

Metropolitan

VACANCY ANNOUNCEMENTS

STRENGTHENING THE OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL (BGD/97/002)

APPLICATIONS ARE INVITED FROM SUITABLY QUALIFIED BANGLADESHI NATIONALS FOR THE FOLLOWING POSTS IN THE ABOVE-MENTIONED PROJECT, A GOVERNMENT OF BANGLADESH TECHNICAL ASSISTANCE PROJECT, EXECUTED BY THE OFFICE OF THE COMPTROLLER AND AUDITOR GENERAL OF BANGLADESH WITH FINANCIAL ASSISTANCE PROVIDED BY THE UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP).

The project aims to strengthen the technical and managerial capacity of the Office of the Comptroller and Auditor General, in terms of the quality of auditing, auditing materials and equipment, to perform audits to internationally accepted standards and practices for government auditing.

Post 01: Audit and Accounting Consultant No: 1 (Start: Oct 1, 1999; Duration: 12 months)

- Duties:**
- Assist in developing courses on the new audit standards and the VFM audit manual; examine existing course materials at FIMA to identify materials relevant to the proposed audit standards and VFM auditing; obtain course materials from different professional national and international institutions for guidance/adaptation.
 - Develop sample audit documentation needed in the course of an audit (including: overview and survey reports; permanent audit file; audit examination programme, draft audit report; other working papers; obtain audit documentation material developed elsewhere for guidance/adaptation; develop in co-operation with FIMA courses to introduce model audit documentation.
 - Assist in the development of a VFM audit manual;
 - Other duties as assigned.

- Essential qualifications:**
- Degree in financial accounting and auditing (Desirable: Professional accounting designation).
 - Familiarity with international accounting and auditing standards and working papers.
 - Experience in government sector accounting and auditing in Bangladesh.
 - Experience in VFM auditing and modern auditing procedures and techniques.
 - Experience in course design.
 - Good communication skills in written and spoken English.

Post 02: Training Consultant No: 1 (Start: Mar 1, 2000; Duration: 12 months)

- Duties:**
- Organize trainers training at FIMA; identify officers within C&AG's office who will take the training;
 - Coordinate with and assist international consultancy group engaged in developing a Training Manual in VFM auditing; identify qualified instructors to give the training course;
 - Formulate a training plan covering the mandatory courses designed on the new standards; the VFM audit manual; and model audit documentation, for different levels of staff;
 - Organize the implementation of the training plan.
 - Other duties as assigned.

- Essential qualifications:**
- Academic background in accounting and auditing.
 - Familiarity with VFM auditing.
 - Experience in analyzing training needs in large organizations, preferably in accounting and auditing.
 - Experience in course design and formulating training plans.
 - Experience in organizing and implementing training plans.
 - Good communication skills in written and spoken English.
 - Other duties as assigned.

Post No 03: Audit and Accounting Consultant No: 2 (Start: Oct 1, 1999; Duration: 3 months)

- Duties:**
- Prepare a report on current legislation and other government directives or requirements relating to the C&AG's responsibility for the audit of public corporations and enterprises and government commercial bodies like Railways and PT&T;
 - Analyse the existing practice of parallel auditing in public corporations and enterprises, nationalized banks, and other financial institutions;
 - Prepare a strategy paper recommending changes to raise the C&AG's effectiveness and audit profile in conducting audits of parastatal bodies.
 - Other duties as assigned.

- Essential qualifications:**
- Degree in financial accounting and auditing (Desirable: Professional accounting designation).
 - Experience in accounting and auditing in public corporations and enterprises and/or commercial sector in Bangladesh.
 - Exposure to modern auditing procedures and techniques.
 - Good communication skills in written and spoken English.

Post 04: IT Consultant (One) (Start: Oct 1, 1999; Duration: 6 months)

- Duties:**
- Conduct a systems analysis of existing audit activities, reports and records of the C&AG's office.
 - Conduct a feasibility study of building a comprehensive computerized database of all records maintained in the C&AG's office, with links to Parliamentary Committee offices and the Ministry of Finance;
 - Identify and recommend the type, capacity and location of computer hardware (servers and workstations), required for a LAN and a WAN in the C&AG's office linking nine audit directorates with a central database in the C&AG's office;
 - Identify software package programmes, available domestically and internationally, and recommend one that meets requirements with modification and customization possibilities;
 - Organize installation of servers and workstations at appropriate locations and installation of the software;
 - Supervise training on software (trainer training will be provided by the software company);
 - Other duties as assigned.

