minister that she recently visited Chittagong Hill Tract areas and saw that the area was now ready in all respects to receive foreign investments. The ambassador said Norway would be a potential development partner of Bangladesh in future. The minister welcomed the remarks of the Norwegian ambassador about CHT and said Norway is a development partner of Bangladesh for long.

**Over 42 lakh to get  
food assistance  
before Eid**

The Ministry of Disaster Management and Relief has directed concerned authorities across the country to distribute 42.375 tonnes of foodgrain among 42,37,500 poor people under Vulnerable Group Feeding (VGF) programme prior to the holy Eid-UL-Fitr, an official handout said, reports BSS.

**3 held, 500 grams  
heroin recovered**

A squad of CID police arrested three persons and recovered 500 grams of heroin from the possession from a hotel at Wazghat in the city's Kotwali area on Sunday, a press release said. The arrested were identified as Nuruzzaman, Swapon and Alan.

**Disposable syringe making plant for sale**  
Korean made brand new complete ultramodern Gas-sterilised various sizes disposable syringe making plant in packed condition including initial raw materials will be sold. Production capacity about one lac piece per day. Buyer could commence production immediately. For details please contact.  
Telephone # 011-851062, Fax # 8822606.

**ভতি চলছে**  
প্রে থেকে তবম প্রী পৃথক  
আবাসিক/অনাবাসিক/ডে-ফ্যার  
আপনার সন্তানকে গুরুগুরে ভতি করার কারণ-  
বর্তমান প্রযুক্তির যুগে টিকে থাকতে হলে আপনার সন্তান/পোষের জন্য প্রয়োজন সঠিক দিক নির্দেশনা ও যোগ্য যত্নের বিকাশ। কিন্তু আপনার কর্মব্যস্ততা অথবা প্রবাসী জীবনযাপনের জন্য সে দায়িত্ব আপনি সঠিক ভাবে পালন করতে পারছেন না। এমতাবস্থায় আপনার সন্তানের অভিভাবকদের দায়িত্ব নিতে প্রস্তুত হন।  
□ গুরুগুর সন্তান ২২ বৎসর যাবৎ কাতেই কলেজের অন্তর্গত বাতিলশী শিক্ষা দান □ আরামপ্রদ আবাসন ব্যবস্থা □ সুখম স্বাস্থ্য পরিবেশ □ অসম্মানযোগ্য ছাত্রদের পড়াশুনার উত্বুদ্ধকরণ □ কোরআন শিক্ষা তথা সর্বাঙ্গিক কার্যক্রমের মাধ্যমে শারীরিক, মানসিক ও মেধার বিকাশ ঘটতে কার্যকর ভূমিকা পালন করে আসছে। একজন গণিত অভিভাবক হতে নিম্নোক্ত ত্রিকানায় যোগাযোগ করুন।  
ভতি পরীক্ষা ১৫ জানুয়ারি ২০০১ হতে সকাল ১০টায়  
**গুরুগুর প্রি-ক্যাডেট স্কুল এ্যান্ড কলেজ**  
৪৪ গরিব বেওয়ার্জ এ্যাসিস্টে, সেক্টর ১১, উত্তরা, ফোন : ৮৯১৭৩০, ৮৯১৮০৭  
শাখা : বাড়ি ৭, সড়ক ২এ, সেক্টর ৪, উত্তরা, ফোন : ৮৯১৫৬৪৩

**LAUNCHING OF "ARUNIMA BOLYAN" THE 3 TON TRUCK LORRY ASSEMBLED IN BANGLADESH MACHINE TOOLS FACTORY (BMTF) BY ARMY TECHNICIANS**

**Items Produced in BMTF**  
Centrifugal Pump, Deep well Turbine Pump, Diesel Engine, Reeling, Lathe, Drill, Grinding Machines Boring Tools, Turning Tap, Cutting Tools and Defferent parts of Industries (Jute Mills, Steel Mills Rail Way, REB etc.) are being produced by us.

