

SOUTHEAST UNIVERSITY
House # 64/B, Road # 18, Banani, Dhaka - 1213.

ADMISSION : FALL 2006

For B A (Hons) in English:
Total Credits: 120
Total Cost: 1,44,000/=

Large Campus
Free Medical Advice
Hostel Facilities within walking distance

Vice-Chancellor:
Prof. Dr. M. Shamsher Ali
Former VC, Bangladesh Open University

Prof. Dr. Tareq M.R. Chowdhury
Dean, School of Arts and Social Sciences

Degrees in English

- Four-Year B A (Hons) in English
- CELP (Certificate in English Language Proficiency) Day & Evening

Tel: 8860457 (Direct), 8860454, 8835141, 8859976, 8860456, 9882340, Ext-206, 326, 324
01713-039819, 01711-185878, 01716-604765, 0186-849649, 01715-052446
E-mail: info@seu.ac.bd
URL: www.seu.ac.bd

VIDEO CAMERA for Rent

● DV Cam: Sony DSR 400P
● Mini DV Cam
● VHS, SVHS etc.

Rose Valley
audio video Ltd

Contact: 9895123, 8829594, 01711-135331

CANADIAN INTERNATIONAL SCHOOL
Dhaka, Bangladesh

NO ADMISSION FEE

OFFER EXTENDED UPTO AUGUST 31, 2006

For Early Childhood-1 (age-2)
Early Childhood-2 (age-3)
Junior Kindergarten (age-4)
Kindergarten (age-5)
Grade-1 to Grade-3 (age-6 to 9)

ADMISSION GOING ON

Campus-1: House # 86, Road # 23, Block-A, Banani, Dhaka-1213
Campus-2: House # 88, Road # 23, Block-A, Banani, Dhaka-1213
Tel: 8860306, 9899638, 9890036, 0187035722
Website: www.canadaeducationbd.com

Land

GULSHAN DHANMONDI

We require attractive plots in prime area of Dhaka. Owners of suitable plots especially in Gulshan & Dhanmondi are invited to contact our Head, Business Development. Confidentiality is assured.

988-3365 988-0268

Bay
THE ART OF BUILDING

Member REHAB

AT GULSHAN

Ventura Mirabelle

2270 sft South-facing Luxury apartments
at the summit of a 'T' section overlooking Park Vista

note: 1 sq. ft. = 0.0929 sq. meter

Ventura properties

45 PURANA PALTAN (2ND FLOOR) DHAKA-1000
PHONE 717 4247, 955 1246, 955 8698, 0171 345 2828
0171 508 1410, 016 762 0898, 0119 108 5496

member REHAB

Construction is underway, we invite you to visit the Site at house no. 21/B, road no. 8, Gulshan R/A

VACANCY Announcement

Shoishab Bangladesh is a Non Government Organization seeking application from the qualified, experienced and ambitious person to take over the following position.

Executive Director (1)

Requirements:

- Masters in any discipline with excellent academic record.
- 10/15 years independently work as an executive position in the development field with a focus to human and child rights issue.
- Clear concepts about Finance, administrative work and capable staff management.
- Capable to maintain linkage with GOB, Donors, NGOs and other agencies and having clear concept about them.
- To Capable with handling donors regarding fund issue.
- To Capable excellent correspondence with English to write and spoken.
- Excellent communication and interpersonal skill.
- Computer skill on Ms. word, Excel, PowerPoint etc.

The deserving candidates are requested to send application with full resume along with one recent passport size photograph to the address given below within 23 August 06. The copies of all Academic Certificates should be enclosed with the application. The consolidated salary is 35,000.00 Tk. and also negotiable.

