

## Job Opportunity

Resident office of an International Research Organization (USA) urgently requires one **Administrative Assistant** to work with the Program Manager and the Coordination Manager.

- A) Skills:**
1. Good command of English, both spoken and written.
  2. Computer proficient with adequate knowledge of MS Office and Excel.
  3. Should be able to deal with foreign consultants and donors independently.
- B) Salary** will be negotiable subject to qualification and will be on consolidated basis.
- Interested candidates may forward their bio-data with one copy photograph by October 22, 2000 to the following address:

The Advertiser, Box No C-1018, C/o The Daily Star, 19, Karwan Bazar, Dhaka.

## To-Let

Apartment at Banani-newly constructed 3-bed, with all modern facilities, lift, standby generator, separate drawing, dining & servants. Tel-605191, 011-859730. D-699

## To-Let

Newly-built spacious luxury flats 103 DOHS, Banani, 4 beds with attached dress/toilets, drawing, dining, family reception, verandahs, store, kitchen, pantry, servant room, lift, generator, garage, all sides open, security. 8822810, 8812125 (Res), 017358250 (Mob) C-1024

## Luxury Flat Sale

DOHS Baridhara 2600 sq-ft 4-bed, 4-bath, spacious living, family living, dining, 4-veranda, servants room, attached bath almost ready. Rd-2, House 215. ☎ 8828234, 7312647 (ARS Builders). C-1028

## TO-LET

First floor of independent 2-storied house 3-bed/bath, American/European tenants surroundings, furnished, just vacated by Japanese. Road # 105, Gulshan-2 Ph. 9880439 Mr/Mrs Choudhury

## Flat for Sale & To Let

A newly build luxurious large apartment 1<sup>st</sup> floor 3400 sq-ft for sale and 4<sup>th</sup> floor 3200 sq-ft for To Let. Each flat having 2 garage with all modern facilities at Gulshan-1. The building having only 5 flat. Contact: 8821746 (Res), 8614020 (Off). C-1026

## মাদকাসক্তি সমস্যা??

দেশের প্রখ্যাত মনোবিজ্ঞানীর অধীনে মাদকাসক্তি এবং মানসিক রোগীদের আধুনিক চিকিৎসা ও পুনর্বাসন চলছে, শৃঙ্খল পুরুষ, মহিলা, মাদকাসক্তি এবং মানসিক ইউনিটসহ ৫০ শয্যা বিশিষ্ট একটি পূর্ণাঙ্গ হাসপাতাল।

**লাইট হাউজ ক্লিনিক +**

মাদকাসক্তি ও মানসিক সমস্যার চিকিৎসা এবং পুনর্বাসন কেন্দ্র।

বাড়ী # ২০, রোড # ১৪, সেক্টর # ৬ উত্তরা মডেল টাউন (উত্তরা রাজউক মডেল কলেজের পিছনে), মোবাইল : ০১৭৫৩৪৪৩৩

নিঃস্বঃঃ কক্ষ শব্দত, উন্নত চিকিৎসার আশাবাদে।

## FLAT TO LET GULSHAN-1

Newly constructed 2700 sqft. 3 bed (with teakwood built-in wardrobes) + bath, formal + family living, dining, 2 balconies, 1 kitchen + veranda, teakwood fully fitted kitchen, utility room with strong + fridge + ironing arrangement servant room + bath, 2 car garages, stand-by power, lift, security telephone etc. To let from 1st Nov, 2000. Location : SE(E)3, R #137 Gulshan-1 (enter By road next to British Air Office). Contact at site or Telephone. 9116392, 8816128 Expats preferred.

## Electrical/Mechanical Engineers Wanted

A rapidly growing specialized construction firm in Bangladesh is looking for Electrical and Mechanical engineers. Interested applicants should have a minimum of 10 years experience in designing, evaluation of designs and site supervision of commercial and institutional facilities.

