



INTERNATIONAL CENTRE FOR DIARRHOEAL DISEASE RESEARCH, BANGLADESH (ICDDR,B)

VACANCY

ICDDR,B is a non-profit international medical research organization situated in Dhaka, Bangladesh. Its aims are to conduct research and training in diarrhoeal disease and related subjects of nutrition and fertility, and to develop improved health programmes for control of diarrhoeal disease in developing countries. It is also involved in major demographic surveys. ICDDR,B - the Centre for Health and Population Research is also a leading international research centre for population studies, reproductive and sexual health, and child survival.

The Centre through this announcement, seeks to fill the following vacant position:

HEAD, HUMAN RESOURCES Pay Level: P3 (UN/WHO)

Duties/Functions

Reporting to the Director, the Head of Human Resources is responsible for providing all human resource advice and support to managers and staff throughout the Centre, ensuring that HR policies and procedures are revised in line with modern practice and appropriately administered. The postholder will be a member of the Centre's Executive Committee, participating in operational and strategic decision-making, identifying and advising on the implications of the effects of change.

Qualifications & Experience

Degree from a recognized university with specialized training in human resources management, administration, labour laws or in any other field(s) related to management and at least eight years working within the human resources field and five years experience in a senior management position in a national, multinational or international organization. He/she should be capable of supervising computerized human resources and administrative systems. Experience in developed and developing countries is desirable as is familiarity with a non-profit organisation. Excellent knowledge of both spoken and written English is essential. Knowledge of Bangla is desirable.

The initial appointment is for three years with a possible extension for a further three years. The post is available immediately.

Applications should be sent with a covering letter and a detailed curriculum vitae, together with the names, addresses and contact numbers (telephone, fax and e-mail) of three referees to Prof. George J. Fuchs, Interim Director, ICDDR,B, GPO Box-128, Dhaka-1000, Bangladesh (Fax 880-2-883116, email: gfuchs@icddr.org) by March 15, 1999.

This vacancy is open to applicants of **EITHER SEX**.
Applications from **WOMEN** are encouraged.



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The Centre through this announcement, seeks to fill the following vacant positions:

HEAD, HEALTH & DEMOGRAPHIC SURVEILLANCE PROGRAMME (HDSP) Pay Level: P5 (UN/WHO)

Duties/Functions

Reporting to the Division Director, Public Health Sciences Division, the incumbent will be responsible to: (i) manage the field operation and database management system of Matlab Health and Demographic Surveillance System (MHDSS) where longitudinal demographic and health data of more than 200,000 population are being collected for more than three decades; (ii) develop workplan of HDSP; supervise and conduct demographic research, including setting research priorities in the areas of mortality, fertility, nuptiality and migration as well as broader areas of health and sociological/economical interest. S/he will assist ICDDR,B management in the development of long-term funding and cost recovery policies.

The successful candidate will have to manage Health and Demographic Surveillance System (HDSS) field operations and computerized database management system; Integrate the Demographic Surveillance System (DSS) and Record Keeping System (RKS) as well as the Geographical Information System (GIS). S/he should have linkage with different academic and government institutions and international organizations engaged in health and population work and should be able to enhance the use of HDSS data both within the ICDDR,B, elsewhere in Bangladesh and with international agencies and collaborators. S/he will conduct training of HDSS staff members and help junior researchers for their career development.

Qualifications & Experience

Doctoral degree in demography or any other subject with doctoral thesis in population science. Strong background in statistics and public health research. Over ten years of research experience in working with population and health programmes and a good record of publications in peer reviewed journals. Demonstrated ability to guide junior scientists and ability to write research proposals and donor report. Experience of managing and analysing longitudinal demographic data and fluency in English are essential. Working experience in developing countries is desirable. The incumbent must be able to manage a large staff and budget, establish research priorities, and deal with donors and government agencies.

HEAD, REPRODUCTIVE HEALTH PROGRAMME (RHP) Pay Level: P5 (UN/WHO)

Duties/Functions

Reporting to the Division Director, Public Health Sciences Division, the incumbent will improve reproductive health by conducting research and disseminating research findings on reproductive health issues. The Programme conducts research on the identification of determinants and consequences of reproductive ill health and designs, implements, monitors and evaluates the impact of interventions to improve reproductive health in rural and urban Bangladesh. The Programme has recently obtained over US\$3 Million to conduct researches for the next four years. This provides a unique opportunity for the incumbent to contribute in the field of reproductive health.

