Join with our winning team

Ornate Group, a leading business house in the country involved in Garments Manufacturing, Trading, FMCG Marketing, Software Development invites applications from the suitable candidates for the post of Secretary to The Managing Director for immediate appointment. This is an outstanding opportunity for an accomplished person to join a forward thinking, professional and dynamic organization to provide essential support to the Managing Director.

Requirements

- This position is a very involved one and in order to be successful you will need to have at least five years of experience supporting at an executive level, excellent organizational and communication skills and a flexible, positive and motivated attitude.
- Duties will include regular diary management, travel arranging, mail screening, providing full secretarial support, preparing correspondence, scheduling of appointments for The Managing Director and meeting
- A background in Secretarial Science / MBA / Human Resources is highly desirable.
- *Highly skilled and experienced candidate will be honoured by an attractive and competative remuneration package.



Instructions to Apply

Interested candidates are requested to apply along with a detail resume and a recent passport size photograph by April 20, 2006 at the following address-

HR Division Ornate Group Syed Grand Centre, 10th Floor Plot 89, Road 28, Sector 7 Uttara Model Town, Dhaka 1230.

Tender Notice

TM International (Bangladesh) Limited, one of the leading GSM operators in Bangladesh operating under brand name AKTEL, is pleased to invite sealed tender from the deserving and reputed Suppliers for the purchase of 12M and 15M Self Supported Four Legged Angular Tower.

Interested bidders are requested to collect tender schedule form from the following address:

Central Procurement Unit TM International (Bangladesh) Limited Silver Tower (15th Floor) 52 Gulshan South C/A, Gulshan-1 Dhaka-1212, Bangladesh.

During collection of the tender schedule, the bidder has to pay an amount of BDT 20,000.00 (Taka Twenty Thousand) only in the form of Cash or Pay Order (non refundable) to the Finance Division of TM International (Bangladesh) Limited.

Tender schedule will be available at the above mentioned address from April 6th 2006.

The last date of submission of the tender is April 23rd 2006 at 3:00p.m. (Bangladesh local time).

ATTM Company



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Tommy Miah's secrets are now just an SMS away SMS TM<space>[recipe code] to 2665 (COOK)

2665

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* born, Mohammad Ajman Miah, in the Sylhet district of Bangladesh, Tommy Miah is a UK based celebrity chef also dubbed the 'curry king' of Britain, he is the owner of famous restaurants like 'The Raj' in Edinburgh and one of the partners and chairman of 'Heritage' in Dhaka. Queen Elizabeth II has written the foreword of his latest book and he holds the Guinness World Record for cooking the world's biggest curry.

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Visit our Singapore booth at Dhaka Travel Mart in Dhaka Sheraton Winter Garden from 6 to 8 April, 2006. Attractive fares to 7 destinations are offered at the booth and by the participating agents listed below. Deposit Tk.1000 to book your ticket.

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