The successful candidates will be hired on a contract basis for a minimum period of 36 months. Remuneration will be based on the merit of the applicant. Applicant should be available to start work from 1<sup>st</sup> January 2001.

If you are interested, send your complete CV and a photograph to:

PO Box No - 9011, Banani, Dhaka-1213, Bangladesh

Please write "Application for Electrical/Mechanical Engineer" on top of the envelope. The last date of application submission is 19<sup>th</sup> October 2000. C-1016

## Job Opportunity

Resident office of an International Research Organisation (USA) urgently requires **Program Manager** to work with the Head of the Office.

- A) Skills:**
1. Good command of English, both spoken and written.
  2. Computer proficient with adequate knowledge of MS Office and Excel.
  3. Background of Health & Family Planning/Reproductive Health and knowledge of the formal planning process will be preferred.
  4. Should be able to deal with foreign consultants and donors independently.
- B) Salary** will be negotiable subject to qualification and will be on consolidated basis. Anybody presently drawing below Tk 20,000 need not apply.
- C) Only ladies** are required to apply. Age should preferably be between 25 and 35 years.

Interested candidates may forward their bio-data with one copy photograph by October 22, 2000 to the following address:

The Advertiser, Box No C-1017, C/o The Daily Star, 19, Karwan Bazar, Dhaka.



## Centre on Integrated Rural Development for Asia and the Pacific

### VACANCY ANNOUNCEMENT

Position Title	Level (grade)	Duty Station	Duration of Assignment
Publications Assistant	G-5	Dhaka	Initially for a period of 1 year (extendable)
<b>Duties and responsibilities</b>			
Under the direct supervision of the Director (Information & Communication), The incumbent will be required to			
<ul style="list-style-type: none"> <li>➤ assist in editing, printing and publishing documents of the center including the journal, development digest, books and other publications;</li> <li>➤ collect/scan information materials for publishing;</li> <li>➤ assist in preparing documents for printing, formulating technical specifications for printing liaison with printing houses and proof reading;</li> <li>➤ prepare distribution list and promote marketing and sales, maintains records of centres publications</li> <li>➤ assist in building up the documentation and information services.</li> </ul>			
<b>Qualification and Experience</b>			
<ul style="list-style-type: none"> <li>➤ Graduate/Post Graduate Degree in Mass Communication and Journalism from any recognized university;</li> <li>➤ training in the field of printing; publication and having knowledge about layout and design;</li> <li>➤ at least 5 years of experience in an English Newspaper as reporter/sub-editor or as a responsible officer in charge of printing and publication in any national/international organization; excellent communication skills in English (written and spoken);</li> <li>➤ ability to work under pressure and meet deadlines.</li> </ul>			
Level G-5 Step-1 starts a salary of US\$2,909 per year or US\$242 per month (to be paid in equivalent Taka) plus other allowances like contributory Provident Fund, Group life Insurance, Accident & Sickness Insurance and Children Education Grant.			
Position Title	Consolidated Salary	Duty Station	Duration of Assignment
Library Assistant	10,000/per month	Dhaka	Initially for a period of 1 year (extendable)
<b>Duties and responsibilities</b>			
Under the general supervision of the Librarian the incumbent will be required to			
<ul style="list-style-type: none"> <li>➤ maintain library database;</li> <li>➤ prepare weekly / fortnightly / monthly bulletin of new arrivals of the library;</li> <li>➤ assist the users in getting the desired information;</li> <li>➤ download information from the internet and other electronic media;</li> <li>➤ provide feedback services</li> </ul>			
<b>Qualification and Experience</b>			
<ul style="list-style-type: none"> <li>➤ M.A in Library and Information Science;</li> <li>➤ at least 5 years of experience as an Assistant Librarian/Library Assistant in any National/International Organization</li> <li>➤ working knowledge of computers specially in MS-Office, CDS/ISIS, Email and Internet (experience with Computer Programming would be an added advantage);</li> <li>➤ excellent communication skills in English (written and spoken).</li> </ul>			
Candidates who meet the requirement may apply giving full personal particulars, work experience, along with a photograph to the Administrative Officer, CIRDAP, Chameli House, 17 Topkhana Road, GPO Box 2883, Dhaka 1000 by 20 October 2000. Only short listed candidates will be called for an interview.			