The incumbent will be expected to provide research leadership for ongoing projects, to develop new research initiatives and to supervise a workforce of about 200 people. S/he should be able to implement interventions to provide integrated reproductive health services in rural and urban areas. Must be able to manage a large staff and budget, establish research priorities, and deal with donors and government agencies. Good evidence of an ability to develop research proposals, obtain research funding and direct large multidisciplinary teams will be required.

Qualifications & Experience

A medical qualification and post-graduate training in public health, epidemiology, and health planning or related area. S/he will ideally have at least 10 years experience of working with health programs in developing countries and a good record of publications in peer reviewed journals. Applicants should have demonstrated abilities to lead public health scientists in research, as well as to foster interactions with researchers in the areas of social sciences and laboratory. Fluency in English is essential and experience in South Asia would be an advantage.

HEALTH ECONOMIST Pay Level: P4 (UN/WHO)

Duties/Functions

Reporting to the Chief of Party, Operations Research Project (ORP), the Health Economist will be responsible for all the research activities relating to financing and sustainability of health and family planning programmes of the USAID funded Operations Research Project (ORP). S/he will lead a team to design and evaluate interventions on improving cost-effectiveness and sustainability of services delivery and provide technical assistance to the government and the National Integrated Population and Health Program (NIPHP) partners concerning health programme financing and sustainability for replication in other areas of Bangladesh. S/he will be responsible for appropriate scientific documentation and publication of research results for wider dissemination.

Qualifications & Experience

The Health Economist position requires an individual with a doctorate in Health Economics or doctorate in Economics with a specialization in Health or Population, as well as training in public health research and statistical methods. The Health Economist should have at least 5 years of

experience of conducting applied research in the health and population field. Previous experience in South Asia is highly desirable. Must have an established track record of relevant research and publications on health economics related issues. The individual should possess intellectual finesse and interpersonal skills to be able to work cohesively in a multicultural and challenging environment.

INTERNAL AUDITOR Pay Level: P2 (UN/WHO)

Duties/Functions

Reporting to the Director the incumbent will plan, organize, conduct and report on audits/investigations of the Centre's existing systems (financial and operational) and recommend to improve adequacy, efficiency and effectiveness of operations and systems. Carryout special reviews and investigations as may be required by the Director.

Qualifications & Experience

A university degree and membership (CA/ACMA) of a recognized accountancy institute.

5-7 years of experience in a similar job in an international or multinational organization.

The incumbent should have demonstrated abilities to independently plan and carry out evaluation of the existing systems in every area of the Centre; understand, analyse and interpret a wide range of information and data. Ability to carry out operational audits and systems studies and identify areas of inefficiency, cost reduction, productivity improvement, security and weaknesses. Should have good understanding of the objectives and strategic plan of the Centre and key control issues within the organization and follow-up on the implementation of the external audits and approved consultancy reports.

Sound computer knowledge and good knowledge of important relevant legislation are essential. Excellent command of English both spoken and written and abilities to generate and write reports are also essential requirements of this position.

OPERATIONS RESEARCH SCIENTIST Pay Level: P4 (UN/WHO)

Duties/Functions

Reporting to the Chief of Party, Operations Research Project (ORP), the responsibilities of the incumbent will include direct involvement in research activities utilizing both quantitative and qualitative research methods, and will involve all stages of operations research, including the planning and design of studies, sampling procedures, data collection, statistical analysis and interpretation, writing of reports both for publication in international journals and for dissemination to donors and policy-makers in government and the presentation of briefings and seminars on study results.

Qualifications & Experience

Doctoral degree in Social and Behavioural Sciences, with sound training in public health research and statistical methods. Successful applicants shall have at least 5 years of international experience in conducting operations research, program evaluation studies and field training to applied population and health researches. The position also requires a solid research and publication background and excellent writing skills. The OR Scientist should have the required research and management experience and capability of carrying out specific activities in National Integrated Population and Health Programme (NIPHP), in addition to assisting the Chief of Party on other related activities. The individual should possess intellectual finesse and interpersonal skills to be able to work cohesively in a multicultural and challenging environment.