This launching heralds the first step towards attaining self sufficiency and self reliance in production of heavy defence equipments and commercial products at BMTF by army technicians

**Bangladesh Machine Tools Factory Ltd.**  
(An Enterprise of Bangladesh Army)  
Gazipur, Phone-9353362

**Solicitation for Tropical Forestry Conservation Fund Board Membership**

The Governments of Bangladesh and the United have jointly established a Tropical Forest Conservation Fund (TFCF), with the objective of protecting a viable representative population of Bangladesh's remaining Tropical Forest Biodiversity. The fund will support activities that result in the protection of Tropical Forests and Tropical Forest Biodiversity, through the award of strategic grants to coalitions of non-government groups. The TFCF will be governed by a board consisting of five members: One each appointed by the US and Bangladesh governments, and three representatives from a broad range of nongovernmental forest/conservation-related interests within Bangladesh, including representatives from:

- Environmental nongovernmental organizations;
- Local community development nongovernmental organizations;
- Scientific, academic and/or forestry organizations.

The NGO shall be appointed to the Board by the Government of Bangladesh in consultation with a range of domestic nongovernmental entities, and with the consent of the US Government. Board members shall serve *ad honorem* and at the discretion of the appointing Party for a term of three years. Board members will serve in their expert capacity, and not as the representative of any particular group or institution. Nominations for Board membership may be submitted by associations of NGOs, or by individual NGOs. In addition, interested individuals having a recognized association with these NGOs (e.g., serving on the Advisory Board/Steering Committee/Trustee, or associated as an Employee/Fellow/Consultant), believing they possess the requisite professional and community or forestry association-related experience, may propose themselves.

**Criteria for Board Selection**  
Board members should have a demonstrated commitment to forest biodiversity conservation, with interests, knowledge, and experience related to conservation of biodiversity and tropical forests and a capacity for leadership in this field. They should be recognized by peers and colleagues within their respective communities as "bridge-builders" of national standing.

- Qualifying NGO Qualifications**
  - Type of NGO. Environmental or Community Development.
  - Years of association. Minimum five years.
  - Certification. The institution should be registered with the NGO Bureau or otherwise officially registered.
  - Other. The NGO or the concerned individual must be widely known for work in the areas of: environment, sustainable forestry, community development or related work. Additionally the group should be known for its membership, participation and contribution to national and international forums.
- Qualifying Academic/Scientific Institution Qualifications**
  - Institution has a school of forestry, the environment or a related field.
  - Conducts research or field studies in the area of sustainable forestry or other fields related to tropical forestry biodiversity conservation.
  - Certification. The institution is nationally or internationally certified.
- Minimum Individual Qualifications**
  - Education: BA/BSc (Honours) from a recognized institute of higher learning.
  - Language: Fluent in Bangla and English.
  - Work Experience. Minimum fifteen years work experience in the concerned field that demonstrates a commitment to forest and forest biodiversity conservation in Bangladesh.
  - Proven effective board experience as demonstrated through membership and accomplishments on previous boards or similar organizations.
- Desired Additional Qualifications**
  - Demonstrated abilities in senior management areas such as strategic planning, modern financial management, adaptive management, objectives achievement, staff evaluation and motivation, grant proposal review, and grant evaluation.
  - Demonstrated organizational development skills such as fund raising, priority setting, managing organizational growth, advanced information management, and donor proposal development and review.
  - Proven skills in public presentation, meeting management, coordination and liaison skills, and conflict management.
  - Reputation for public spiritedness, honesty in financial and personal spheres, strategic mindset, fairness in decision-making based in facts, non-partisan in matters related to conservation priorities, and commitment to problem solving.
  - Computer literacy (ability to use a computer for preparing documents, receiving and sending email, etc.)

**TFCF Board Selection**  
A committee that will include representatives of both governments will review the nominations. The committee will recommend appointments to the Govt. of Bangladesh, which will take appropriate action. The results of the selection process will be announced publicly in the various media. Decisions resulting from this process shall be final.  
Interested individuals and organizations that meet the above criteria are requested to submit expressions of interest to the following box number. Those expressions of interest should contain a letter and a short resume that shows the candidate meets the above-mentioned criteria. Individuals being considered for the post may be requested to provide additional materials and appear for an interview. Expressions of interest must be received no later than 4:00 PM, 31 December 2000, Box Number C-1281, C/o The Daily Star, 19 Karwan Bazar, Dhaka-1215.

