

Medical Services Officer

POSITIONS VACANT

SK+F
Excellence through quality

We are a leading pharmaceutical company having a strong presence in key therapeutic segments with a wide range of locally manufactured and imported products. Ours is a fast growing organisation which offers a thoroughly professional working environment.

To meet our growth expectation we are looking for young, energetic and ambitious male to join our sales team as **Medical Services Officer**. Candidates should be under 28 years of age and must be an M.Sc. with an aptitude for selling and the ambition to build up a career in the pharmaceutical field. He must be willing to work anywhere in Bangladesh.

Those who were unsuccessful in an earlier attempt need not apply. Persuasion in any form will be a disqualification.

Candidates should report for a walk-in interview at the following address on **24th September 2000** between 9:30 A.M. and 11:30 A.M. with a hand-written application, a recent passport size photograph, and a resume.

ESKAYEF BANGLADESH LIMITED
52, Motijheel Commercial Area, Dhaka-1000

PERSONNEL SEARCH

A large donor supported Micro Finance Organization with 2500 staff and 155 offices serving 400,000 clients across rural Bangladesh is seeking highly qualified and motivated individuals to fill the following positions. All candidates must demonstrate a strong personal commitment to poverty alleviation.

Director - Field Operations

The successful candidate will be expected to provide "hands on" management and leadership to the delivery of programs and services through a network of 155 field offices. The post will require an individual who possesses a comprehensive knowledge of micro-finance principles and practices coupled with a proven track record in managing a large workforce at the field level. Prior senior management experience in the financial services or micro-finance sector would be a definite asset. The organization will be undertaking the restructuring of its field operations and the incumbent should be prepared to accept a demanding workload and frequent travel to the field offices. A Masters Degree with 10 years senior management experience in the banking, micro-finance or related sector are required.

Director - Finance and Administration

The Director will be the organization's chief financial officer with overall responsibility for accounting, financial reporting and for the effective and efficient management of the Foundation's capital and physical resources. The Director will also be responsible to support the Field and HR divisions through the timely and accurate production of MIS data and through the provision of procurement services. The position will require an individual with strong academic qualifications (FCA/MBA) supported by minimum 10 years senior level experience as a financial manager in a Banking/Insurance or related sector. In addition to the experience mentioned above, the successful applicant will be expected to demonstrate in their application a highly developed understanding and capacity in the areas of Systems Management and Systems Development.

Director - Human Resource Development

The Director will be responsible for all staff and client curriculum development/training and the direction and supervision of 10 or more field training centers. She/he will also be responsible for the development of external program linkages and the delivery and monitoring of social and gender programs. This position will require an individual with solid academic qualifications (at least Masters Degree) coupled with minimum 10 years senior management experience in human resources management and development, adult education and social development. Experience in monitoring and evaluation will also be required.

All the above three positions will be reporting to the Managing Director of the Organization.

Manager - Central Accounts

This position will be responsible for the development and maintenance of a centralized and automated accounting function, which collects and reports the financial results from all cost centers/spending units. FCA preferred with minimum of 5-10 years experience.

Manager - Fund Management

This position will be responsible for the efficient management and use of capital resources, which will include development and maintenance of a centralized and automated fund management system incorporating the banking, investment and liquidity management. FCA/MBA preferred with minimum 5-10 years experience. Advanced computer literacy is required.

Manager - Personnel and Benefit Records

This position will be responsible for the development and maintenance of a database for personnel service records, payroll, benefits, and all other entitlements. Masters degree with minimum 5-10 years management experience preferably in a human resources function is required. Advanced computer literacy is required.

Manager - Logistics and Support

This position will be responsible for the purchase of all capital and non-capital items, printed materials and supplies. She/he will also be responsible for procurement and management of HQ and field office premises and all external leases and service contracts. Masters degree with a minimum 5-10 years management experience.

Manager - Information and Technology (MIS)

This position will be primarily responsible for the development of a comprehensive MIS database system and network including supervision of the performance of all data processing and information output requirements. Advanced qualification in computer applications with a minimum of 5-10 years experience in database management.

Manager - Communications

This position will be responsible for assisting the Managing Director in the preparation of Board and Donor documents, meetings, recording and writing of minutes and other administrative tasks. The position will also be required to provide logistic support for all of the other activities of the MD as required. Minimum Graduation Degree with at least 5 years experience in communications and public relations function is required.

