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VACANCY ANNOUNCEMENTS

Multisectoral AIDS Prevention Programme (BGD/97/031)

Applications are invited from suitably qualified Bangladeshi nationals for the following posts in the above mentioned project, a Government of Bangladesh Technical Assistance Project, executed by the Ministry of Health and Family Welfare with the financial assistance provided from the United Nations Development Programme (UNDP).

The project aims to minimise the socioeconomic impact of the epidemic by keeping the prevalence of HIV/AIDS low in Bangladesh. This will be achieved through institutional capacity of National AIDS and STD Programme (NASP) through establishing a functional NASP, increased participation of the committed decision and policy makers, increased awareness of general people and safer sex promoted as well as increased community participation in HIV/AIDS interventions and enabling environment for vulnerable groups.

1. Accountant (1)

Duties: S/he will be responsible for computing daily disbursements, including salaries and payments and charges made against individuals and organisations, coordinate and monitor allotment of expenditures, maintain appropriate budgetary accounts in order to determine availability of funds, maintain staff/vendor payments records, maintain appropriate records to ensure proper accounting for all cash receipts, determine payments are correct and according to the financial regulations, rules and/or procedure.

Qualifications: Minimum Bachelor's degree with three years experience in accounting work in private/government office. Working experience in UNDP projects will be an added advantage. The incumbent will have initiative and be able to deal with a large portfolio of tasks. Accounting skills are essential, as is working proficiency in English as well as Bangla and familiarity with word processing/data base software.

2. Computer Operators (3)

Duties: S/he will be responsible for computer work, data entry and data processing, filling correspondences for programme staff and any other relevant duties.

Qualifications: Minimum Bachelor's degree with prior working experience of word processing and database software and strong working proficiency in written English as well as in Bangla, prior three years experience in operating computers is essential.

3. Administrative Assistant (2)

Duties: S/he will be responsible for corresponding, filing, typing, maintaining appointments for project staff, support services to the international and local experts.

Qualifications: Minimum Bachelor's degree with five years experience in administrative work in private company/government or semi-government office. The incumbent will have initiative and be able to deal with a large portfolio of tasks. Administrative skills are essential, as is work proficiency in English as well as and familiarity with MS Word, database software.

4. Secretary (3)

Responsibilities: S/he will be responsible for drafting, sending and filing the correspondences for project staff, data processing and data entry.

Qualifications: Minimum Bachelor's degree with prior experience of word processing and data base software, expertise of English stenography and strong working proficiency in writing English as well as Bangla is necessary. Prior computer experience is essential.

General: The candidates are expected to have the ability to work under pressure and handle multiple tasks, have superior inter-personal skills, and be self-starters and show initiative to contribute to the work flow.

Duration: Duration of all posts is 1 (one) year, which is renewable based on performance.

Duty station: Programme office, Dhaka.

Applications marked confidential and including a curriculum vitae (no copies of references certificates should be submitted at this time) should be sent to the Manager, Human Resources, (ref.: BGD/97/031) P.O. Box 224, Dhaka-1000 by 20 June 1999.

ONLY SHORT-LISTED CANDIDATES WILL BE CONTACTED.

**WOMEN ARE PARTICULARLY
ENCOURAGED TO APPLY**

Metropolitan

Navy chief makes
farewell call on
Shahabuddin

The outgoing Chief of Naval Staff Rear Admiral Muhammad Nurul Islam made a farewell call on President Shahabuddin Ahmed and Supreme Commander of the armed forces at Bangabhaban yesterday, reports BSS.

Rear Admiral Islam gratefully mentioned the directions and support of Supreme Commander of the armed forces in the discharge of his duties.

President Shahabuddin appreciated his active role in building the Bangladesh Navy with modern equipment. He wished him long and peaceful retired life.

Lord Renwick calls on Hasina

Lord Renwick of Clifton, a member of the British House of Lords, yesterday called on Prime Minister Sheikh Hasina at her office, reports BSS.

During the meeting they exchanged, among other things, views on investment between Bangladesh and Britain.

The Prime Minister highlighted the incentive packages being offered by her government to attract foreign investment in the country.