RESEARCH MICROBIOLOGIST Pay Level: P4 (UN/WHO)

The Centre through this announcement, seeks to fill the vacant position of Research Microbiologist in the Laboratory Sciences Division, which is one of its four Scientific divisions. The Division conducts independent research as well as provides support for research activities in other divisions. It also provides clinical laboratory service & training. The Division's research wing has branches viz. enteric bacteriology, respiratory microbiology, reproductive tract microbiology, environmental microbiology, parasitology, virology, immunology, molecular genetics and nutritional biochemistry. The Division is planning a major thrust in the area of emerging and re-emerging infections as a new initiative.

Duties/Functions

Reporting to the Division Director, Laboratory Sciences Division (LSD) the Research Microbiologist will plan, initiate and supervise studies on topics identified in the Centre's strategic plan, specially enteric, respiratory and reproductive tract infections and emerging and re-emerging infectious diseases including tuberculosis and arthropod borne viral infections. The incumbent will develop active research programme independently and/or in collaboration with other institutions and raise funds for its implementation; take part in Centre's initiative in vaccine development; coordinate interdivisional activities, and actively participate in developing and delivering relevant training programmes.

Qualifications & Experience

Ph.D or equivalent in Microbiology with 8 years' post doctoral experience. A good record of research publications in international peer-reviewed journals. Applicants should have demonstrated ability to attract external grants, interact across disciplines and administrative experience in directing a microbiology laboratory.

Experience of working in developing regions will be an added advantage.

Excellent command of English is essential.

SOCIAL SCIENTIST (Anthropology and/or Sociology) Pay Level: P3/P4 (UN/WHO)

The Centre through this announcement, seeks to fill the vacant position of Social Scientist (Anthropology and/or Sociology).

Duties/Functions

Reporting to the Division Director, Public Health Sciences Division (PHSD), the Social Scientist will carry out applied research that is applicable both nationally and internationally. As Head of the Behavioural Sciences Unit within the SBS Programme the incumbent will develop research protocols and take part in multidisciplinary studies that utilize qualitative social research methods for improving health and population based interventions and programmes. The incumbent will generate competitive research grants to carry out research, strengthen expertise in, and commitment to the application of social sciences with research studies carried out by other programmes and divisions of the Centre. Will disseminate and publish research findings from social science studies and promote their application to policy formulation and health planning, as well as to programme implementation and evaluation. The incumbent will strengthen social sciences capacity within the Centre for training, technical assistance and collaboration with other Bangladeshi and international organizations.

Qualifications & Experience

PhD in Medical Anthropology and/or Sociology and experience in public health, but candidates with equivalent experience and training in related social sciences and health education or communications are encouraged to apply. Applicants should have demonstrated abilities to lead social scientists in research, as well as have a good record of publications in international peer reviewed journals. Successful applicants will probably have had 5-7 years as a principal investigator in community based health research, including intervention studies and programmes aimed at improving health outcomes. Research experience in reproductive and sexual health is desired and experience in diarrhoeal and respiratory diseases, and/or in HIV/AIDS and sexually transmitted diseases would be an advantage. Excellent leadership qualities are essential.

Preference will be given to candidates with experience in international health and in post-graduate training. Experience in South Asia or other developing countries, an ability for interdisciplinary team work and a record of attracting research funding would be a definite advantage.

Excellent command of English is essential. Knowledge of Bangla would be an added advantage.

The initial appointment is for three years with a possible extension for a further three years. The post is available immediately.

Applications should be sent with a covering letter and a detailed curriculum vitae, together with the names, addresses and contact numbers (telephone, fax and e-mail) of three referees to Wahabuzzaman Ahmed, Chief Personnel Officer, ICDDR,B, GPO Box-128, Dhaka-1000, Bangladesh (Fax 880-2-883116, email: wzaman@icddr.org) by March 15, 1999.

These vacancies are open to applicants of **EITHER SEX**.
Applications from **WOMEN** are encouraged.