Managers - Human Resource Development (2 Positions)

One position will be responsible for planning and managing all training activities for clients and staff. She/he will also be responsible for social development activities, integrating gender issues and perspectives in training curricula and establishing linkages with other organizations. The second position will be responsible for the monitoring and evaluation of all training and the effectiveness of group and social development activities. Minimum Masters level with 5-10 years experience in a non-formal education or training functions is required.

Chief Auditor

This position will be responsible for the development and implementation of a comprehensive internal audit system that covers all Headquarter, Regional and Field offices. FCA preferred with 5-10 years experience in internal and external audit management.

The organization encourages gender equity in all of its recruitment and female applicants are encouraged to apply. Computer literacy, written and spoken fluency in Bengali and English and the ability to travel in Bangladesh will be required for all positions. A competitive remuneration package would be offered to the successful applicants. Applicants for all positions must be aged 50 or under.

Interested candidates should forward their resumes with a covering letter stating the position applied for to **Box No. A-2539** C/o The Daily Star on or before September 30, 2000. Only short listed candidates will be contacted.

FLAT FOR SALE

3RD FLOOR (SIZE 2600 SFT) AT DOHS BARIDHARA # 154, ROAD 901 WILL BE SOLD. FACILITIES: AVAL, 5 BEDS, 5 BATHS, 6- BARANDHAS, KITCHEN, SERVANTS, DRAWING, DINING, LIVING AND GARRAGE. OCCUPATION WITHIN 3 MONTHS. PRICE 50 LACS. BUYER ONLY REQUEST CONTACT PHONE: 9880071.

AUTHENTA (O'Level Coaching)

42/7, Block-F, Babor Rd, Mohammadpur Tel: 9124369, 323855
New batch for Eng, Beng, & Phy
Thorough understanding. Free test classes
Come & see the difference!!

HOUSE TO-LET

Two storied building, space 5500 sft at Gulshan Avenue main thoroughfare. Embassy, Foreign Mission, Foreign/Local Bank, Multinational Company preferred. Contact: 018218693, 9116414 C-902

NEXGEN SAT & IIT TOEFL GRE GMAT IBA IUB NSU

Khurshid Alam (BORDA) MBA 811 8484
A-6/2 Lalmatia Dhaka 8125556/5343

Sale

6 dec land in Rampura Badda near Bonosri Project. Contact: 017536655. C-936

Car Sale

Self drives Toyota Marino Model 1994 Registration 1998. Show-room condition, owners going abroad. Tel: 8823037, 604292. C-932

Coaching

O Level Physics, Chemistry, Mathematics, English, Bangla, 15 years experienced teacher. New DOHS Mohakhali. Phone: 8815698. C-933

Rotary News

North West meeting tomorrow

The regular weekly meeting of the Rotary Club of Dhaka North West will be held tomorrow at the Dhaka Club Ltd. Ramna, Dhaka at 5:30 pm. says a press release.

Members have been requested to attend on time.

Prof Jamilur Reza gets SEED award

Rotary Club of Metropolitan Dhaka yesterday announced professor Jamilur Reza Chowdhury as the winner of its SEED Award for 2000-2001, reports UNB.

The award, given by trustee of RCMD Foundation, will be accorded to Prof Chowdhury tomorrow from a formal programme.

Chief Justice Latifur Rahman will hand over the award sponsored by the British Airways to the professor.

This was announced at a press conference held at a city hotel yesterday morning. RCMD President Mohammad Saifuddin Shafiq and Dr Ahsan spoke on the occasion.

Hasan Shahrier, Khaleed Hasan, Farid Hossain, Najma Kabir Khan, Ashfaq Khan and Kazi Kamaluddin were present.

The award, which includes Tk one lakh in cash, a gold medal and a citation is given every year to a living Bangladeshi for outstanding contribution to science, education and economic development.

To-let

Office/Residence 2400 sft Baridhara House 2 Road 4 2 floor 3 beds 3 baths with modern facilities. Contact: 8612061, 8611301. C-926

To-let

Independent modern flat with garage, security etc. Foreigners/NGO preferred, 8/4, Block-A, Lalmatia, 9117854. C-929

To-let

House Rent: Uttara near Agakhan School, all tiles, 3 bed, 3 bath, Sector-4, Road 2C, House 8. Phone: 8914048. C-928

To-let

Four bed, two garages flat Number 204, 138, Gulshan Avenue, opposite Gulshan Police Station. Phone: 8918102. C-930

Tuition: 'O-A' Level Mathematics (A.B.D.P.M.), Physics, Sat. Gmat, Gre, 25 years experienced teacher. (QP Solved). Islam: 8127282, 018223722. C-909

Eating Out

Shikara is a Gourmet Restaurant that serves Indian and Thai dishes on the city's new skyline.

