

## CAREER CUSTOMER RELATIONS & SALES EXECUTIVES & SENIOR EXECUTIVES

**Asset Developments & Holdings Ltd**, a steadily growing Company constructing high quality homes, is looking for hard working professionals in the above positions, which carry very attractive remuneration packages.

**Minimum Education:**

Masters Degree with major in Marketing or Management from a recognized University.

**Other Requirements:**

- Minimum 3-5 years experience in related field.
- Fairly good in spoken & written English.
- Age maximum 36 years.

Please send your updated resume along with a recent passport size photograph within 7 days of this advertisement to the following address:

**The Chairman & President  
Asset Developments & Holdings Ltd  
House 29, Road 39, Gulshan, Dhaka- 1212.**



Note: Any effort to unduly influence the recruitment will be a reason for disqualification. Those who have applied within the last 6 months need not apply again. Applications will be kept strictly confidential.

بِسْمِ اللَّهِ الرَّحْمَنِ الرَّحِيمِ



**QULKHWANI**

We deeply mourn the sad demise of Afrozeh Hafiz, wife of Rafiqul Hafiz and daughter of late Ahmedur Rahman of Jalpaiguri House, Siddeswari, Dhaka, who passed away on May 22, 2006 after prolonged illness (Innallillaha Wa Inna Ilaihi Rajeun). She was buried at the Banani graveyard.

She left behind a son, a daughter and a host of friends and relatives to mourn her death.

Her Qulkhwani will be held on **Friday, May 26, 2006** after Asr prayers (5:30 PM) at her 17, New Bailey Road (Siddeswari) residence.

All relatives, friends and well-wishers are requested to attend the Milad Mehfil.

Family members

Fixed Price

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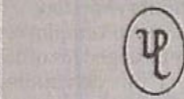
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### PLANNING ANALYST

Reporting to the Manager Planning & MIS, you will be required to assist in ensuring that all financial activities are covered within the scope of plans and management control of environment and structure within the organization. You will assist to prepare first draft financial reports to submit in the budget meeting for finalization of 'Company's Annual Plan'. You will also assist in timely completion of reforecast, design MIS reports on need basis and management information as and when required.

Based at Corporate office of the Company, you will be required to play a vital role in the planning process and assist Manager Planning & MIS to meet targets and perform any other jobs assigned to you from time to time.

You should possess an MBA with major in finance from a reputed University having at least 2 years of experience preferably in large organizations / multinational organizations in a similar capacity. Candidates should also have exposure in financial policies and practices with required IT, report writing, and presentation skills. Having exposure to SAP will be an added advantage.

### SUPPLY OFFICER (LOCAL)

Reporting to Supply Manager, you will be required to assist in processing local purchase of various materials as per standard within the scope of supply management and control of environment and structure within the organization. You will assist to prepare indents, negotiate price, quality and timely schedule at competitive price as per the requirement. You will also assist in arranging insurance claim proceeds and renewal of approved items.

Based at Corporate office of the Company, you will be required to play a vital role in the supply management team and assist Supply Manager to meet targets and perform other jobs assigned to you from time to time.

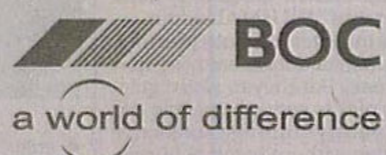
You should possess a BBA or equivalent degree from a reputed University having 2 years of experience preferably in large organizations / multinational organizations in a similar capacity. Candidates should also have analytical ability with required IT know-how, report writing and presentation skills. Having exposure to SAP will be an added advantage.

Candidates for the above positions must have proficiency in both Bangla & English with computer literacy and having required behavioral competencies with awareness on safety, environment and health.

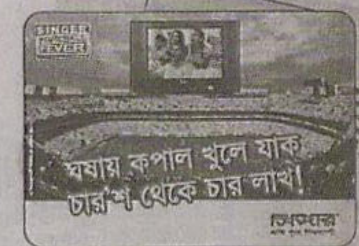
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Closing date of application: 3rd June, 2006



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