

## JOB WAGANGLES

A Reputed Airlines GSA invites application from qualified, smart, highly motivated and result oriented persons for immediate appointment for their

All applicants must be computer literate, conversant with e-mail operation

and fluent in verbal and written English.					
Position	Educational Qualification	Age Limit	Requirement		
Secretary/Personal Assistant to MD	A level / Graduate	25-30 Years	5 years experience in similar position. Should be able to correspond independently, organize file management and tracking.		
Chief Internal Auditor.	CA / Intermediate	28-32 Years	5 Years experience in related field. Ability to lead and organize internal audit, Ensure compliance of fiscal policy and financial discipline.		
Assistant Ticket Office Manager	A level / Graduate	30-34 Years	10 years experience in Ticketing & Reservation including 3 years as supervisor.		
Supervisor Ticketing & Reservation	A level / Graduate	28-32 Years	7 years experience in Ticketing & Reservation		
Senior / Junior Executive Ticketing & Reservation	A level / Graduate	20-28 Years	4 / 2 years experience in similar position.		
Accounts / Audit Officer	M Com in Accounting. Or CA (CC)	25-30 Years	4 Years experience in any reputed company.		
Cashier	B.Com	24-28 Years	2 years experience in cash handling as a TELLER in a Bank / Service Industry.		
Junior Executive-Cargo	A level / Graduate	22-28 Years	2 years experience in Air Cargo operation / marketing and ground-handling		
Junior Executive- Protocol	A level / Graduate	24-28 Years	2 Years experience in related field or Travel / Hospitality Industry		
Law Officer	Masters in Law	25-30 Years	2 years experience in similar position. Conversant in Company Law and Court Procedure.		
Co-ordination officer (Admin.)	A level / Graduate	25-30 Years	4 years experience in Common Services Personnel Documentation & Records.		

Candidates must provide three references. Attractive remuneration packages are offered. Applications along with C V, 2 passport size photographs and required documents / certificates may be sent within 10

Join the WESTECS® team

WESTECS® is a recognised leader in the brand mass-marketing of clothes & accessories in

Bangladesh. With several branches within the country we plan to take the WESTECS® brand to

foreign markets soon. Continued success in a highly competitive and congested market has allowed

us to regularly add to our core activities where exports now make up a large portion of sales. Our

impressive growth has led to a need for further expansion of our corporate human resources.

MANAGER- HUMAN RESOURCES & ADMINISTRATION

MANAGER- MARKETING - DHAKA CHITTAGONG, SYLHET & MOULVIBAZAR

Applications are invited from experienced, dynamic, self-motivated and results-driven people having a pleasant and positive personality with a determination to succeed. All positions are for immediate

Only candidates with an MBA in relevant subjects from IBA/NSU/recognised foreign universities will be considered for interview. Relevant experience in suitably reputable organisations will be a

CVs along with an indication of expected salary level should be submitted to reach no later than

positive advantage. Expatriates and retired defence personnel are also eligible for selection.

16th April 2006. Please highlight the position applied for on top of the envelope.

MANAGER-PROCUREMENT & DISTRIBUTION MANAGER- CUSTOMER RELATIONSHIP

**EXECUTIVE- CORPORATE SALES & MARKETING** 

The Advertiser, GPO Box No: 944.

AGM - FACTORY

appointment.

**HEAD OF ACCOUNTS** 

INTERNAL AUDITOR

MANAGER- OPERATIONS **BRANCH MANAGER** 

#### Office Space TO - LET Banani, Baridhara, Mohakhali (DO

HS),& Moghbazer Tel-9884364, Mob.0174-687459. Web www assetlink com bd

#### Sale

One luxurious 2350sft. apartment, used but almost new, at Baridhara for sale. Please contact: 9141626. C-823

Apt. for Rent 'Beverly Park', Apt.-C4, Road-50, Gulshan-2. 4bedroom, 2856sqf. Tel: C-826 7391567.

