

UK Student Visa
Free File Assessment
IELTS Next batch Starts: **15.11.2006**
Pathex Education 186, Motijheel Circular Road
 Hotel Al Hetal Building (1st Floor), Arambag, Dhaka
 Tel : 7100139, 01715-818901, 01720086031

1st Death Anniversary of M. Altaf Hussain Nov.10
 The 1st death anniversary of **Mohammad Altaf Hussain Munshi**, a retired police officer of the Government of Bangladesh will be observed on Friday, 10 November 2006. He was a resident of Goalchamat, Faridpur.
 On the occasion of his death anniversary a milad mahfil will be held in his village home Parohatti, Mukahedpur Gopalgoni and in the Jame mosque of Goalchamat Busstand, Faridpur. All relatives and friends are requested to attend the doa mahfil to pray for salvation of the departed soul. Family

ঢাকা আন্তর্জাতিক বাণিজ্য মেলা (ডিআইটিএফ)-২০০৬
 রত্নানী উন্নয়ন ব্যুরো
 ঢাকা।

ঢাকা আন্তর্জাতিক বাণিজ্য মেলা(ডিআইটিএফ)-২০০৬ এ বরাদ্দ প্রসংগে।

সংশ্লিষ্ট সকলের অবগতির জন্য জানানো যাচ্ছে যে, আগামী নভেম্বর ১৮, ২০০৬ থেকে ডিসেম্বর ১৭, ২০০৬ সময়কালে অনুষ্ঠিতব্য ঢাকা আন্তর্জাতিক বাণিজ্য মেলা (ডিআইটিএফ)-২০০৬ এর কিছু সংখ্যক প্যাবলিশিয়ন, মিনি প্যাবলিশিয়ন, স্টল এবং রেন্টোরা বরাদ্দের জন্য সংরক্ষিত আছে। ঢাকা আন্তর্জাতিক বাণিজ্য মেলা (ডিআইটিএফ)-২০০৬ এ অংশগ্রহণে আগ্রহী সংস্থা/প্রতিষ্ঠানসমূহকে আবেদন ফর্ম রত্নানী উন্নয়ন ব্যুরোর প্রধান কার্যালয় হতে সংগ্রহপূর্বক আগামী ১৪-১১-২০০৬ তারিখের মধ্যে দাখিল করার জন্য অনুরোধ জানানো যাচ্ছে।

পরিচালক
 ঢাকা আন্তর্জাতিক বাণিজ্য মেলা(ডিআইটিএফ)-২০০৬ সচিবালয়
 রত্নানী উন্নয়ন ব্যুরো, টিসিবি ভবন, ১, কাওরান বাজার, ঢাকা-১২১৫
 ফোন নং- ৮১৫১৫০২, ৯১৪৪৮২১-২৪/১১৪, ফ্যাক্স নং-৮৮০-২-৯১১৯৫৩১
 E-mail : secy@epb.gov.bd, Web-site : www.epb.gov.bd

We are setting up a specialist cotton textile unit and require a Textile Consultant with experience in setting up similar units in Bangladesh and abroad.
 E-mail: michael@fazil.co.uk

New Flat Sale - Gulshan

Concord built first floor north-west and south-west adjacent apartments 2275 and 2145 sft 3 bedroom - attached bath, in-suite servants room with toilet, one parking each, two lifts. Prime Gulshan location behind Wonderland park. Expected handing over: Jan-Feb/2007. Only genuine buyers to inspect site with prior appointment. Please call owner at: 01720-470-546.

Name Change

Concern Bangladesh, a non-governmental international organisation, has changed its name to **Concern Worldwide**. From now on, all activities of **Concern Bangladesh** will be conducted under the name and style, **Concern Worldwide**.

Present Name	New Name
Concern Bangladesh House No-58, 1 st Lane Kalabagan, Dhaka	Concern Worldwide House No-58, 1 st Lane Kalabagan, Dhaka

Please note this change in name is for future reference and correspondence with **Concern Worldwide**.