- Essential qualifications:**
- Degree in computer-based information systems.
 - Experience in analysis of computer-based information management needs of large organizations.
 - Experience in developing computer-based information systems for large organizations.
 - Familiarity with network hardware and software packages needed for large information systems.
 - Good communication skills in written and spoken English.

Post 05: Audit and Accounting Consultant No: 3 (Start: Mar 1, 2000; Duration: 3 months)

- Duties:**
- Analyze the extent of existing computerization in the audit directorates; assess the potential for introducing computer-based auditing techniques in the directorates; identify suitable computer-based auditing techniques and programmes that could be introduced (consideration should be given to the collection and analysis of financial and statistical data and report writing capability).
 - Identify commercially available computer audit programmes in financial and performance/value for money auditing, which, as necessary, can be modified to meet the C&AG's requirements. Standard audit programmes developed elsewhere may be used as a guide.
 - Other duties as assigned.

- Essential qualifications:**
- Degree in financial accounting and auditing (Desirable: Professional accounting designation).
 - Experience in government sector accounting and auditing in Bangladesh.
 - Exposure to modern auditing procedures and techniques.
 - Familiarity with computer-based auditing software.
 - Experience in using computers, including word-processing, spreadsheet and graphics software, such as Word, Excel, PowerPoint in Windows 95 or 98.
 - Good communication skills in written and spoken English.

Post 06: Training Consultant No: 2 (Start: April 1, 2000; Duration: 6 months)

- Duties:**
- Prepare a report on the level of computer literacy among the officers/staff in audit directorates. This will include courses taken, training received and practical experience. Identify the needs and develop a training plan to enhance computer skills to meet immediate requirements; and organize the implementation of the training plan.
 - Introduce a pilot training course in computer-assisted auditing techniques appropriate for the current skill level of auditors; obtain or reproduce suitable course materials, acquire teaching aids, and auditing software.
 - Organize on-the-job training for staff in cooperation with audit directorates.
 - Other duties as assigned.

- Essential qualifications:**
- Academic background in accounting and auditing.
 - Experience in analyzing training needs in large organizations.
 - Experience in formulating and implementing training plans.
 - Familiarity with computerized auditing software.
 - Experience in IT training.
 - Good communication skills in written and spoken English.
 - Other duties as assigned.

General: Candidates should have analytical ability, be resourceful and quality and results-oriented. Strong writing and oral communication skills, as well as interpersonal and time-management skills are required. Candidates should be self-starters and be willing to go beyond merely fulfilling assigned tasks and show initiative to contribute to the work of the team by making suggestions where they see areas for improvement.

Duty Station: Unless otherwise specified the duty station for all posts is: Office of the Comptroller and Auditor General of Bangladesh.

Applications should be marked **confidential** and include a cover letter and **two** copies of the applicant's curriculum vitae. No copies of references, certificates or professional papers should be submitted at this time. All applicants should write "BGD/97/002" and mention the name of the post on the envelope. Applications should be addressed to:

National Project Director
Strengthening the C&AG Office Project (BGD/97/002)
Audit House
189, Shaheed Syed Nazrul Islam Saroni
Kakrail, Dhaka-1000

Closing date for receiving applications is 2 September 1999.

ONLY SHORTLISTED CANDIDATES WILL BE CONTACTED. MORE DETAILED AND SPECIFIC TERMS OF REFERENCE WILL BE PROVIDED TO SHORT-LISTED CANDIDATES.

WOMEN ARE PARTICULARLY ENCOURAGED TO APPLY

SERRM procession 'Women Repression Resistance Day' on Aug 24

By DU Correspondent
A section of Dhaka University students under a banner of "Slum Eviction Resistance and Rehabilitation Movement" (SERRM) will bring out a procession on the campus today, protesting the eviction of city slums.