**Bangladesh Power Development Board Tender Notice**

Name of work: Supply of stores goods for Jhalakati Electric Supply for operation and maintenance work of Sale and Distribution Division-2, PDB. Eligibility of contractors: Enlisted contractors/supplier establishment of Power Development Board. Estimated expenditure: Taka 2,13,640/= only. Cost of tender: Taka 250/= (Taka two hundred and fifty) only. Place of availability of tender and date: Chief Engineer, Distribution, Barisal Zone, PDB, Barisal/Superintending Engineer, Operation and Maintenance Circle, PDB, Barisal and in the office of the undersigned. Tenders can be purchased till 20/12/2000 by depositing money of the cost of schedule in favour of the "Deputy Director, Accounts, RAO, PDB, Barisal in the Accounts No STD-11, Rupali Bank, Hemayet Uddin Road, Barisal Branch" with the permission from the head of office concerned. Date of receiving and opening tender: In the said offices (except bank) in the office of the undersigned on 21/12/2000 at 12:00 Noon and tenders will be opened on the same day at 12:30 PM before the tenders present (if anyone remains present). Other terms and conditions as mentioned in the schedule and all rules and regulations must be followed properly.

**Executive Engineer  
Sales & Distribution  
Division-2, PDB Barisal**  
Biddyan Jangs-1050 (4) 2000-2001  
DFP-29538-5/2

**Rotary News**

**Weekly meeting**  
Regular weekly meeting of Rotary Club of Dhaka will be held today at 4:00 pm at Pan Pacific Sonargaon Hotel, says a press release.

The regular weekly meeting and their party of the Rotary Club of Sonargaon Dhaka will be held today at 4:30 at Dhaka Club Family Lounge, says a press release.

The Rotary Club of Kamra will be an International Year meeting with the students of IIT (Islamic Institute of Technology) today at 4:00 PM at the residence of Rtn. Dr. AQSM Harun, 7-C, Paribagh, Dhaka. Syed Ruhul Annam Zawahir Qudus (Palestine) will be the guest speaker, says a press release.

**United Nations Development Programme**

জাতিসংঘ উন্নয়ন কর্মসূচী

**INTERNET CONNECTION REQUIRED**

UNDP Bangladesh is interested to connect its LAN with Internet using Radio Link or any other comparable option for the office. The potential ISPs are invited to quote their offer for a dedicated 128Kbps line on or before 21<sup>st</sup> December 2000. For detail information please contact:

B.E.M. Manjur-e-Khuda, IT Manager, UNDP  
Email: manjur@undp.org

IDB Bhaban, E/8-A Begum Rokeya Sharani, Sher-e-Bangla Nagar, Dhaka-1207, Bangladesh.GPO Box 1224; Tel: 811 8600 - 06, 811 8632 - 7 • Fax: 811 3196 • Internet: www.un-bd.org

