

BIMS

Bangladesh Institute of Management Studies

ADMISSION NOTICE (5th Batch)

Distance Learning Programs of HUMAN RESOURCE MANAGEMENT

BIMS is the affiliated centre of London Chamber of Commerce & Industry (LCCI) international qualifications, the Association of Business Executives, London and Edexcel International, UK. BIMS is the approved training provider of MHRM course of American Central University (ACU, USA) and registered under Government of Bangladesh. BIMS invites applications for the following HRM programs.

Program	Admission	Fees
PGDHRM Post Graduate Diploma in Human Resource Management (Distance)	Eligibility: Pass/Honors Selection: Open Entry	7,500/-
PGDHRM Post Graduate Diploma in Human Resource Management (Regular)	Eligibility: Pass/Honors Selection: Placement Test	9,500/-
M.Sc. HRM Masters of Science in HRM (ACU, USA)	Eligibility: Pass/Honors Selection: Placement Test	US\$900
DHRM Diploma in Human Resource Management (Distance Learning)	Eligibility: HSC / Degree Selection: Open Entry	5,500/-

- DHRM and PGDHRM (Distance) are completely external programs. Candidates need not to attend any class. Applicants from outside Dhaka, Working professionals and University Students are encouraged to apply.
- PGDHRM (Regular) and M.Sc. HRM applicants will be required to pass an English Placement test before admission. Successful applicants will have the opportunity to attend classes to be held only on every Saturday (6 PM - 8 PM).
- Assessments and Exams of PGDHRM and M.Sc. HRM will be conducted online. Computer Based Exams (CBE) will be applicable for these courses.
- M.Sc HRM will be awarded by American Central University (ACU). ACU is licensed by the State of Wyoming, USA, and is a member of United States Distance Learning Association. (Visit www.acusa.net for course details)
- Admission form can be collected during office hours by depositing Tk.100/-

Admission Contact: 2/6 Block-B Lalmatia Dhaka -1207 (10 AM - 5 PM)
Phone: 8115041 9136622 0171-7251585 (Friday Closed)
mail info@bimsbd.com or visit bimsbd.com

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Tuition
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Tuition Wanted
Highly experienced Math teacher wants to teach O-A Level Math only. 17 years question paper solutions of Math (A, B, Pure) are available. Moinul, 0189-272395, 8350410 C-1537

Career Opportunity

RANGS GROUP

Ranks - ITT Ltd., a company of Rangs Group and a leading Internet Service Provider and market leader in ITT and Data Communication Network, is looking for some energetic young professionals to join its team for the following positions.

Secretary to Managing Director (Female)

The applicant should be competent to handle day to day correspondence, prepare briefs, able to communicate and handle incoming & outgoing mails, organize meetings and prepare meeting minutes. Qualification required is Graduation in any discipline. Must have proficiency in computer. Preference will be given to those having experience in similar position. Age preferably within 30 years.

Asstt. Manager / Sr. Executive, HR & Administration

The applicant, preferably a lady, be able to handle the HR & Administration of the company independently. Qualification required is Bachelor / Masters in HR with at least 3 years experience for Sr. Executive and 5 years for Asstt. Manager in similar positions. Persons having education in other discipline with required experience in HR may also apply. Age preferably within 34 years.

Only those desiring to build up career in Ranks ITT and able to join immediately should apply. Ability to communicate in spoken & written English is absolute essential for both the positions. Attractive remuneration and fringe benefits are offered. A handwritten application along with a C.V and a passport size photograph should reach the following address within 24th June 2006.

The Managing Director
Ranks ITT Ltd.
Rangs Bhaban (12th floor), 113 - 116 Old Airport Road, Dhaka- 1215

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01715084994 C-1477

Career Opportunity

EARLY CHILDHOOD TEACHER

The position requires:

- Degree or Training in Early Childhood Education or Montessori and a minimum of two years working experience with 2 to 3 year old children.
- Excellent oral English and proficiency in the use of computer.

ACCOUNTANT

The incumbent must have the following qualifications

- Bachelor degree in accounting with 5 years relevant experience.
- Fluency in spoken and written English.
- Proficiency in the use of computer.

Please apply by 30th June 2006 to H.R Dept.
Only short listed applicants will be called for an interview.

CANADIAN INTERNATIONAL SCHOOL
House # 86, Road # 23, Block-A, Banani, Dhaka-1213, Bangladesh.