The students' group also expressed solidarity with the movement of the slum-dwellers.

Bangladesh Nari Progoti Sangha will observe the 'Women Repression Resistance Day' on August 24, reports UNB.

Human rights and women organisations in the country have been observing the day since 1996 marking rape and murder of Yasmin, a young woman by policemen in Dinajpur in 1995.

The Sangha will also organize a rally to protest rising incidents of repression on women at 3 pm on August 24 at Central Shaheed Minar.

Car For Sale
1991 Toyota Corolla, 1600 cc, left hand drive, driven only 45,000 miles, in excellent mechanical conditions, attractive price, foreign buyers will have the advantage of transferring from passbook to passbook.
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Two storey large modern House No-20, Rd-18, Block J, Banani. Residential or office cum residential use. Reasonable rent. Foreigners only (No broker). Tel-011 802591 C-654

Two dacoits held in city

By Staff Correspondent
Two alleged dacoits were caught red handed by local people when they went in a body to loot valuables from a residence at Ruggan housing in city's Pallabi area.

The arrested were identified as Asarful Alam alias Bhuttu, 27, and Mohammed Kazal, 25.

The incident took place at about 7 am yesterday when a gang of dacoits rang up the calling bell. When the owner of the house opened the door they attacked him brandishing knife. When the land lord cried for help, local people rushed to the spot and caught two dacoits.

A team of Pallabi police went there and rescued two dacoits from the area and sent them to the Dhaka Medical College Hospital (DMCH) with injuries.

A case was filed with Pallabi thana in this connection.

8 criminals held in Ctg

CHITTAGONG, Aug 17: Chittagong Metropolitan Police (CMP) arrested eight alleged notorious criminals from different areas of the city and recovered some arms and ammunition from their possession during the past 24 hours ending 6 pm yesterday, reports BSS.

Detectives of CMP arrested Shah Alam (29) and Ratan Bhuiyan (30) from Nandankanon area and recovered a short gun and 29 bullets. Both the criminals were wanted in connection with several cases including dacoity and extortion.

Detectives arrested Azimuddin from Lalkhan Bazar area wanted in a murder case filed with Double Mooring police. Nasir Uddin Sikdar, Amanat Ullah Shah Alam and Zahid Hossain were picked up from Double Mooring area. The four criminals were wanted in connection with murder and dacoity cases, police said.

Information on JS put on Website

Information about Bangladesh Parliament has been put on the Website and anybody throughout the world may now obtain the information through the Internet, reports BSS.

Updated information about Bangladesh Parliament and the Asian Parliamentarians' Conference for Peace and Cooperation, to be held in Dhaka from September 1, is now available on the Website, said a Parliament Secretariat press release yesterday.

Bangladesh Parliament Website has been chosen as the Political site of the Week commencing from August 16 by 'Political Resources,' added the release.

The conference is likely to be attended by a large number of countries of Asia and Pacific Region. Twenty-six countries have already confirmed their participation.

The Website address of Bangladesh Parliament is: WWW.bangladesh-parliament.org

Directorate General Defence Purchase Ministry of Defence New Airport Road, Tejgaon, Dhaka-1215

Tender Notice

1. Sealed tenders in foreign currency are invited from bonafide Manufacturer's Dealer's/Supplier's/Indenter's (Enlisted Firms and Firms applied for enlistment in DGDP) for supply of the following items for Bangladesh Navy.

Sl No	Name of Items & Qty	Date of selling		Currency	Tender No
		From	To		
1.	Spares for HP Air compressor, DG & Auto Steering Gear (Qty-10+18+10 L/I)	29.08.99	07.10.99	F/C	6103 NP-2
2.	Spares for Cummins Diesel Generator (Qty-148 L/I)	29.08.99	07.10.99	F/C	6104 NP-2
3.	Power Trolley (Qty-01 No)	29.08.99	07.10.99	F/C	6105 NP-3

2. Tender schedule with detailed specifications/conditions will be available on payment as per I/T selling rate (Not refundable) during office hours between 0800 hours to 1300 hours. The tender can be dropped latest by 1000 hrs and opened at 1005 hours on the specified date of opening in the presence of tenderers (if present).