YOUNGONE
CAREER OPPORTUNITY

A leading Korean multinational company offering state of the art professional environment invites application to join in a winning team from the members willing to take challenges, for the position of Medical Chief.

Applicant must be M.B.B.S. (preferably with some specialization) from any recognized institution with 8-10 years experience, having leadership quality to coordinate a team of Doctors, Nurses and Paramedics and manage the Medical Center for 7000 employees & workers. The incumbent should have good interpersonal communication skill, capable of working under stress and comfortable in using computer office packages. Experience of working in an industrial work environment will be preferred. Retired Defense personnel may also apply.

Compensation package for this position will commensurate with experience and qualification.

We are an equal opportunity employer.

If you think that you are right candidate, then please mail your resumé by November 17, 2006 to the following address along with one recent passport size photograph or e-mail to manzurul@youngone.co.kr

General Manager (Admin & HR)
YOUNGONE HI-TECH SPORTSWEAR IND. LTD,
 Plot no. 1-4, 9-12, DEPZ, Ganakbari, Savar, Dhaka.

AVERY DENNISON

Career Opportunity

Avery Dennison is a global leader in pressure-sensitive technology and innovative self-adhesive solutions. Its wide range of products for consumer and industrial markets include Avery-brand office automation, Fasson-brand self-adhesive materials, automated retail tags, specialty tapes and fasteners. We are now inviting high caliber candidates to fill up the following positions for our retail information services (RIS) business in Bangladesh facility in Dhaka Export Processing Zone, Savar, Dhaka.

Position: Total Quality Engineer

Purpose of the Job:
 To assist in implementation and maintaining quality management system to meet ISO 9000 requirement, helping in fulfilling all aspects of customer compliance and carry other project to enhance customer satisfaction and continuous improvement.

Major Responsibilities:

- To implement, maintain and improve ISO 9000:2000 Quality management system.
- To co-ordinate with different departments and suppliers to ensure the compliance with customer compliance in all aspects, for system and procedure streamlining & identify and monitor the achievement of objectives.
- To measure customer satisfaction and identify improvement areas to increase customer satisfaction.
- To evaluate the effectiveness of corrective actions taken and identify opportunities for preventive actions from customer complaints, internal defects and audit results.
- To identify and set up measurement on key internal and external processes.
- To ensure proper implementation and application of quality-related procedures and database.
- To assist in promoting company-wide quality and continuous improvement through training and internal communication.

Requirements:

- Degree in Manufacturing Engineering, Operations Management or related discipline.
- At least 3-5 years relevant working experience, preferably in manufacturing or quality field.
- Knowledge of ISO9000, TQM and social compliance.
- Familiar with MS Office.
- Good communication skill.
- Responsible, willing to learn, good attention to details, customer-oriented & a good team player.

Position : Assistant Manager/Manager Customer Services

Purpose of the Job:
 To manage and develop the accounts through the strategic sales & marketing programs and professional customer services to the buying offices and their agents and vendors.

Major Responsibilities:

- To lead and manage a team of Customer Service Executives in providing customer services with emphasis on responsiveness, data integrity and reliability.
- To implement strategic sales and marketing plans and programs of the RIS business and work out effective sales plans to meet the customers' expectation.
- In collaboration with the Hong Kong office, work out and execute specific account strategies to expand market share.
- To explore any new opportunities in local market by collecting and reporting market intelligence on customer profile and current sales trends.
- To effectively control cost/expenses under the Business Unit.
- To maintain and enhance quality customer services to meet customer expectation.
- To enhance team spirits by providing guidance, support and training for the teammates.

Requirements:

- University graduate with 3-6 years sales & marketing experience, preferably in apparel, garment accessory or related industries.
- Excellent communication skill in both English and Bengali.
- Good business acumen.
- Good analytical and presentation skills.