## House To-Let

A duplex 3,600 sqft and a second floor 2,450 sqft House-174, Rd-2, DOHS, Baridhara. Available from November 1, 2000. Contact: Phone 8012511-20 ext-234 (office)-334 (Res). D-700

## NEXGEN

SAT I&II TOEFL GRE GMAT IBA IUB NSU WE HAVE NO BRANCH

Khurshid Alam (BORDA) MBA ☎ 811 8484 A-6/2 Lalmatia Dhaka 8125556/5343

## FLAT FOR RENT

A modern south facing road side flat of 1900 sqft at 4th floor with 2 (two) car parking at Banani is available for rent. **Oriental Abanti**, Flat-B-5, Road-5, House-40, Block-G, Banani, Tel : 9113282, 017-530611

## FOR RENT

**MITSUBISHI PAJERO**  
JEEP TIPTOP CONDITION.  
MODEL - 1994.  
TEL: 9127480, 019-345900.

## Flat To-Let

2000 sqft Baridhara lakeview luxury Concord Apartment, Road-8, House-27. Flat-401, 402. 3-bed, 4 baths with all latest modern amenities. Phone 9880924. C-1027

## To-Let

New DOHS Mohakhali, Road-31, House-466, 4 beds, baths, drawing, dining, family room, garage at 2<sup>nd</sup> floor. Telephone: 8812160. C-1025

## Modern Flat To-Let

House No-10, Road No-6, Gulshan-1 Concord Crest flat of 2250-sqft 3-bed, 3-bath with wall-almirah and modern fittings separate servant's room and bath. All time lift, guard, generator, car parking facilities. Please contact Ph-8920325 Mrs Karim C-1021

## House To-Let

6-storied independent house at Banani, each floor about 3,000 sqft with large parking space, in finishing stage and can be customized, will be let out for long term only to multinational or foreign organizations. Please contact 9353887. C-1020

## TO-LET

**OFFICE/RESIDENCE, UTTARA MODEL TOWN,** House-9, Road-1/A, Sector-4, 3 Storied-5 Flats, each having 3 bed, drawing-dining, 2 toilets, modern fittings, parking facilities, Phone: 9331930, 7701420. E-mail : tasbir @ bdc.com.

## MAYFLOWER INTERNATIONAL TUTORIAL

(English Medium)  
Admission form being issued from 15th October 2000 for 2001.  
**Play Group to 'O' level**  
House No-23, Road, No-9/A, (Old-18), Dhanmndi, Dhaka. (Opp: Women's Complex), Ph : 8822301

## House To Let

Located at Uttara Sector-9, cross section of Sonargaon Road and Dhaka-Tongi Road, North of Muscat Plaza, about 16,000 sq-ft under construction building with lift and garage facilities, available wholly/partly. Internal decoration be made according to lessee's choice. Interested govt/private/foreign organisations may contact. Phone: 8315502, 9353750, 018218051. C-1023

## BIG COLLECTION!

AT **PRETEX**  
MEN, WOMEN & CHILDWEAR  
UTTARA SEC-4, GULSHAN-1

## অফিসার ক্লাবের মহিলা কমিটি আয়োজিত

## আনন্দ মেলা-২০০০

২৬ বেইলী রোড, অফিসার ক্লাব প্রাঙ্গণ  
২৪, ২৫ ও ২৬ নভেম্বর ২০০০  
শুক্রবার, শনিবার ও রবিবার

ষ্টলের জন্য ১৫ নভেম্বর ২০০০ এর মধ্যে নির্ধারিত ফরমে আবেদন করুন।

## Career Opportunity

A Multinational Company based in Chittagong is looking for an Accounts Officer who should be CA Course completed with 2-3 years of working experience in any reputable company. Knowledge in Computer is a must: immediate joining is required.