ISPR/Misc/99/558
DFP-17724-12/8
G-1523

Lt Commander BN
For Director General

সেন্ট্রাল ইনস্যুরেন্স কোম্পানী লিমিটেড CENTRAL INSURANCE COMPANY LIMITED

NOTICE OF THE ELEVENTH ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the eleventh Annual General Meeting of the Central Insurance Company Limited will be held at the Ballroom of Pan Pacific Sonargaon Hotel, 107 Kazi Nazrul Islam Avenue, Dhaka, on Thursday, the 09th September, 1999 at 3:30 p.m. to transact the following business:

- To receive and consider the Directors' Report, the Annual Statement of Accounts and Balance Sheet for the year ended 31st December, 1998 and the Report of the Auditors' thereon.
- To declare Dividend for the year ended 31st December, 1998.
- To elect Directors in place of retiring Directors from 'Group A' shareholders, and being eligible, the retiring Directors offered themselves for re-election.
- To elect Directors in place of retiring Directors from 'Group B' shareholders.
- To appoint Auditors and fix up their fees.
- To transact any other ordinary business with permission of the Chair.

NOTICE IS ALSO GIVEN that the Register of the Members and the Transfer Books of the Company of honourable shareholders shall remain closed from 25th August, 1999 to 09th September, 1999, both days inclusive, for the purpose of paying Dividends. Transfer instruments received by the share department of the Company upto 5:30 p.m. on 24th August, 1999 will qualify for Dividend for the year ended 31st December, 1998 to the transferees, if found in order.

Honourable members are reminded to please exercise their statutory right to appoint a proxy, who must be a member of the Company. Proxy form, duly stamped, may be deposited at the registered office of the Company at least 48 (forty eight) hours before holding the eleventh Annual General Meeting.

By order of the Board of Directors,

Madhusudan Acharyya, AICS
Joint Secretary (Board Affairs)
Dhaka, the 18th August, 1999

Registered Office: Uttara Bank Bhaban (13th floor), 90-91, Motijheel Commercial Area, Dhaka-1000.

আগামী কাল বাজারে ২০০০

Y2K

বাংলাদেশ কী সচেতন? আপনি কি খবর রাখেন? জেনে রাখুন সহস্রাব্দের অশনি সঙ্কেত সম্পর্কে

এবারের প্লাটফর্ম এইচএসসি ডিগ্রি কোর্সে ভর্তির টিপস

ইলিশ নিয়ে অনেক কথা হচ্ছে সত্যি কী ইলিশের আকাল পড়লো এদেশে?

হৃদয় জানালা, ফোরাম এবং প্রবাস জীবন তো আছেই, এছাড়াও

২৪ ঘন্টায় এবার নিউইয়র্ক শহরের জ্যাকসন হাইটস্। এখানে বাস

হাজার বাঙালির। তাদের জীবন-যাপন কেমন? প্রবাসে তারা যৌজেন দেশের প্রতিকৃতি। ২০০০-এর রিপোর্ট

ব্যক্তিগত বিজ্ঞাপনে ছাড় প্রতি শব্দ মাত্র দু' টাকা

হকারকে বলুন... আপনার ঘরে পৌঁছে যাবে

পরিবহণ অফিস

জাহাঙ্গীরনগর বিশ্ববিদ্যালয়

সাতার, ঢাকা

গাড়ি বিক্রির পুনঃ বিজ্ঞপ্তি

পরিবহণ অফিসের নিম্নবর্ণিত গাড়িটি যে অবস্থায় আছে সে অবস্থায় বিক্রয়ের জন্য আর্থী কেতাপনের নিকট হতে সীলমোহরকৃত দরপত্র আহ্বান করা যাচ্ছে।

স্বাক্ষর মাইক্রোবাস ১টিঃ নং ঢাকা মেট্রো চ-৭৯৩৪, মডেল ১৯৮৭, সিলিভার ৩, চেসিস নং কেজে-৫০২০৩১, ইঞ্জিন নং ৩৮৯১১৭, ইঞ্জিন সিসি ১২০০, আসন সংখ্যা (চালকসহ) ৬ (ছয়)।