Position: Assistant Thermal Operator

Purpose of the Job:
 Capable to operate Imprint Machine.

Requirements:

- The ideal candidate should be a Diploma Engineer in Mechanical/Electrical.
- Knowledge on database programme will be treated as an additional qualification.
- Work experience is not required.

We offer attractive salary and benefit programs to the successful candidates. Interested candidates are requested to send their resumé, with copy of a recent passport size photograph, names and addresses of two referees to the Senior Human Resources Executive, Human Resources & Administration Department, Avery Dennison Bangladesh Ltd, SFB # 5 (Ground & 1st Floor) West Wing Extension Area, Dhaka Export Processing Zone, Savar, Dhaka or apply to hr.bdh@ap.averydennison.com by 20 November 2006. Please mark the envelope with the position applied for. Any sort of persuasion will be treated negatively. Due to the volume of applications, only candidates under positive consideration will be informed of the outcome.

Qualified females are strongly encouraged to apply.

EXECUTIVE SEARCH

We are a clear market leader of a fast moving consumer product via our well-established brands in various countries in the Asia Pacific region. We now invite aggressive, dynamic, energetic and high caliber individual to join us as part of our growth in Bangladesh.

Brand Manager

Responsibilities:

- Develop, plan and implement media plans, advertising and promotion activities.
- Plan and organize and coordinate all corporate events, press conferences, road shows, exhibitions, and product launch.
- Develop, plan and execution of sales promotions, marketing and also branding activities for all brand names.
- Execute PR activities to promote marketing objectives in accordance with company's strategies and direction.
- Reinforce close rapport and liaison with the media and various publics and leverage relationships to enhance corporate objectives.
- Building brand awareness and image through highly targeted marketing and customer relationship-building activities as well as network expansion.

Requirements:

- Strong leadership abilities with excellent interpersonal and communication skills
- Independent, creative, a self-starter and highly motivated
- Able to conceptualize, plan and implement all advertising and promotional activities
- Resourceful and creative in developing ideas and implementing events.
- Able to work under pressure independently with minimum supervision
- Minimum 5 years of similar working experience preferable in brand marketing, media relations, corporate communications, event management and advertising, primarily in consumer products.

Regional Sales Manager

Responsibilities:

- To establish short and long term sales strategies & ensure their effective execution.
- To set and achieve the yearly Business Plan target and optimum selling price through an effective sales management system.
- Plan, develop and implement an effective sales and marketing strategy
- Develop, establish and maintain profitable relationship with existing customers and ensure timely collection of revenue
- To lead, train, motivate and build a strong and effective sales team to meet sales target.
- Continuously monitor the market development and review the sales and marketing strategies, to look for opportunities to penetrate new market, meet and enhance the sales target.
- Plan, direct and control the after sales support staff to ensure that the product meets customers expectations (quality, quantity and timeliness)

Requirements:

- Strong leadership abilities with excellent interpersonal and communication skills in verbal and written English.
- Independent, positive attitude, highly motivated, result oriented, target driven and able to work in a fluid and fast moving environment
- Resourceful and creative in generating new ideas to attain high level of sales performance
- Minimum 10 years of similar working experience and possess a solid understanding of nationwide consumer goods industry
- Possess a mature and confident personality
- Posses a proven track record in sales and business development.
- Strong presentation, sales, negotiation and influencing skills

Chemist

Responsibilities:

- Responsible for carrying out R&D for new product development, improvement of existing products and processes.
- To develop and evaluate all chemical analysis methods and generate reports
- Efficient management and operation of the lab
- To monitor accuracy of the associated routine analytical work

Requirements:

- Bachelor degree in Chemistry or equivalent.
- Enthusiastic & initiative to explore improvement
- Minimum 3 years of related working experience, preference is given to candidates with consumer products working experience.

