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Employment Opportunity

Lina Paper Mills Ltd. a pride project of LINA GROUP invites application from the deserving candidates for urgent employment to the following posts:

APS to Chairman

- a) Candidates must be MBA with BBA degree holder from Recognized Public or Private Universities preferably IBA, University of Dhaka and North South, IUB, BRAC University. Candidates from 'O' and 'A' level with MBA will be given special preference.
- b) Candidates who are very much skilled in both written and fluent spoken English and interpretation (English to Bengali) will be given preference.
- c) The incumbents must be young, smart, energetic, well conversant and good looking.

Officer (Female)

- a) Candidates must be MBA with BBA degree holder from Recognized Public or Private Universities preferably IBA, University of Dhaka and North South, IUB, BRAC University.
- b) Candidates who are skilled in fluent spoken English will be given preference.
- c) The incumbents must be young, smart, energetic, well conversant and good looking.

Receptionist Cum PABX Operator (Female)

- a) Candidates should have a bachelor degree from a recognized university.
- b) Candidates should be smart and skilled in spoken English, well conversant in receiving local and overseas call.
- c) Candidates experienced in operation of PABX System will be given preference.

Deserving interested candidates are requested to send their application along with 2 (Two) copies Passport size recent photographs, all relevant certificates by April 30,2006 to the following address mentioning the name of the post applied for on the top of the envelope.

> Director Lina paper Mills Ltd. Hazi Abdul Awal Mansion 21, Hazi abdur Rashid Lane, Nayabazar, Dhaka-1100.

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বিক্রের

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PURCHASE OF GENERATOR

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For details please contact the undersigned.

Shaikh Mohammadullah Secretary

N.B. Quotation will be received till 2:00 P.M of April 24, 2006.



National Bank Limited

System & Operations Division Head Office: 18, Dilkusha C/A, Dhaka

Tender Notice

Tender in sealed covers in 'Tow Envelope System' (Technical offer and Financial offer) in prescribed form are hereby invited by the undersigned from reputed firms engaged in Constructions, Interior Decoration and Furniture supply having at least 5 (five) years experience in the field of Bank/Insurance/reputed office interiors in Bangladesh for Interior Decoration, Renovation, Face Lifting and related works of Gulshan Branch (new premises) of National Bank Limited. The tenderers/ Contractors who have completed one such work amounting at least Tk. 25,00,000/- (Taka twenty five lacs) in a single work order within the last 2 years are only eligible for apply.

Tender documents may be procured from the office of the undersigned during office hours from 18.04.2006 to 20.04.2006 on payment of Tk 2,000/- only (non refundable) No tender paper will be sold after 20.04.2006.

The Tender must be submitted to the Tender Box kept at System & Operations Division (6th Floor) National Bank Limited, Head Office, 18, Dilkusha C/A, Dhaka-1000 on or before 11.30 AM on 25.04.2006 and the technical offer shall be opened at the same place on the same day in presence of the tenderers who may like to be present. The financial offer of the bidders occupying 1st 3 positions by evaluating the Technical offer will be opened for negotiation Time and date will be intimated.

Each tender must be accompanied by 2.5% of the total amount worked out on the basis of the rate quoted by the firm as earnest money along with the Technical offer in the form of Bank Draft/Pay Order from any schedule Bank of Bangladesh in favour of National Bank Limited.

The tender committee reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever. The Tender Committee is not bound to award the work to the lowest bidder. The tender committee also reserves the right to negotiate with any of the bidder and get the works done through that firm.

Senior Vice President System & Operations Division

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OPEX AND SINHA TEXTILE GROUP

Opex and Sinha Textile Group, one of the largest and fastest growing export oriented Garments/Textile Industry is looking for persons who are talented, proactive, hard working, committed, result oriented and determined to build a career in Garments/Textile sector. Required positions are:

Project Director

- ▶ Must be a Mechanical Engineer with minimum 10 years experience in the field of construction and erection of industrial installation.
- Must have 10 years working experience in top executive position of a large national/multi-national organization in relevant field. Capable to supervise and coordinate all related works of new project including constructions, lay out of machine, security etc.

Director Merchandising

- Must be able to deal customer's order independently, starting from inquiry upto shipment. Must have minimum 10 years experience in this field.
- Must have adequate/working knowledge regarding production and Washing of garments.
- ▶ Must have adequate/working knowledge about fabrics and Lab Test Must be at least a graduate with good verbal & written communication

skill in English. Must be computer literate. Senior Merchandising Manager

▶ Must be graduate in any discipline. Should have at least 8/10 years experience in merchandising in a reputed company. He will be fully responsible for all merchandising issues including handling orders of different buyers, stating from inquiry upto shipment, independently. Good knowledge in English and computer is a must.

Director Production (Garments)

- A person with convincing past track records, who can handle production about five hundred thousand to one million pieces garments per month
- most efficiently ensuring high quality standard with low production cost. ► Minimum graduate but post graduate degree in production or Engineering is preferable.

General Manager- Production (Woven/Knit)

▶ Must be a graduate having at least 10 years experience in relevant position in reputed Garment factory. Should be able to do machine layout, time & motion study etc. Must be Computer literate.

Factory In-Charge/GM (Administration & Compliance)

Graduate/Masters in any discipline (MBA preferred) with minimum 5 years experience as Manager of a reputed compliance audited garment factory, having knowledge of labour law, buyer's compliance, cost control and management of large work force. Retired defence personnel with

similar experience may also apply. Be computer literate. General Manager-Management Information System (MIS)

- ► Must be an MBA (Major in MIS) with B.Sc in computer Science & Engineering or equivalent.
- Ability to build up a corporate-level MIS.
- Aptitude to generate analytical report for top management to facilitate decision.
- ▶ Highly skilled to develop customised software required by the company regarding personnel, production, marketing, material and maintenance. Net work management.

Minimum 5 years experience in MIS department of reputed industrial organization preferably in garment/textile sector.

- Manager/General Manager- Security Must be at least a graduate. Must have experience & knowledge of
- handling of industrial safety and security. Must have aptitude to accommodate management requirement, formulate
- security policy and implement it upto roots level under close supervision. ▶ Be capable to recruit, organize, train and supervise day to day security aspects of a very big industrial complex having over 20,000 workers. Experience of services related to industrial security would be preferred.

Executive Secretary

Master in any discipline. Should be good in verbal and written communication. Be capable to draft letter in English independently. Must be able to organize and maintain CEO's cell. Must have worked in similar position in Garment sector for more than 3 years. Must be computer literate.

All candidates, other than Executive Secretary, should be willing to serve at Dhaka and Kanchpur. Interested candidates are requested to apply with a CV, copies of relevant certificates and two recent passport size photographs to the address given below by 24, April, 06. Human Resources Department, Opex/Sinha Textile Group

House # 368, Road # 28, New DOHS, Mohakhali, Dhaka-1206.