**শোক সংবাদ**

গণপ্রজাতন্ত্রী বাংলাদেশ সরকারের প্রথম মন্ত্রী পরিষদ সচিব, জনাব হোসেন তওফিক ইমাম সাহেবের সহধর্মিণী এবং পাথমার্ক এসোসিয়েটস্ লিঃ এর পরিচালক, মিসেস ইসমাৎ ইমাম গতকাল সকাল ৭.৩০ মিঃ (ডিসেম্বর ১১, ২০০০ রোজ সোমবার) সিংগাপুর মাউন্ট এলিজাবেথ হাসপাতালে শেষ নিঃশ্বাস ত্যাগ করেছেন (ইদ্রা লিলাহে ওয়া ইদ্রা ইলাহে রাজ্জউন)। মৃত্যুকালে তাঁর বয়স হয়েছিল ৫৮ বছর। তিনি স্বামী, এক ছেলে, তিন মেয়ে ও অসংখ্য শুভাকাঙ্ক্ষী রেখে গেছেন। স্বরণ করা যেতে পারে ১৯৭১ সালে মুক্তিযুদ্ধের সময় জনাব হোসেন তওফিক ইমাম পার্বত্য চট্টগ্রামের ডেপুটি কমিশনার থাকাকালীন নিজ কর্মস্থল ত্যাগ করে মুক্তিযুদ্ধে সক্রিয় অংশগ্রহণ করেন এবং তাঁর সাথে তাঁর সহধর্মিণী মরহুমা ইসমাৎ ইমামও স্বাধীনতায়ুদ্ধে সক্রিয় ভূমিকা পালন করেন। তিনি তাঁর নিজ এলাকা টাংগাইল জেলার গোপালপুর থানায় এবং সিরাজগঞ্জ জেলার উল্লাপাড়া থানায় অসংখ্য জনসেবামূলক কাজে নিয়োজিত ছিলেন। তিনি তাঁর বিভিন্ন সেবামূলক কাজের জন্য সরকারই বিশেষ প্রিয় ছিলেন। একজন সং, ধার্মিক, সমাজসেবী মহিলা হিসাবে তিনি বিশেষ পরিচিত ছিলেন, অত্যন্ত নিঃস্বহকার এবং মৃদুভাষিণী বলেও তাঁর পরিচিতি ছিল। আজ মঙ্গলবার বাদ জোহর গুলশান কেন্দ্রীয় মসজিদে মরহুমার নামাজে জানাজা অনুষ্ঠিত হবে এবং বৃহস্পতিবার বাদ আছর মরহুমার নিজ বাসভবনে কুলখানি অনুষ্ঠিত হবে। তাঁর আত্মীয়-স্বজন এবং শুণ্ধ্যীদের নিম্ন ত্রিকানায় উপস্থিত থাকার জন্য অনুরোধ করা যাচ্ছে।  
ত্রিকানা : এন ডব্লিউ ই ১৩, রোড # ৫৫, গুলশান, ঢাকা।

**Vacancy Announcement**

**HANDICAP INTERNATIONAL**  
Vivre debout

**THE ORGANIZATION**  
Handicap International, is a French INGO specialising in the field of disability and working in more than 40 countries around the world. A representative office has recently been established in Bangladesh, which is responsible for supporting local organisations so that they can effectively introduce programmes for people with disabilities.

**Following positions are available:**

**PROGRAMME MANAGER**

**THE JOB**  
As the Programme Manager you will be responsible for facilitating and supervising Handicap International's future projects related to disability issues in Bangladesh. You will lead a team of specialists, elaborate projects, carry out fund raising and enhance networking activities in order to effectively incorporate disability issues into mainstream development endeavours.

**THE SUCCESSFUL CANDIDATE**  
You will be 35 years or older, a Bangladeshi citizen with a Masters degree from a recognized university. You will have previously held a similar position and possess excellent communication, and management skills. You are familiar with both the Bangladeshi and International NGO working environments and have appreciable experience in disability related projects.

**ADMINISTRATIVE OFFICER**

**THE JOB**  
As the Administrator, you will be responsible for the recruitments and its procedure, training of administrative staff, contract, salary and staff regulation within the legal framework of the organisation and the country's labour laws, preparing budgets and follow-up and producing financial report. You will be responsible for the day-to-day management of the administrative staff in the office, maintenance of the office and residence in accordance with the legal condition.

**THE SUCCESSFUL CANDIDATE**  
You will be 26 years or older, a Bangladeshi citizen with a Masters degree from a recognized university. You will have previously held a similar position and possess excellent communication, and administrative skills. You are familiar with both the Bangladeshi and International NGO working environments and have appreciable experience in related projects.

Please address all applications to the  
Country Representative  
Handicap International  
Address: Road 25, House 14, Banani, Dhaka 1213

Deadline for receipt of applications is 2<sup>nd</sup> January 2001