Executive Search for

an International Joint-Venture Financial Institution

An international joint venture financial institution operating in Bangladesh for the last 25 years in the fields of corporate and retail finance has a number of vacancies for its growing operation in Dhaka. The institution specializes in corporate advisory services, project appraisal, project management, debt & equity finance and individual wealth management.

Position: Management Associates Nos. 10

The Management Associates will have an effective job-training program covering all the departments and functions of the institution. During this period s/he will experience an exciting learning environment in corporate & retail marketing; product, process & strategy development; treasury & money market operations; product processing & customer service; financial planning & administration and information technology areas of the organization. The Management Associates will be groomed for future management positions.

Academic Qualifications and Work Experience: BBA and/or MBA, Hons. and/or Masters in Finance, Accounting, Marketing and Economics from a reputed university. Candidates must have obtained a CGPA of 3.0 (out of 4.0) or equivalent class/division for his/hers bachelor/honours degree. Some work experience is desired (6 months - 1 year will be adequate) but not a must. Such experience (if any) can be with any sector of the industry and in any discipline.

Position: Senior Executive HR No. 1

Academic Qualifications and Work Experience: Hons. and/or Masters degree in any discipline from a reputed university. However, BBAs/MBAs with HR major/minor and Masters in HRM will be preferred. The candidate must have obtained a CGPA of 3.0 (out of 4.0) or equivalent class/division for his/hers bachelor/honours degree. S/he must have **at least 2 years experience in HR function** with a reputed organization.

Position: Assistant Manager HR No. 1

Academic Qualifications and Work Experience: The academic qualifications are as above; however, the candidate must have **at least 4 years experience in HR function** with a reputed organization.

Common Skill Requirements :

All candidates must possess excellent interpersonal communication skills, including very good command in English. They should have sound hands-on experience with standard office computer packages.

Instructions:

Please send your C.V. with 2 recent passport size photographs at the following address by September 3, 2006. Please mention the position applied for on top of the envelop. Candidates applying for more than one position will be automatically disqualified. Kindly do not attach copies of the certificates, testimonials or any other documents excepting your C.V. Only short listed candidates will be contacted.

Compensation:

Excellent packages await the right candidates.

University & Industry Alliance
Institute of Business Administration (IBA)
Room # 302, University of Dhaka, Dhaka-1000

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একমাত্র অভিজ্ঞতাসম্পন্ন প্রতিষ্ঠানটিই সকল শিক্ষক IBA এর এবং একই সঙ্গে GMAT/ GRE/SAT/ TOEFL-এ উচ্চ নম্বর প্রাপ্ত। IBA এর কর্তৃপক্ষ ছাড়াও আমাদের কাছে GMAT/GRE করতে আসে।

আমরা পরিচালনা IBA-এর জন্য সম্পূর্ণরূপে দায়ী নয়, এককভাবে শিক্ষকগণ প্রস্তুত করেছি (কেননা আমরা, আমাদের ছাত্রই যখন পড়ব IBA ভর্তি কোচিংকে প্রতিষ্ঠানিক রূপ দিয়েছি।)

পরিসংখ্যানের জন্য প্রস্তুত নিন। আমরা করব আমাদের নিজস্ব ও শীর্ষস্থানীয় Tricks, Techniques এবং Time management -এর সঙ্গে প্রয়োজনীয় কৌশলগুলো। আমাদের সঙ্গে শুধু MBA কেন, অন্যান্য প্রতিযোগিতামূলক পরীক্ষার জন্যও আমাদের দেশে সবার উপযুক্ত।

আমাদের প্রস্তুতি ও বেশির প্রয়োজনীয়তার সুবিধার্থে আমরা আমাদের Evaluation Test নিব।

যেহেতু প্রতিষ্ঠানের মধ্যে IBA-এর শিক্ষক বাদেও এবং সবার GMAT/ GRE/ NEW SAT/ TOEFL -এর প্রস্তুত করার তাদের সবার প্রস্তুতি নেওয়াই প্রস্তুত বুঝিয়ে দেয়। বুঝিতে হবে শুধু শিক্ষার্থী অবশ্য করুন।

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Printing of Wall & Desk Calendar-2007

The Premier Bank Limited a leading new generation Bank in the private sector invites Design(s) and Price Quotation(s) from reputed Advertising Firms, Printing House and Designers for Wall and Desk Calendar-2007 for the Bank on the following terms:

Items/ Description	Wall Calendar	Desk Calendar
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Color	4 (Four) color with DTP Process	4 (Four) color with DTP Process
Paper	160 gsm Art Paper (Inner), 100 gsm Offset Paper (Top Sheet)	300 gsm Art Card (Inner &Top Sheet)
Envelope	100 gsm Offset Paper	100 gsm Offset Paper
Binding	Fibre	Wire-O

Design (s) and price Quotation (s) along with complete dummy/sample is to be submitted to the public relations Division, The Premier Bank Limited, Head Office, Iqbal Centre (4th Floor) 42, Kemal Ataturk Avenue, Banani, Dhaka-1213, during the office hours on or before September 02, 2006. The Bank authority reserves the right to accept or reject any or all of the designs/quotations in full or part without assigning any reason whatsoever.

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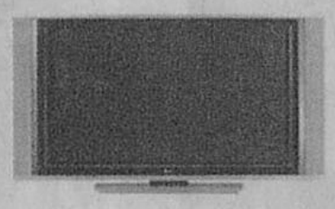

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