

Metropolitan

VACANCY ANNOUNCEMENT

for Projects

Entrepreneurship Development of Women and Jatiyo Mohila Sangstha Complex 24/D, Tophkana Road, Segunbagicha, Dhaka

Jatiyo Mohila Sangstha seeks applications from Bangladeshi National for its projects 'Entrepreneurship Development of Women' and 'Jatiyo Mohila Sangstha Complex'. The duration of the project are five years and four years respectively. Appointment will be made only for the project period. Qualified persons are requested to apply for the following posts:

Sl No	Name of the post with pay	No of the post	Requirements (Academic, experience, age)	Specific responsibilities will include
1.	Programme Officer Consolidated Tk. 7,674.00/-	1	<ul style="list-style-type: none"> 2nd class Masters with at least one 1st class/division throughout the whole academic career. 3 years practical experience in relevant field. Good communication skills in both verbal and written Bengali and English. Computer skill is desirable Good knowledge and skills in planning, designing and conducting project activities. Age: Maximum 35 years. Age may be relaxed for experienced person. 	<ul style="list-style-type: none"> Prepare project workplan. Maintain liaison with G. O, N.G.O. and UNDP Conduct cost analysis and financial report preparation. Develop skill and efficiency of project personnel. Assist NPD in overall implementation of the project. Close contact with foreign and local consultants. Any other duties to be assigned by NPD.
2.	Monitoring Officer Consolidated Tk. 6,022.00/-	1	<ul style="list-style-type: none"> 2nd class Masters in Social Science/Commerce. Preference will be given to candidate having at least one 1st class from S.S.C to Masters. 3 years experience in related field. Good command over both written and spoken Bengali and English. Computer skill is desirable Age: Maximum 30 years. Age may be relaxed for experienced person. 	<ul style="list-style-type: none"> Undertake extensive field visit Verify the selection of entrepreneurs. Ensure proper use of credit Collection and assessment of data regarding gradual development of entrepreneurs. Monitoring and co-ordinate project activities for effective operation of the project. Documentation of problems/constraints faced at the operational level and communication to the project headquarter. Make correspondence with all concerned. Prepare progress report of project activities Any other responsibilities to be assigned by the NPD.
3.	Credit Officer Consolidated Tk. 6022.00/-	1	<ul style="list-style-type: none"> 2nd class Masters in Commerce/Social Science Candidates with experience in the relevant field will be given preference. Age: maximum 30 years. Age may be relaxed for experienced person. Computer operation skill will be treated an additional qualification. 	<ul style="list-style-type: none"> Implementation & updating manuals. Ensure disbursement and repayment of credit according to guide lines. Liaison and frequent contact with other financial institution. Designing credit and accounting components of the project Preparation of report on disbursement, utilisation and repayment of credit. Other responsibilities as decided by the NPD.
4.	Training Officer Consolidated Tk. 6022.00/-	1	<ul style="list-style-type: none"> 2nd class Masters in Social Science. Preference will be given to candidate having at least one 1st class from S.S.C to Masters/experience in training. 3 years experience in related field. Good command over both written and spoken Bengali and English. Computer operation skill will be treated as additional qualification. Age: Maximum 30 years. Age may be relaxed for experienced person. 	<ul style="list-style-type: none"> Identification of training needs of beneficiaries, project officers/staffs and other related personnels Design and conduct training programme for the above. Develop action research, training module, curriculum and training calendar. Prepare report on training programme carried on. Any other responsibilities assigned by the NPD.
5.	Accounts Officer Consolidated Tk. 5395.00/-	1	<ul style="list-style-type: none"> 2nd class Masters in Accounting/ Finance from any recognised University. Experienced candidate in the relevant field will be given preference. Age: Maximum 30 years. Age may be relaxed for experienced person. Priority will be given to those having experience in UNDP accounting system and computer skill. 	<ul style="list-style-type: none"> Preparation budget according to work plan. Release of fund from UNDP and government. Book keeping of financial transactions. Maintain papers and records relating to revolving fund of the project. Preparation and submission of all kinds of financial reports and statements. Any other responsibilities and duties to be assigned by the NPD.
6.	Administrative Officer Consolidated Tk. 4452.00/-	1	<ul style="list-style-type: none"> 2nd class Masters from any recognised University. Age: Maximum 30 years. Age may be relaxed for experienced person. Excellent computer typing skill both in English and Bengali will be given preference. 	<ul style="list-style-type: none"> Plan and organise office works Supervise subordinate staff of the project. Provide logistic support Maintain stores, vehicle and office equipment. Ensure record keeping and systematic filing of office documents and records. Administrative activities and additional duties to be assigned by NPD.
7.	Project Co-ordinator Consolidated Tk. 5395/- (This post is for the project of Jatiyo Mohila Sangstha Complex)	1	<ul style="list-style-type: none"> 2nd class Masters with at least one 1st class/division during the whole academic career. 3 years practical experience in relevant field. Good communication skills in both verbal and written Bengali and English. Computer skill is desirable Good knowledge and skills in planning, designing and conducting project activities. Age: Maximum 35 years. Relaxable for experienced person. 	<ul style="list-style-type: none"> Prepare project plan Maintain liaison with Ministry, IMED planning Commission, LGED and other related agencies. Prepare report and statements on implementation of project. Supervise construction work under the project. Develop skill and efficiency of project personnel. Assist PD in overall implementation of the project. Any other duties to be assigned by the PD.