Address: Shoishab Bangladesh, 38/2, New Eskaton, (1st Floor) Ramna- Dhaka

আমদানি বিকল্প এসিড প্রফ টাইলস

শিল্প উদ্যোক্তা / মালিকদের জন্য সুবন্দ

এসিড প্রফ টাইলস কেন ব্যবহার করবেন-

- নির্ভেজাল পোরসেলিন বডি, তাই পানি শোষন করে না।
- বেষ্টিং স্ট্রেস ন্যূনতম 800 কেজি প্রতি বর্গ সেং মিঃ বিধায় এ টাইলস মজবুত ও দীর্ঘস্থায়ী।
- এসিড ও ক্ষার রোধক বিধায় যে কোন ধরণের রাসায়নিক শিল্পকারখানায় ব্যবহারোপযোগী।

বাংলাদেশে একমাত্র প্রস্তুতকারক :

BISF

বাংলাদেশ ইনসুলেটর এ্যান্ড স্যানিটারীওয়ার ক্যান্টারী লিঃ
(বিসিআইসি'র একটি প্রতিষ্ঠান)

বঙ্গ নগর, মিরপুর, ঢাকা, বাংলাদেশ।
ফোন : ৮০১২৪৪২, ৮০১২৩২৭, ফ্যাক্স ৮৮০-২-৮০১১৩২৬
E-mail : bisf@btb.net.bd. Web : www.bisfbk.com

GEELY

RANGS GROUP

RANCON AUTOS LIMITED, a sister concern of RANGS GROUP and exclusive distributor of internationally reputed Chinese Passenger Vehicles GEELY, having world-class work environment and diversified business activities in Automobiles is looking for some very 'special' people, with leadership and selling ability, huge vitality and pizzazz, and professional attitudes. Truly smart and intelligent, able to deal with high asset customers, with business maturity and personal qualities to be part of the management team.

Manager, Supply Chain

Key Responsibilities

- Ensure proper execution of each of the Supply Chain functions to achieve business excellence
- Ensure cost control through effective Inventory Management and efficiency of the Supply Chain in order to establish a Lean & Thin Demand Responsive Chain
- Plan, lead, organize and control Supply Chain team to achieve organizational objectives
- Strategize policies and systems by introducing best practices as well as strengthening Supply Chain operations
- Organize import of spare-parts for vehicles, placement of booking orders, establishing L/C matters and timely release of vehicles from customs.
- Coordinate, liaise and uphold relationships with govt. and non-govt. organizations, banks for necessary legal and logistic support

Requirements

- MBA (preferably from IBA or any other reputed business school) major in Finance, MBA or M. Com. from any local university- having hands-on Supply Chain or Import experiences may be given preference.
- About 5 years working experience in multinational or any renowned local company
- Must have professionally sound knowledge on import, commercials and banking.
- Within 35 years of age
- Excellent business communication and negotiation skills are essential for the job
- Fluency in Microsoft Office Applications and E-mailing
- Ability to work independently under stress

Manager, Sales

Key Responsibilities

- Sell. The Sales Manager is expected to be extremely hands-on in making sales effort, including on-site and off-site meeting with sales lead, assistance in sales prospecting, attending networking events and aggressively seeking leads, staffing trade shows and more.
- Assign leads to sales reps daily and ensure lead follow-up.
- Conduct weekly sales meetings and provide reports to Head of Operation, maintain real-time data on sales.
- Work with HOP to measure and lower cost of sales and increase lead volume.
- Measure advertising sources of all leads and sales to work with HOP to relocate advertising spending appropriately to increase lead volume and quality.
- Assist sales reps in closing large deals, providing customer service to accounts, and other management functions necessary.
- Setting annual sales targets (in conjunction with HOP)
- Analysis of existing and new markets to identify prospect organizations and key accounts.
- Development and execution of sales plan for each target organizations and new business opportunities.
- Ensure profitability and sustained growth of the organization through increasing sales as well as expanding market.
- Strategize plans for new business opportunities, forecast future sales through analysis of previous data and other sales information.
- Materialize the management visions through sales planning & effective execution in the area of current business.
- Initiate and implement sales promotional activities, identify key customers and extend personalized service to them
- Keep constant track on sales and service level to key customers on a priority basis

Requirements

- Truly smart, intelligent, well conversant and fluent in speaking English.
- MBA or M. Com. major in Marketing or Management having hands-on Sales & Marketing experiences in multinational or any renowned local company
- Candidates with minimum 5 years working experience in Automobile Business or in similar high valued product trade are highly preferred.
- Within 38 years of age
- Excellent team playing aptitude and good communication skills
- Management skills with strong sense of responsibilities to meet tight deadlines
- Must be able to prepare sales planning and process and business presentation.
- Capability to run the sales team force.
- Fluency in Microsoft Office Applications

Manager, Marketing & Communications

Job Responsibilities

- Develop effective marketing and communication plan, strategize and ensure effective implementation of marketing and communication plan to achieve business excellence.
- Formulate media strategy and promotional plans covering activities, spend levels, and deliverables.
- Ensure Brand Strategy in line with overall Business Target, their execution plan & monitoring system.
- Public relation.
- Conduct market research about customer preference, competitor information to get competitive advantages.
- Work with electronic and print media.