Shikara

Plot # 56, Road # 2, Uttara C/A, Dhaka. PABX : 8919092, 8920459, 8921006, Fax : 8920769

Sajna An Exclusive Restaurant

Serving full range of Indian dishes. Also available
*OUTSIDE CATERING *TAKEAWAY *PARTY FACILITIES
House # 10, South Avenue, Gulshan-1, Dhaka-1212
Tel: 8811684, 8812458 Fax: 880-2-8828802. E-mail: sajna@citechco.net

An Exclusive Restaurant SANTOOR

Symphony of Dining
House No. 2, Road No. 11 (New), Mirpur Road, Dhanmondi, Dhaka - 1209, Telephone: 8123336, 9128737

Comfortable Shopping Coral's

Your Trusted Family Super Market.
Fast Food For New Generation
32, Wireless Gate, Mohakhali C/A, Dhaka-1212, Mobile: 018-226450

TO-LET

3 bed & 3 bath new 2200 sft apartment in Gulshan Rd # 51, H # 7, Apt # C4 (4th floor) along with modern features, rent 28,000. Contact: 8112042, 9113710. C-923

FLAT FOR SALE

An exclusive south facing modern flat at Kemal Ataturk Road, Banani (at the same road of North South University), opposite Bukhara Restaurant, with three bedrooms, two bathrooms, one drawing room, modern kitchen, servant's room with bath, full time security, lift & generator, car park, 1650 sq ft. Genuine interested buyers kindly contact immediately. Mr Mamun: 9886823. C-924

To-let

An apartment of 1517 sft at Banani Road # 4 and 27 near Dhaka Gate having 3 bed, 4 bath, lift, car parking. Contact: 7213427 (Res), 7117466 (Off). C-931

To-let

DOHS Mohakhali Road-31, House-466, 4 beds, baths, drawing, dining, family room, garage at 2nd Floor. Telephone: 8812160. C-927

Rent-BARIDHARA APT.

2000 SQFT LAKEVIEW SUPER LUXURY APT (ROAD: HOUSE 27, APT: 401/402)-3 BED, 4 BATH, FOREIGN FITTINGS, ELEVATOR, SECURITY GUARD. CONTACT: 9880024, RHEYA, AT/M. C-938

House To-let

At 198 A Gulshan Ave, Gulshan-1212 An independent two storied house for residential purpose only. Four bedroom large living dining room, large garden with lawn, servants quarters, garage and with all modern amenities. Situated in a very prestigious location on the main Gulshan Avenue North side, in between the Australian Embassy and the Russian Club (Foreign Embassies/Companies preferred). Please contact Mrs R Ismail. Tel: 8828332. C-939

To-let

Newly built spacious luxury flat, 103 DOHS, Banani. 4 beds with attached dress/toilets, drawing, dining, family, reception, verandahs, store, kitchen, pantry, servant room, lift, generator, garage, all sides open, security. 8822810, 8812125 (Res). C-934

HOUSE TO-LET

A four-bed house with attached bathrooms, drawing, verandah and dining space (total 2800 square feet, garage is also available) is ready for rent at Uttara. Foreigners preferred. Contact: Palash, 011-832119. D-622

APARTMENT TO-LET

Just constructed south facing 3 bed, 4 bath, garage, lift, and standby generator. Apt # D-5, House # 35, ODYSSEY, Road # 4, Banani, Near Dhaka Gate. Please contact on site or ring: 8828510. C-937

FOR RENT

Uttara Sector 4 near Police/Bus Station Duplex 2500 sft 4 bed 5 bath and two flats 1250 sft each 3 bed 4 bath spacious courtyard maids accommodation car parking. Ideal for 3-unit family. Ph: 8911661/9562109. C-925

Flat To-Let at Baridhara

Newly built 2200 sqft. 3 bed, 3 bath, drawing, modern kitchen, servant room with bath, provision of 2 (two) car parking at 'Sunflower Apartment' building, 89, Sohrwardy Avenue. Unobstructed excellent view, furnishing arrangement for long lease may be considered. Rent very reasonable. Foreigner preferred. Contact at Site or Phone 017-525158 017-560404 9881779 (office time). C-922

BUILDING FOR COMMERCIAL USE TO-LET

Single-Storey Bldg. 5000 SQFT, 108, Gulshan Ave (Beside Main Road), Bank - Bima, Foreign Missions, Multi-Nationals requested to contact Phones: 8625306, 8625307 (9AM-5PM).