Women are specially encouraged to apply. The position applied for should be mentioned on the top of the envelope. Applications should include the following:

- A detailed Curriculum Vitae.
- Two passport size photographs.
- Attested photocopies of academic certificates.
- Character certificate from two gazetted officers.
- Experience certificate (if any) from concerned organisation.
- A covering letter with mailing address.

Application should be sent to the Executive Director, Jatiyo Mohila Sangstha, 24/D, Tophkana Road, Segunbagicha, Dhaka (near Muktiyodha Jadughar) no later than 15-11-98.

Incomplete applications will not be accepted.

Note: Any attempt to influence the process of selection will result in the immediate termination of the candidates' application.

TUTOR
Are you interested to teach Sit/Str/Str/Str? 'O-A' background. Male/female are requested to contact: 9124655 C-795

AMADEUS
House # 75, Road # 7/A Dhanmondi RA (Near Edgway Mosque) PHONE: 823051
INTRODUCING SAT-GRE-GMAT COMPUTER ADAPTIVE TESTS
সংক্রান্ত পরীক্ষার জন্য কম্পিউটার ভিত্তিক নতুন পদ্ধতি
BBA/SAT : OPEN
GMAT : OPEN
MBA/GRE : OPEN
TOEFL : 10/11/98

LEGAL NOTICE
IN THE SUPREME COURT OF BANGLADESH HIGH COURT DIVISION (ORIGINAL CIVIL JURISDICTION) COMPANY MATTER NO. 85 OF 1998
IN THE MATTER OF.....
An application under section 43 of the Companies Act, 1994 AND
IN THE MATTER OF.....
Md Motiur RahmanPetitioner
Vs
Dhaka Stock Exchange Limited and another Respondents
It is hereby notified that an application under section 43 of the Companies Act 1994 has been filed for rectification of the Share Register of the aforesaid respondent company and the same has been admitted and fix for hearing on 16th day of November 1998 by the Hon'ble High Court Division of the Supreme Court.
Any person interested in the aforesaid matter may enter appearance either in person or through an Advocate and may contest the same by filing an affidavit in opposition.
Copy of the aforesaid application in the above noted matter may be obtained from the undersigned on payment of usual fees.
Dr A K M Ali
Advocate
Bangladesh Supreme Court Room No. 14/A Supreme Court Bar Association Building Dhaka 1000, Phone: 9332388 C-796

125th birth anniversary of Sher-e-Bangla to be observed in Calcutta
The Calcutta Municipal Corporation has decided to observe the 125th birth anniversary of former Chief Minister of undivided Bengal and Mayor of Calcutta Municipal Corporation, Sher-e-Bangla A K Fazlul Huq in a befitting manner, official sources said, reports BSS.
In this connection a special issue of the mouthpiece of Calcutta Municipal Corporation "Calcutta Parasree" will be published highlighting different aspects of the life and achievement of the great leader of this sub-continent.

JS body for modernising land related laws
The Parliamentary Standing Committee on the Ministry of Land at a meeting yesterday stressed the need for modernising and updating the land-related laws, reports BSS.
The meeting presided over by its chairman M Majibur Rahman Talukder, was attended by State Minister for Land Alhaj Rashed Mosharraf, Enamul Huq, the Prime Minister's parliamentary affairs adviser Suranjit Sengupta, Mohammad Abdul Latif Siddiqui, Mohammad Ali, Zulfikar Ali Bhutto and Salauddin Ahmed.