দরপত্র আগামী ৮-৯-৯৯ তারিখে বেলা ১২-০০ টার মধ্যে নিম্নস্বাক্ষরকারীর অফিসে ব্যক্তিগতভাবে উপস্থিত হয়ে গালায়ুত খামে টেন্ডার জমা দেয়া যাবে।

টেন্ডারদাতা ব্যক্তিগতভাবে উপস্থিত না হয়েও বিশ্ববিদ্যালয়ের কোষাধ্যক্ষ ও টেন্ডার কমিটির সভাপতি অথবা জনাব মোঃ শহীদুল হক, নির্বাহী প্রকৌশলী ও সদস্য-সচিব টেন্ডার কমিটি অথবা পরিবহণ প্রশাসকের নামে ডাকযোগে গালায়ুত করা খামে টেন্ডার পাঠানো যাবে। তবে উক্ত টেন্ডার অবশ্যই নির্দিষ্ট সময়ের মধ্যে পৌঁছাতে হবে। এদিনই ১২-১৫ টায় পরিবহণ প্রশাসকের অফিসে দরপত্র জমাধানকারীগণের উপস্থিতিতে (যদি কেহ উপস্থিত থাকেন) প্রাপ্ত দরপত্রসমূহ খোলা হবে।

প্রত্যেক দরপত্রের সাথে উদ্ধৃত মূল্যের ৫% ভাগ আনুমানিক ব্যাংক ড্রাফটের আকারে রেজিস্ট্রার, জাহাঙ্গীরনগর বিশ্ববিদ্যালয়-এর অনুকূল জমা দিতে হবে। কর্তৃপক্ষ কোন কারণ না দর্শিয়েই যে কোন দরপত্র গ্রহণ বা বাতিল করার ক্ষমতা সংরক্ষণ করেন।

অফিস চলাকালীন (সকাল ৭-৩০ টা হতে বিকেল ২-০০ টা পর্যন্ত) (সাপ্তাহিক ও অন্যান্য ছুটি ছাড়া) নিম্নস্বাক্ষরকারীর অফিসে গাড়িটি দেখা যাবে।

জিডি-৭৩১

পরিবহণ প্রশাসক

Eating Out

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SANTOOR

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Government of the People's Republic of Bangladesh

Office of the Executive Engineer

Public Works Division, Rangpur

PWD Tender Notice

Tender No-7 (1999-2000)

- Tenders in BD Form No 2911 under sealed cover are invited from Public Works Directorate's enlisted civil contractors' firms as per financial ability for the undermentioned work of Public Works Directorate. Tenders will be received at the office of the undersigned, offices of all Executive Engineers under Rangpur Public Works Circle, office of the Divisional Commissioner, Rajshahi up to 12:00 Noon of 26/08/99 and will be opened on the same day at 12:00 Noon in presence of the tenderers (if any). Tender Form will be sold upto 5:00 PM of 25/08/99.
- Name of work : Construction of site boundary wall, gate of the Zonal Co-operatives Training Center and boundary wall of the Principal's residence and Guard Room at Mistripara in Rangpur district. The work is divided in 2 (two) groups. Group No. 1 & 2 (1999-2000).
- Estimated cost : Group No-1 (one) Taka 17,82,338/- and Group No-2 (two) Taka 3,38,798/-
- Earnest money : Group No-1 (one) Taka 35,647/- and Group No-2 (two) Taka 6,776/-
- Time limit for completion of work : Group No-1 (one) 120 (one hundred twenty) days and Group No-2 (two) 90 (ninety) days from the date of issuing work order.

Other details and detailed terms & conditions etc. can be seen and purchased from the office of the undersigned and offices of all Executive Engineers under Public Works Circle and office of the Sub-Divisional Engineer, Public Works Sub-Division-1/2, Rangpur under this Division and office of the Divisional Commissioner, Rajshahi Division, Rajshahi during office hours up to 5:00 PM of 25/08/99.

Khandokar Salah Uddin
Executive Engineer
Public Works Division, Rangpur

DFP-17389-10/8
G-1512