#### To-Let

ndependent two-storied house with awn, garden, car parking and servant quarter at Banani, Dhaka. Suitable for residence or office. For details please contact: 9143381-5, Cell: 01199812363.

#### Land To-Let

decimal (15,000sqft) land near Kathgora Bazar at Savar suitable for garments. Phone: 9870991, 0173014599. C-820







IS LOOKING FOR A

### MERCHANDISE MANAGER

Triton Textile, a well known and leading European Buying House for the garment industry in Bangladesh, with customers from Europe and several other countries is looking for a Merchandising Manager.

- Minimum 5 years experience in a senior position in any well reputed foreign buying house (preferably European)
- Strong interpersonal skill is necessary.

Dhaka Ahsania Mission Hotat # 15, Rosii # 12 (New ), Dianmendii, Dhaka Phone : #119521-22, #115905, Fax. #113610 E-mail : dambgd@bdonline.com

- Very strong in Follow-up.
- Able to quote prices.
- Able to manage a team of highly qualified merchandisers
- Broad knowledge of competitive fabric sources & garment prices

Please send your application with CV (with salary aspiration) and current photo to Box No. A-80, C/O: THE DAILY STAR, 19 Kawran Bazar, Dhaka-1215. CLOSING DATE: 10th April 2006.



#### IS LOOKING FOR A OFFICE MANAGER CUM PERSONAL ASSISTANT TO ITS GM

Triton Textile, a well known and leading Buying House for the garment industry in Bangladesh, with customers from Europe and several other countries is looking for a fulltime Female Office Manager cum Personal Assistant who will be directly accountable to the General Manager.

She will be responsible for the implementation and monitoring of the company's internal regulations and assist the General Manager in a variety of matters.

#### Office Management:

- Responsible for maintenance of the office
- Responsible for all office supply and equipment
- > She should have prior experience with supervising, motivating and coaching staff.
- She will organize duty schedules for the staff and supervise leave
- requests, overtime and all other related duty schedules. She will hold a senior position with all the above duties.

- Manage the daily agenda for the G.M.
- Manage guests and visitors schedules and related issues (hotels, flights etc.)
- She should be computer literate
- She should be discreet and aware of the confidential matters
- She will be flexible, stress resistant and open-minded with an up to date disposition.

This is a highly challenging job for a strong woman of today. In a fast growing business with every day demands and unexpected issues, Triton's Office Manager cum Personal Assistant should be friendly, modest, witty, a perfect hostess and a "face" to our business relations. She will have major responsibilities, which she will handle, and she will take initiatives and on-the-spot decisions.

A salary with additional benefits will correspond to the expectations and fulfillment of the mentioned position.

Please send your CV with recent photo to: Box No. A-80 C/O: THE DAILY STAR, 19 Kawran Bazar, Dhaka-1215.
CLOSING DATE: 10th April 2006.



BRAC **BRAC** Center 75, Mohakhali, Dhaka-1212

#### **Tender Notice for Purchase of Passenger Lift**

Sealed tenders are hereby invited from bonafide experienced Importers/Agent/Suppliers/Assembler to supply, install, test and commission 2 (Two) units of passenger lifts (8 persons) at BRAC Housing Project, Plot No-96, Block-D, Road-10/2, Niketon, Gulshan, Dhaka-1212.

Tender schedule containing detailed technical specifications, instructions, terms & conditions may be collected by the interested bidders from BRAC Accounts Department, BRAC Center (14th Floor) during office hours (9:00 A.M. to 3:00 P.M.) on all working days from 3<sup>rd</sup> April to 9<sup>th</sup> April, 2006 on payment of the cost of Tender schedule amounting to Tk. 300.00 (non-refundable). The Tender Schedules are to be dropped in the tender box on 10th April, 2006 from 9:00 A.M. to 2:00 P.M. kept at the Procurement Department, BRAC Center (Ground Floor).

BRAC authority reserves the right to accept or reject any / all offers without assigning any reason thereof.