Lord Renwick felicitated Prime Minister Sheikh Hasina for winning UNESCO Peace Prize. He also lauded the achievement of the present government in various fields including solving Ganges water sharing problem with India and signing peace accord on Chittagong Hill Tracts.

Principal secretary to the Prime Minister Dr SA Samad and British High Commissioner to Bangladesh David C Walker were present on the occasion.

DU exams under course system rescheduled

Apparently responding to the demand of final year students, Dhaka University authorities have rescheduled the dates of some examinations under course system, reports UNB.

Earlier, the final year student demanded that their examinations be shifted as those coincided with the coming BCS examinations.

According to the new schedule, examinations of MSc part II of 1997 will begin on July 22 instead of July 6 and that of MSS part II of 1997 on August 1 instead of July 1 while examinations of LLM-Course-A of 1997 on July 25 instead of July 15.

EC invites research projects

European Community (EC) has invited Joint Research Project (JRP) from the scientists of research institutions of the country under the Fifth Programme (1998-2002) in the developing countries, reports BSS.

The programme involves an amount of 14 thousand nine hundred 60 million Euro Currency Unit (ECU) with a view to involving the scientists and the research institutions of Bangladesh.

A discussion meeting was organised jointly by the Ministry of Science and Technology and Bangladesh National Scientific and Technical Documentation Centre (BANSDOC) in the centre's auditorium on Wednesday.

Mohammad Fazlur Rahman, Secretary, Ministry of Science and Technology, was in the chair and Abdul Halim, EC Officer in Dhaka, was the chief discussant.

About one thousand scientists attended the discussion meeting. Director, BANSDOC, Prof. Saifullah, distributed EC forms and discussed elaborately various points pertaining to them.

Bangladesh Council for Scientific and Industrial Research (BCSIR) Chairman Dr M Mashruzzaman also took part in the discussion.

Mohammad Fazlur Rahman, Secretary, Ministry of Science and Technology in his speech urged the scientists to take part in the research project.

CU admission test

Viva voce for Law Faculty rescheduled

CHITTAGONG, June 3: Viva voce of the first year honours admission seekers under Law Faculty of the Chittagong University will be held on June 7, a university press release said on Wednesday, reports BSS.

The date of viva voce was rescheduled as classes and examinations were suspended following a clash on the campus on May 15.

One succumbs to injuries at DMCH

A middle-aged man, who was injured in a clash in Matlab thana of Chandpur district Wednesday, died at Dhaka Medical College Hospital yesterday, reports UNB.

Hospital sources said Azim Niazi, 40, and three others were injured in the clash between two rival groups of villagers in the thana over a land dispute.

Niazi was rushed to the DMCH where he died this morning. A case was filed with Matlab thana in this connection.



ANNOUNCEMENT

The United Nations is moving most of its offices to the IDB Bhaban, E/8-A, Begum Rokeya Sharani, Sher-e-Bangla Nagar, during the month of June 1999. The timetable for the move is as follows:

UNDP	6 June
UNESCO	8 June
UNIC	8 June
UNAIDS	9 June
UNOPS	9 June
UNFPA	Mid June
WFP	End June

Most telephone numbers will remain the same. Separate announcement will be made if there are any changes.

QUEENS UNIVERSITY

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ADMISSION Fall '99

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B.Sc.Engg. (Hons.) - Computer Science and Engineering

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1. Drop a copy of your Résumé at the MGH Group Head Office any working day between June 4 and 15, 1999 during office hours.
2. Pick up your interview token scheduled to be held on June 21 and 22, 1999.

If you think you can be all that we want you to be and more, please get in touch.

**Human Resources Department,
MGH Group**

Dhaka Office: Jahangir Tower (5th Floor) 10 Kazi Nazrul Islam Avenue, Kawran Bazar, Dhaka - 1215.

Chittagong Office: Shafi Bhaban (4th Floor), Sheikh Mujib Road, Agrabad C/A, Chittagong.

Those who have applied to a similar advertisement in March 1999, should not apply again.

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Cricket heroes of
Bangladesh**

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make the nation proud.

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