IDB BHABAN

Office space available for immediate occupancy

To collect information please contact:
Islamic Development Bank-Bangladesh Islamic Solidarity Educational Wakf (IDB-BISEW)
IDB Bhaban (4th floor), E-8/A Rokeya Sharani Sher-e-Bangla Nagar, Dhaka 1207
Tel: 912 3821, 913 7632, 913 1150-1 Fax: 811 0450, 914 6341
Email: idbb@idb-bisew.org
Web: www.idb-bisew.org

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Marketing Manager (3-4) Job Description: Maintaining close relation with Telecom Operators; Develop & follow-up Operations project, understand their needs & feed back accordingly. Education: At least BBA or MBA (with Engineering Background). Experience: Minimum 2 years working experience. Experience in Telecom sector is added advantage.	Pre-Sales Technical Support Engineer (5-6) Job Description: Telecom project management & proposal making finding win-win solution for operators by introducing cutting-edge technologies. Education: At least B.Sc. in CSE, EEE or ECE. Experience: Minimum 2 years working experience. Quotation & Technical proposal making.
Telecom Project Specialist/System Engineer (4-6) Job Description: Installation, Commissioning & Maintenance of Telecommunication systems for PSTN switch, GSM, CDMA & Optical Networks Education: At least B.Sc. in CSE, EEE or ECE. Experience: Minimum 2 years working experience. Experience in similar Telecommunication project for Operators preferred.	Project Coordinator (2) Job Description: To provide strong leadership credentials to ensure the delivery of projects within the given program of work. Keep liaison with our customer on daily basis. Education: At least B.Sc. in CSE, EEE or ECE. Experience: Minimum 2 years working experience. Experience in similar Telecommunication project for Operators preferred.
Assistant HR Manager (1) Job Description: Provide HR services and supports to HR Manager, including recruitment/training/employee relations and development (C&B, etc); Provide administrative support. Education: Reputed University degree in Psychology, HR management, Management or equivalent. Experience: At least 3 years' experience in HR/Admin Management in telecom field; Recruitment working experiences in MNCs are preferred; Ability to speak Chinese language is a plus.	Administrative Assistant/Secretary (1) Job Description: Be responsible for the routine administrative and filing work of the Department Education: Degree in Administration, Management, Economics, Trade or equivalent Experience: At least 2 years working experience. Responsible & independent with pleasing personality. Details minded, self-motivated and able to work independently to meet tight deadlines. Hands-on PC user, familiar with Lotus Notes, PowerPoint, Word and Excel/Proficient in English.
Receptionist (1) Job Description: Handle telephone operation and manage the reception. Provide general administrative support. Education: Diploma holder in any discipline. Experience: At least 2 years working experience. Responsible & independent with pleasing personality. Professional telephone manner.	Note for Applicants a) Fluency in English is a MUST. b) Apply by July 15th, 2006. c) For details information please visit the banner advertisement in www.bdjobs.com . ZTE Corporation, Bangladesh Office. Liu Xinmei HR Manager H-80, Park Road, Baridhara, Dhaka-1212 Email: bangladesh@zte.com.cn Web: http://www.zte.com.cn

Please send (mail or email) your resume with a photograph & contact number mentioning the name of the position applying for (on the top of the envelope if mail & as subject if email). Physically submission of any resume would be treated as a disqualification from the interview process. Thank you.

U.K. Immigration in 25 working days for the whole Family under HSMP

As per current service standards of the UK Government's Home Office, 50% of all new applications lodged against the HSMP can be expected to be processed in 25 working days and 90% in 70 working days.

If you, at a minimum, have: (a) Bachelor's level education - UK equivalent; (b) five years graduate level work experience; and (c) earnings of UK Pounds 7,500 (or equivalent in Taka currency) from profession in Bangladesh during the last twelve months - you and your whole family should be eligible to qualify for migration to the UK under the UK Government's HIGHLY SKILLED MIGRANT PROGRAMME (HSMP).

English proficiency test is not mandatory. No prior job offer in the UK is required. Bachelor's degree holders from BUET, BIT and BAU meet educational criteria. Master's level degree required from most other universities in Bangladesh. **Exceptional High Potential for Accounting Professionals.**

Apply before the planned revisions to the UK immigration policies aimed at curbing economic migrants.

For consultants' appointment and advice please contact:

- BMCL -

(We Provide Consultancy and Process HSMP Applications Only)

Tel: 831-2864, 934-8089 or 836-0711 Mobile: 0152-316-815

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