BRAC, Procurement Dept. Tel: 9881265, Ext: 2036

#### **Position: General Manager**

A world reputed multinational company having sportswear production facilities in Asia, Central America and India is diversifying its business. It is looking for a General Manager who will have overall management responsibility of a substantial sized industrial estate site. The site includes large tracts of water bodies and green areas.

**CAREER OPPORTUNITY IN** 

A MULTINATIONAL COMPANY

This is a senior management position. The ideal candidate should have a university degree and demonstrated track record in a large organization. He should be able to manage, effectively and independently, a team of dedicated professionals, engaged in every aspect of developing and managing an industrial park which is located in an environmentally friendly setting. Naturally, he should also be capable of dealing with large numbers of workers engaged in the development and maintenance of the infrastructure and the green areas, as well as all security aspects. The ideal candidate should have the appropriate demeanour and personality to develop cordial working relationships with colleagues, clients, government officials, and security agencies.

The remuneration package is highly competitive.

Candidates, including senior retired military personnel, may send their application in confidence to the following address by April 15, 2006:

Advertiser, House No. 14, Road No. 7C, Sector 3, Uttara, Dhaka 1230

(Any attempt at soliciting will automatically disqualify)

## **FULL FUNDING FOR STUDENTS**

The Lahore University of Management Sciences (LUMS) offers undergraduate, graduate and doctoral programmes in Management, Mathematics, Economics, Social Sciences, Computer Science & Computer Engineering.

LUMS graduates are a prime choice of employers like Habib Bank Ltd, Standard Chartered Bank, Procter & Gamble, Shell, British Petroleum, British American Tobacco Company, Siemens, ABN Amro, Nestle, JP Morgan, Citibank; and are also making

The LUMS MBA is an intense and demanding two-year programme, designed to develop individuals with outstanding managerial skills. The "case method" of teaching provides exposure to real business and management challenges faced by local and global companies.

#### **Eligibility Requirements:**

- · A recognized Bachelor's Degree
- GMAT/LMAT (LUMS Management Admission Test) Score Work Experience (1-2 years preferred)
- Selection Interview (Please bring your resume to the

#### Information Session)

- Other programmes offered at LUMS include: BSc (Honours)
- Executive MBA PhD Mathematics
- · BA-LL.B MSc Economics
- MS Computer Science/Computer Engineering
- PhD Computer Science/Computer Engineering

#### Financial Assistance

The **Asian Development Bank** recognizing the level of excellence at LUMS, offers full financial assistance covering tuition fees, housing and travelling expenses, living allowances as well as other expenses to MBA applicants from ADB

Furthermore, LUMS offers financial assistance to international students based on need and merit

#### **LUMS Information Session and Test**

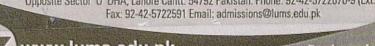
Interested candidates please note the following:

Information Session	Friday	Time	Venue: Marble Room
	April 7, 2006	4:00 pm to 6:30 pm	Sheraton Hotel, Dhake.
LMAT (LUMS Management	Saturday	Time	Venue: Ball Room
Admission Test)	April 8, 2006	8:30 am to 12:00 pm	Sheraton Hotel, Dhaka.

Apply online today! For information please contact:

## Suleman Dawood school of Business

**Lahore University of Management Sciences** 





Opposite Sector 'U' DHA, Lahore Cantt. 54792 Pakistan. Phone: 92-42-5722670-9 (Ext. 2177)

#### Explore the possibilities

Coming to LUMS is one of the best decisions

I have made so far. It's a great institute. The quality and standards of education here are

outstanding and the case-method of teaching for MBA makes all the difference. One has to be here to feel this unique experience of extreme hard work and satisfaction at the same time."

Nizam Uddin Ahmed Student of LUMS MBA 2007 (Director of Operations, OneStopIT Solutions,

Corporate Office, Sena Kalyan Bhaban, 18th Floor (Suite 1802), 195 Motijheel C/A, Dhaka

**WESTECS®** 

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Land Purchase

5-7 Katha's of Land at

Gulshan & Banani

0187-040775

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