TO LET FOR OFFICE PURPOSES

A TWO-STORIED NEWLY CONSTRUCTED BUILDING (TOTAL AREA 3,500 SFT) ON BAILEY ROAD, WITH ADEQUATE SPACE FOR PARKING. FOR RENT AND OTHER PARTICULARS, PLEASE CONTACT MR ALAM, PHONE: 9558435 D-78

NOTICE

A general meeting of the Internet Service Providers is going to be held on 15th February '99 Monday, at 4:00 PM at Information Services Network Ltd (ISN), TMC building, 3rd & 4th floor, 52, New Eskaton Road, Dhaka-1000, to confirm the name of the association, 'INTERNET SERVICE PROVIDERS ASSOCIATION (ISPA)' under the Provision of Trade Organisation Act-1961. All ISPs and related business houses are requested to be present in the meeting.
RAKIB AHMED Secretary
S M IQBAL Convener
C-122



Biman
BANGLADESH AIRLINES

ZIA INTERNATIONAL AIRPORT, KURMITOLA, DHAKA. PHONES: 894771-9, 894730-4.
CABLE: AIRBANGLA. TLX: 642649 DABG BJ
Stores & Purchase Directorate

Corrigendum

REF: DACPF/INT'L RE TENDER/004/98-99 DATED: 7-2-1999

This refer to our Int'l Re-Tender Notice No DACPF/INT'L RE TENDER/004/98-99 dated 5-1-1999 published for procurement of Aircraft Container LD-3 Qty-50EA.

All participants are requested to please note the following amendment.

1. Tender schedule are to be sold up to 14th February, 1999.
 2. The last date of tender submission will be 15th February, 1999 at 1100 hrs and in the same day tender box will be opened at 1400 hrs (BST).
- All other terms and conditions of the tender schedule will remain unchanged.

GD-83

Deputy General Manager Purchase

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United Nations World Food Programme (WFP) Vacancy Announcement

Post Title: Development Officer for Chittagong Hill Tracts

The World Food Programme (WFP) will recruit, on a temporary basis, three Development Officers to support the food-assisted development programme in the Chittagong Hill Tracts (CHTs) region that is supported by the Governments of Bangladesh, Canada, Australia, and WFP. These positions will be located in one of the District Headquarters of the CHTs. They will be required to travel extensively to all the areas and villages in the hill districts. They will be provided with motor cycles but will also need to use other means of local transport to reach the remote areas.

Duties: The Development Officers will have the following key responsibilities:

- i. Guide the functioning of the Food Assistance Committees (FACs) especially regarding their efforts to bring about effective involvement of the communities in selecting people-oriented development activities;
- ii. Promote establishment of linkages between the FACs, NGOs and the local people;
- iii. Monitor progress in food allocation and distribution;
- iv. Identify problems affecting timely distribution of food to the beneficiaries;
- v. Facilitate the organization of technical linkages with government sectoral departments and the local private/NGO services and maintain coordination among the concerned agencies;
- vi. Represent WFP locally in meetings and in other forums, as required.

Qualifications

Essential: Post-graduate degree in Social Sciences, preferably Economics, Sociology, Social Welfare.

Experience: Minimum three years of professional experience in community development work particularly with vulnerable groups, including implementation and monitoring of human development projects. Training and practical experience in the use of participatory methodologies in undertaking community development activities are essential.

Language: Good written and verbal communication skill in English, Bangla and at least in one local language of the CHTs.

Desirable: Knowledge of food-assisted development programmes, public food grain distribution system, previous relevant work experience in development organizations.

Recruitment will made initially for six months under a Special Service Agreement with a monthly fixed salary of Taka 32,500. In addition, daily subsistence allowance for travelling outside the duty station will be provided.

Interested candidates, preferably from the CHTs regions, are requested to send their application including an updated CV to the Deputy Country Director, WFP, GPO Post Box 2488, Ramna, Dhaka. The closing date for receipt of applications is 2 March 1999. Only short listed candidates will be contacted for an interview. No correspondence will be entertained with non-selected candidates about the selection results.

WFP is an equal opportunity employer and promotes affirmative action principles to achieve gender balance among its staff. Applications from qualified women candidates are therefore particularly encouraged.