WANTED
Applications are invited for immediate appointment in the following posts by a reputed General Insurance Co having offices throughout the country:
1. **Manager** - 1-Remuneration & terms - negotiable
Requirements: Candidates must be MBA having background in Accounting & Computer literacy with Programming. Experienced candidates will be given preference.
2. **Probationary officer-1** - 1-Remuneration & terms negotiable.
3. Candidates must be Master in Business Administration.
Interested persons are requested to apply with confidence to the Advertiser, Box 10, AMACo, The Daily Star latest 8th November, 1998

Eating Out
Sajana An Exclusive Restaurant
Serving full range of Indian dishes. Also available OUTSIDE CATERING TAKEAWAY PARTY FACILITIES
House -10, South Avenue, Gulshan - 1, Dhaka -1212
Phone: 872458, 871684, Fax # 8802-888802

Lunch and Dinner
The Most Exclusive Restaurant in the Country. Come and Experience.
Shahin
House No-53B, Kamal Ataturk Avenue, Banani, Dhaka-1213, Phone: 870225, 872679

SANTOOR
Symphony of Dining
An Exclusive Restaurant
Call for outside catering
House No. 2, Road No. 11 (New), Mirpur Road, Dhanmondi, Dhaka -1209, Telephone: 823336, 9128737

Weather
Light rain likely
Light rain or thundershowers accompanied by temporary gusty wind is likely to occur at one or two places over Barisal, Chittagong and Dhaka divisions and weather will remain mainly dry with partly cloudy sky elsewhere over the country in next 12 hours till 6 pm today, reports UNB.
Day temperature may remain nearly unchanged over the country during the period, according to Met Office.
Country's highest temperature 35.4 degree Celsius was recorded yesterday at Cox's Bazar and the lowest 22.1 degree Celsius at Srimongal.
The sun sets today at 5.22 pm and rises tomorrow at 6.02 am.
Maximum and minimum temperature and humidity recorded in some major cities and towns yesterday were:
Temperature Humidity in Celsius percentage
City/Town Max Min Morning Evening
Dhaka 34.6 24.7 78 77
Chittagong 34.0 24.3 77 80
Khulna 34.6 25.2 76 78
Rajshahi 32.3 23.8 74 85
Barisal 34.4 24.4 75 -
Sylhet 32.7 23.7 82 80
Cox's Bazar 35.4 25.8 71 78

PIB catalogue on dailies available in city libraries
Bangladesh Press Institute has prepared a catalogue, titled 'Union List of Newspapers Available in the Five Libraries of Dhaka City', reports UNB.
Prepared by PIB's Research and Information Preservation Centre, the catalogue consists of parts. The first part contains a list of 145 dailies in alphabetical order and the libraries where they are available. The second part has the names of editors, publishers and place of publication of five old and famous newspapers - Azadi, Dainik Ittefaq, Dainik Bangla, Sangbad and The Bangladesh Observer.
The catalogue is available to readers, researchers and journalists at the PIB library from 9 am to 5 pm on working days, said a press release.

Dhaka Electric Supply Company Ltd. (DESCO)
6/22 Block-E, Lalmatia, Dhaka-1207, Bangladesh.
Memo No. DESCO/Secy/01/98/1158 Dated: October 25, 1998
BID-NOTICE NO. 09/98
Sealed bids in two-envelope system, e.g., one Technical Proposal envelope and the other Financial Proposal envelope are hereby invited for employment of Local Consultants for providing engineering services relating to the following two works under the jurisdiction of DESCO:
(i) Pre-engineering Activities needed for development of distribution plans.
(ii) Engineering Activities relating to distribution planning and construction supervision.
The intending Consulting firm(s) who are pre-qualified for distribution Consultancy in BPDB, REB or DESA may purchase from November 02, 1998 to November 09, 1998 the Bid Document from the office of the Company Secretary, Dhaka Electric Supply Company Limited (DESCO), on payment of Tk. 2,500.00 (Taka Two thousand five hundred) only (non-refundable) for each work in the form of Pay Order/Demand Draft issued in favour of the Dhaka Electric Supply Company Ltd. (DESCO). No Bid Document will be sold after November 09, 1998.
Any request for clarification on the Bid Document should reach this office by not later than November 12, 1998. Necessary clarification will be issued within next seven days, i.e., by November 19, 1998 to all the intending bidders who have purchased Bid Document.
Bids will be received in the office of the Company Secretary, DESCO upto 12 noon on November 30, 1998 and the Technical Proposal envelope only will be opened on the same day at 12:30 p.m. in presence of the bidders, if any.
DESCO Authority reserves the right to accept or reject any or all of the bids without assigning any reason whatsoever.
Md. Shamsul Arefin Arif,
Company Secretary, DESCO.