Requirements

- MBA or BBA major in Marketing from any foreign or local university.
- On hand experience and sound knowledge in Brand Management.
- About 5-7 years hands on experience in advertisement communication.
- Professionally developed and experienced in working with electronic and print medias.
- Professionally experienced in event management.
- Age limit should not exceed 35 years.
- Team player with strong leadership and problem solving skills.
- Details minded and able to work independently to meet tight deadlines.
- Fluency in Microsoft Office applications

Customer Relationship Manager (Female)

The Customer Relationship Manager builds relationships, requirements and the delivery of business analyses for a client group and helps clients most significantly through: business functionality, business case discipline, strategy and planning, and business liaison. Typically have five or more years of experience in an Infrastructure role.

Responsibilities:

- Manage SBU that involve multiple service divisions
- Ensure routine client requests are handled and problems are addressed.
- Support continuous customer service improvement tasks efforts
- Initiate and implement Customer Service Program.
- Verify customers requirements are delivered on time and to the agreed specification of clients
- Work with the Head of Operation to articulate the vision of the company, drive change efforts, and secure client requirements.

Requirements:

- MBA major in Marketing or M. Com. from any foreign or local university.
- Minimum 3-5 years hands on selling experience in Automobile or Real Estate Business.
- Age limit should not exceed 32 years
- Must be well-groomed, presentable and possess amiable personality.
- Excellent communication skills with strong sense of responsibilities.
- Self-motivated and able to work under pressure in a fast-paced working environment.
- Fluency in Microsoft Office applications.

Deputy Manager / Assistant Manager, Finance & Accounts

Key Responsibilities

- To ensure all formalities of Banking, Finance and Accountings of SBU.
- Ensure all voucher entries and posting in Accounting System
- Prepare Debit Vouchers, Journal Vouchers and finalize periodical Accounts
- Prepare all computerized reports & statements
- Carry out monthly Bank reconciliation of all Bank accounts.
- Assist other accounts personnel for day-to-day Accounting and Banking Operations

Requirements

- MBA or Masters in Finance or Accounting from any reputed university.
- Sound knowledge on finance, financial statements and ratios analysis.
- CA Course Completed or partly qualified will be treated as an added advantage.
- Minimum 5 years experience in the relevant field.
- Within 30 years of age.
- Fluent in Microsoft Office Applications and Accounting Software.

Assistant Manager / Sr. Executive, Sales

Job Responsibilities

- Create market and achieve sales target to ensure profitability of the organization.
- Identify key customers and extend personalized service to them.
- Forecast future sales through analysis of previous data and other sales information.
- Identify and strategize plans for new business opportunities.

Requirements:

- MBA major in Marketing or M. Com. from any foreign or local university.
- Minimum 3-5 years hands on selling experience in Automobile or Real Estate Business.
- Age limit should not exceed 32 years
- Must be well-groomed, presentable and possess amiable personality.
- Excellent communication skills with strong sense of responsibilities.
- Self-motivated and able to work under pressure in a fast-paced working environment.
- Fluency in Microsoft Office applications.

If you have always wanted to outperform in life, if you have always wanted to move ahead, with Rancon Autos Limited now you can do just that. Because, we offer the most attractive package, ensure maximum job satisfaction & give you the best career progression of your life.

Persons interested in this exciting career are requested to submit their application with a complete Resume along with a recent passport size photograph to **Head of HR & Administration, Rangs Group, 113-116 Old Airport Road (2nd Floor), Tejgaon, Dhaka-1215** or E-mail to hrd@rangs.com on or before **August 24, 2006**.