Engineers

Responsibilities:

- Develop and implement production instructions, schedules and targets. Also to analyze factory performance in terms of material/energy utilization and product quality.
- Coordinate with internal parties to ensure product and raw materials availability and acceptance at all times.
- Liaise and maintain good working relationship with related Government departments/agencies/Local authorities/Vendors, Licensors and other suppliers.

Requirements:

- At least a Bachelor's Degree or Professional Degree in Engineering or equivalent.
- At least 3 years of working experience in the related field.
- Applicants must be willing to work in Rupgonj, Narayanganj.
- Preferably senior executives specializing in Engineering - Chemical or equivalent.

Interested individuals are requested to submit a written application with full resume including present and expected salary, contact telephone number and a color passport sized photograph (non returnable) to the following address by 30 November 2006.

The Advertiser
 The Daily Star
 Box No. A-255
 19 Karwan Bazar, Dhaka-1215.

Executive Assistant (Female Only)

Responsibilities:

- Provide secretarial and administrative support including meeting schedules, travel arrangements, upkeep and maintenance of documentation and correspondence and the preparation of confidential information.
- To develop filing and storage system for information or data collected.
- Assist in preparation of reports & business correspondence.
- Ensure the smooth running of the administrative operations of the office.

Requirements:

- Minimum Bachelor's degree holder in any field.
- Confident with pleasant personality.
- Excellent communication skill with good command of written and spoken English.
- Good working knowledge of Microsoft Office applications.
- Strong organization skills with good administrative abilities.
- Must be methodical, logical and very organized.
- Fresh graduates are encouraged to apply.

Accounts Executive

Responsibilities:

- Assist in developing and improving policies and procedures of internal control systems.
- Responsible for the completion of various daily/weekly/monthly management reports, including timely resolution of reconciling items within a tight deadline.
- Assist in managing the accounting systems of the company including financial reporting, internal control, compliance with statutory requirements & accounting standards, taxation and group reporting.
- Manage a team of staff to ensure timely monthly accounts closing for the company.

Requirements:

- Degree in Accounting or equivalent.
- Possess hands-on attitude, articulate, confident and result oriented.
- Minimum 6 years working experience with at least 3 years from an international reputable audit firm.
- Able to work under pressure and independently. The candidate must be a self-starter with strong analytical mind.
- Competent in Excel & other Microsoft applications

Accounts Officers

Responsibilities:

- Maintain day to day banking operations and various related reports.
- Prepare various daily, weekly, monthly and year end reports in relation to accounts.
- Assist in preparing various supporting schedules for management information system.

Requirements:

- Degree in Accounting or equivalent.
- Working knowledge of computerized accounting system.
- Minimum 2 years of working experience in related field.
- Competent in Microsoft Office applications.

Commercial/Logistic Executives

Responsibilities:

- Planning and monitoring delivery schedules to meet factory's production planning as well as customer's requirements.
- Manage and ensure a smooth operation on delivery process from supplier customer. Oversees day-to-day order processing, follow-up with vendors and forwarders /transporters to ensure timely delivery Inventory monitoring and control.

Requirements:

- Degree in Commerce/Business Administration or equivalent with good knowledge on Customs clearing procedures.
- Strong in planning and organizing work.
- Sound analytical mind and sharp commercial perspective.
- Able to work under pressure and independently.
- Competent in Excel & other Microsoft applications.

Sales Executives

Responsibilities:

- Identifying growth trends and forecast of market segments.
- Identify and strategize plans for new business opportunities.
- Plan, implement, and review sales strategies and programs to ensure achievement of sales target.
- Creative and aggressive with strong desire to grow and to learn.
- To develop quality customer base and to conduct market analysis and assist in sales administration.

Requirements:

- Degree in Marketing / Business Administration / Economics / Management / Commerce or equivalent.
- Must be below 35 years old, with a minimum of 5 years working experience dealing with fast moving consumer products.
- Ability to work under extreme pressure and tight deadlines.
- Self motivated, energetic and resourceful.