Any one having the requisite qualifications may apply to Box No-D-697 C/o The Daily Star, 19 Karwan Bazar, Dhaka with a recent passport size photograph by October 14, 2000.

## Announcement

The Canadian High Commission in Dhaka is currently updating its official list of Canadians registered in Bangladesh. Those who have not registered are encouraged to do so as soon as possible, by completing an application form available at High Commission. For those Canadians who are already registered, let us know if there are any changes to the information provided to this High Commission.

Information submitted will be used for consular purposes and will not be shared with other Canadian government or outside sources. D-698

## CAREER OPPORTUNITY

A LEADING 100% MODERN EXPORT ORIENTED FOOTWEAR INDUSTRY NEAR DHAKA IS INTERESTED TO APPOINT ONE "DESIGNER". PROSPECTIVE CANDIDATE MUST BE A BACHELOR OF FINE ARTS (BFA) FROM ANY RECOGNIZED UNIVERSITY. HE SHOULD BE WITHIN THIRTIES AND SHOULD HAVE THE INITIATIVE TO CREATE NEW NEW DESIGNS.

AN ATTRACTIVE PACKAGE INCLUDING OPPORTUNITY FOR HIGHER TRAINING ABROAD WILL BE AVAILABLE FOR A REALLY DESERVING CANDIDATE.

IF YOU CONSIDER YOURSELF TO BE ELEGIBLE, PLEASE APPLY IN CONFIDENCE WITH YOUR RESUME AND 2 RECENT PASSPORT SIZE PHOTOGRAPHS TO: G.P.O. BOX NO. 3938, DHAKA WITHIN 20TH OCTOBER, 2000.

## Eating Out

**Shikara is a Gourmet Restaurant**  
that serves Indian and Thai dishes on the city's new skyline.

**Shikara**

Plot # 56, Road # 2, Uttara C/A, Dhaka. PABX : 8919089, 8920459, 8921006, Fax : 8920769

Authenticated Italian and Indian food now in Dhaka  
La-Villa restaurant at top of the building in Hotel  
prepar by Italian chef  
ANTONIO BENDONELLI  
La Villa restaurant  
54 Karwan bazar Dhaka 1215  
Tel 911 3955, 913 0919, 912 4106 Fax 880-2-913 1218

## Sajna An Exclusive Restaurant

Serving full range of Indian dishes. Also available  
\*OUTSIDE CATERING \*TAKEAWAY \*PARTY FACILITIES  
House # 10, South Avenue, Gulshan-1, Dhaka-1212  
Tel: 8811684, 8812458 Fax: 880-2-8828802. E-mail:sajna@citetechno.net

## SANTOOR

An Exclusive Restaurant  
Symphony of Dining  
Call for outside catering  
House No. 2, Road No. 11 (New), Mirpur Road, Dhanmndi, Dhaka - 1209, Telephone: 8123336, 9128737

## Coral's

Comfortable Shopping  
Secured Shopping  
Your Trusted Family Super Market.  
Fast Food For New Generation  
32, Wireless Gate, Mohakhali C/A, Dhaka-1212, Mobile : 018-226450



## UNICEF Vacancy Notice Re-Advertisement

The United Nations Children's Fund (UNICEF) is seeking applications from Bangladeshi nationals for its Dhaka Office to fill in the positions mentioned below:

### 1) Project Officer (Community & Social Development)

**Nature of responsibilities (This is a Senior Level Position within the Water and Environmental Sanitation Section):**

The successful candidate will develop innovative and participatory, child friendly, gender sensitive and pro-poor approaches and strategies for the designing, planning, implementation and monitoring of the hygiene, sanitation and water supply project; negotiate, facilitate, institutionalize and monitor the maintaining of social development issues within the WES team and all other stakeholders in sector across project components and process; monitor and manage the work of NGOs/contractors in field implementation, through regular dialogue, field visit and review meetings in Dhaka and at field level; develop terms of references, strategies and participatory approaches for the engagement of NGOs and other contractors in the implementation of the project activities; provide inputs into the development of qualitative social development and participatory monitoring methods and indicators and systems development for ongoing monitoring mechanisms, to include capacity building at local government levels; develop strategies and activities for mainstreaming gender and participatory social development approaches within WES programmes; develop methodology, approaches and activities to address the serious social issues, which are emerging as a result of the arsenic crisis, leading to arsenicosis patients being ostracised within the community; develop a methodology for the promotion and facilitation of private sector latrine producers within the project; identify and develop studies, surveys and evaluations which will be needed to input into project development and in assessing achievements of project purpose.

### The ideal candidate should have:

- Advanced university degree in areas related to social science sociology, anthropology, economics, rural development, and demography, development study focus an advantage.
- Minimum 10 years work experience of which at least eight years at a senior professional level in social development field including field level and policy level activities.
- Analytical skills, preparation of project documents and report writing ability are essential.
- Experience at national level in alliance building and networking among government agencies, NGOs and private sector.
- Proven experience in planning and managing large-scale programmes is essential.
- Negotiation and advocacy skills.
- Fluency in written and oral English and Bangla.
- Proficiency in use of computer, especially word processing, spreadsheet & graphics. Experience in use of internet and email desirable.

**Remuneration:** Starting remuneration at NOD level which is the most Senior National Professional Officer grade level

### Project Officer (School Sanitation & Hygiene Education)

**Nature of responsibilities:**  
The successful candidate will, develop and design the programme of hygiene, sanitation and water supply intervention in the designated schools in the project areas with a demand responsive and gender sensitive approach learning lessons from previous experiences, aiming to utilise the child to child and child in the community strategies to influence behavioral change in children and in the community at large; influence and support a programme of collaboration between the DPE and DPHE in programme planning, implementation and monitoring. Ensure project strategies and approaches are instilled in school curricula; identify ways of reaching out-of-school population including mobile and transitory groups; with support from colleagues within WES, identify and develop technological options with regard to school facilities, paying particular attention to the needs of the girl child. Develop this theme so as to gain maximum benefit for the girl child in terms of school enrolment and retention; identify the needs for training to ensure optimum capacity of GOB counterparts and NGOs. Develop training programme and the methodology to carry out the required training; develop and manage the preparation of studies, surveys and evaluations, participate in and co-ordinate the preparation of reviews and reports including consultation with proposed users and monitoring of user satisfaction with WATSAN Engineering designs; Undertake advocacy to create a network of development partners (government, NGOs, donors, academic institutions, private sector) on the subject of school hygiene and sanitation so as to gain wider support for this intervention.

**The ideal candidate should have:** Advanced university degree. Preference will be given to degrees in areas related to social science (sociology, anthropology, economics, rural development and demography) and public health engineering.

- Minimum eight years work experience of which five years at a responsible professional level in social development field including hygiene promotion.
- Analytical skills and report writing ability are essential.
- Experience in working with donors as well as in alliance building and networking among government agencies, NGOs and private sector are preferred.
- Experience in child-to-child and child to community approached desirable.
- Proficiency in the use of computers especially in word processing, spreadsheets, email & graphics
- Fluency in written and oral English and Bangla.

**Remuneration:** Starting remuneration at NOC level which is the second most Senior National Professional Officer grade level.

Applications with CV and recent passport size photographs should be forwarded to the Chief of Human Resources Section, UNICEF-Bangladesh, Sheraton Annex, 1 Minto Road, Dhaka-1000, by October 14, 2000. Mark on the envelope the post applied for. Only short-listed candidates will be contacted.

Any form of canvassing, soliciting or influencing will be treated as a disqualification. Those candidates who applied earlier for these two positions need not to apply again.

Applications From Qualified Female Candidates Are Encouraged UNICEF is a non-smoking working environment. D-695