HOUSE TO-LET

4th, 5th & 6th floor of a 7 storied luxurious building at Dhanmondi (Subhanbag) area going to be rented jointly or separately. Measuring 2300 sq.ft. each flat contains 04 bedroom, 01 family living, 01 dining, 01 drawing, 04 bath, wide corridor & veranda, garrage and lift facilities. Residence / Foreign Organization / NGO's / Office's are preferred. CONTACT : House # 8/A/K/A, Road # 13, Dhanmondi R/A, Dhaka. Telephones # Res : 8115452, 8125580, Office : 9565409, 9560868, 9554253, Sylhet : 713049, 721365.

TO-LET

RECENTLY VACATED BY FOREIGNER 4 BED ROOM WITH ATTACHED BATH, DRAWING ROOM, LIVING ROOM, DINING ROOM, KITCHEN, STORE ROOM, FOYER, SITTING SPACE, LARGE COVERED VERANDAH, 2 GARAGE, SEPARATE SERVANT QUARTER, LARGE LAWN / GARDEN IN FRONT AND AT BACK.

AT HOUSE NO. 15, ROAD NO. 105, GULSHAN MODEL TOWN CONTACT : 9557707, 9561973, 9569473, 8116879 (RES)

SIR JOHN WILSON SCHOOL
HOUSE 5, ROAD 77, GULSHAN 2, DHAKA
TEL.600374

ENGLISH TEACHER WANTED

CLASSES 1 AND 2
EXCELLENT ENGLISH REQUIRED
AT LEAST ONE YEAR'S TEACHING
EXPERIENCE NECESSARY

BRING DETAILED CV, RECENT PHOTO AND HANDWRITTEN COVERING LETTER TO THE ABOVE ADDRESS ON SATURDAY 23RD SEPTEMBER BETWEEN 10:00 A.M. AND 12:00 NOON

NEWS NETWORK STUDIES

- Post-mortem Hazards in Bangladesh Tk125.00
- Bangladesh 1999: An overview Tk125.00
- State of Consumer Rights in Bangladesh Tk 75.00
- State of Women Prisoners in Bangladesh Tk125.00
- Politics of Hatal Tk125.00
- Empowerment of Women in UP Tk 75.00
- Food Shortage in Northern Region Tk 75.00
- Administrative Reform Tk125.00
- Electoral Roll and Voter ID Card Tk 75.00
- Cyclone and Life in Coastal Belt Tk 75.00
- Term of Government Tk 75.00
- Pre-Marital Medical Examination Tk100.00
- Life in Enclaves Tk 75.00

Contact Address:
NEWS NETWORK
House 9, Road 5, Dhanmondi R/A, Dhaka 1205, Bangladesh. Phone: 9660941 Fax: 9663598
Email: newswork@citechco.net
http://www.news-network-bd.com

BALY GROUP OF INDUSTRIES

240 New Elephant Road, Dhaka-1205

CAREER OPPORTUNITY

Being a leading group of industries in the country, we offer the following positions for dynamic, hardworking individuals.

1. **Marketing Executive (3)** : BBA/MS in Marketing. Good command in English. 1-2 years of working experience in a reputed company. Age limit : maximum 28.
2. **Accountant (2)** : B.Com/M.Com, Minimum 2-3 years of working experience. VAT/Bond/Custom related work experience would be considered as a plus point. Age maximum : 30.
3. **Computer Operator (1)** : Excellent knowledge in Windows '98 (MS Word, Excel) is a must. Minimum typing Speed : English 40 WPM, Bengali 35 WPM. Age limit : maximum 28.
4. **Diploma Engineer (Electrical & Mechanical) (2)** : Diploma in Electronics and Mechanical Engineering with good academic background. Minimum 1-2 years of working experience in a manufacturing facility. Age limit : maximum 28.

Deserving candidates are encouraged to apply along with their resume, photocopies of certificates, two recent passport size photographs to the above address by September 30th, 2000.

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- Your own office in Dubai
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- No hassle
- Minimum cost and maximum benefit

LIMITED TO 20 COMPANIES ONLY. ON FIRST COME FIRST SERVE BASIS

For further details please contact:
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Fax: 971 4 2729975
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Banani, Dhaka.
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Fax: 880 2 882 7995