BJMC Advertisement International Tender Notice
Galfra-Habib Limited, Barabkunda, Chittagong for its BMRE programme invites sealed quotations from genuine foreign suppliers/manufacturers or their agents in Bangladesh for import of LATHE, SHAPER, MILLING MACHINE, PNEUMATIC HAMER AND WORKSHOP EQUIPMENT on C&F Chittagong/Benapole basis under available source of foreign exchange.
Tender to be dropped in the tender box at (1) Planning Division, BJMC, Dhaka (2) BJMC Zonal Office, Chittagong and (3) Project Office, Barabkunda, Chittagong within 12-00 Noon on 07.12.98 and will be opened at 12-30 PM on the same day in presence of tenderers (if any).
Tender schedule with full details of requirement, specification and terms and conditions can be obtained excepting opening date from (1) General Manager (A&F), BJMC, Adamjee Court, Motijheel C/A, Dhaka (2) Dy. General Manager (A&F), BJMC Zonal Office, Sattar Chamber, 99, Agrabad C/A., Chittagong & (3) Manager (A&F), Galfra-Habib Limited, Barabkunda, Chittagong on payment of Tk 1000/- (non-refundable) per set.
Earnest money Tk 50,000/- (refundable) to be submitted alongwith the quotations in the form of Pay Order/Bank Draft favouring Galfra-Habib Limited. The management reserves the right to accept/reject any or all quotations without assigning any reason whatsoever.
BJMC-758 Date: 20.10.98
DFP-22488-22/10 G-2412

Government of the People's Republic of Bangladesh Ministry of Industries Shilpa Bhaban, Motijheel, Dhaka.
19/10/1998
No. Industries/Admn-2/1 M-1/91(part)/1607 Dated: 4-7/1405 Bang.
Tender Notice
Tenders in sealed envelopes from local shoe manufacturing contractors are invited for supply of 171 (one hundred and seventy-one) pairs of shoes for 54 males and 3 females totaling 57 class IV govt employees of the Ministry of Industries. Tenders will have to be dropped into the tender box kept at the Room No 414 on 4th floor of the Shilpa Bhaban at Motijheel Commercial Area in Dhaka till 11-00 hours on 19/11/1998 and will be opened the same day at 11-30 hours in front of the tenderers (if anyone remains present). Schedule containing description of shoes, and terms and conditions of tender can be obtained from Senior Assistant Secretary (Administration-2) till 18/11/1998 during office hours. Copy of trade licence renewed up-to-date of the tenderer and 2% of the total quoted price as the earnest money in the form of Pay Order from any commercial bank will have to be submitted. The authority reserves power to accept or reject any tender without assigning any reason.
Md Abul Bashar
Senior Assistant Secretary (Admin-2)
DFP-22375-22/10/98 G-2410

WORLD BANK VACANCY
(Women are particularly encouraged to apply)
Position: Economist
Background & Task:
The World Bank Dhaka Office is looking for an economist who will be part of the Economics Team and responsible for managing, updating and analyzing the country economic data base and contributing substantively to the economic monitoring and reporting carried out by the team. This is initially a fixed-term position for one year and could be renewed if needed and warranted by the candidate's performance. Candidates who meet the following requirements are encouraged to apply:
Qualifications:
• Preferably a Ph.D. or at least a master's degree in economics;
• Strong background in macroeconomics, data processing and quantitative techniques;
• Good familiarity with the development problems and issues of Bangladesh and preferably some working experience in any area of development;
• Familiarity with relevant local institutions, economic research reports and the sources of economic data in Bangladesh;
• Excellent analytical and communication skills and ability to write clearly and concisely;
• Strong interpersonal skills and ability to work effectively in a team-based environment and under time constraints.
Deadline: Applicants are requested to write to Manager, Administration & Finance, The World Bank, 3A, Paribagh, Dhaka-1000, by November 8, 1998, with a copy of their resume.
Applications initially short-listed will receive a standard application form for completion before the interview. Thereafter we will correspond only with those candidates